

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, DECEMBER 19, 2007
(10:00 A. M.)**

**Final
Wednesday, December 19, 2007
9:30 a.m.**

I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

November 21, 2007 Legislative Meeting
November 21, 2007 Salary Board Meeting
November 28, 2007 Workshop Meeting
December 5, 2007 Legislative Meeting
December 5, 2007 Salary Board Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. PUBLIC PARTICIPATION

VII. DIRECTORS/GUESTS

A. Frank Wedig, District Governor of the Lions Club

1. Document of Appreciation

B. Dave Schreiber, Personnel

1. PSSU Labor Contract for 2007 thru 2009 Approval and Signing

C. David Black, Executive Director, CREDC

1. JPI Project

D. Matt Rohman, Spring Creek Management, LLP

1. Annual Progress Report

E. Chuck McLister and Dan Kern

1. Schaffner Budget

VIII. SALARY BOARD

A. Eliminate a Full-Time Custodial Worker I position, Range 01005, Step 02, Salary \$8.99 p/h, effective December 17, 2007.

B. Create a Full-Time Custodial Worker I Night Shift position, Range 1008, Step 2, Salary \$10.41 p/h, effective December 17, 2007.

- IX. PERSONNEL PACKET
- X. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR
 - A. Purchase Orders
 - B. Bid Award – 2008 Office Supply Contract
- XI. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET & FINANCE DIRECTOR
 - A. Investment Report
- XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR
- XIII. SOLICITOR’S REPORT – BILL TULLY, ESQ., SOLICITOR
- XIV. MATTERS REQUIRING BOARD ACTION
 - A. Training Packet.
 - B. Refund of 2007 Real Estate Taxes – Bertram & Lillian Goldberg - \$197.27
 - C. Appointment of Keith Oellig, Rennie Phillips and Randy Greider to the Ag Land Preservation Board. Terms will expire December 31, 2010.
 - D. Appointment of Marie Furjanic, Betty J. L. Curtis, Dennis L. Stover, James Zugay and William Neway to the Council on Aging Advisory Board. Terms expire December 31, 2010.
 - E. Appointment of Dr. Michael Barton and Mary Moyer to the Fort Hunter Board of Trustees. Terms expire December 31, 2010.
 - F. Appointment of John Kerschner, Gary Lenker and Pete Sedesse to the Dauphin County Planning Commission – terms expire December 31, 2011.
 - G. Appointment of Robin Zellers to the Dauphin County Industrial Development Authority – term expires December 31, 2012.
 - H. Appointment of C. E. Henery, Mike Musser and Daryl Z. LeHew to the Dauphin County Board of Assessment Appeals. Terms will expire December 31, 2011.
 - I. Appointment of Joseph Massaro to the Tourism Board. Term expires December 31, 2008 (filling unexpired term).
 - J. Appointment of Marion C. Alexander, Kenneth Shutts, Sara Jane Cate, Maria Persico and Bruce Foreman, Esq. to the Dauphin County Library Board. Terms expire December 31, 2008.
 - K. Appointment of Betty Simmonds and Sherri Smith to the Dauphin County MH/MR Advisory Board. Terms expire December 31, 2010.
 - L. Appointment of Tim Wentzel and Katharine Radomsky to the Dauphin County Conservation District Board. Terms expire December 31, 2011.
 - M. Appointment of Gary Crissman, Ernie Davis and Vladimir R. Beaufils to the Schaffner Advisory Board. Terms expire December 31, 2010.

- N. Purchase of Service Agreements between Dauphin County (Drug & Alcohol Program) and:
1. Mazzitti and Sullivan Counseling Services, Inc.
 2. FireTree LTD
 3. Eagleville Hospital
 4. Clear Brook, Inc.
 5. Pinnacle Health System
 6. NHS Human Services – Edgewater Psychiatric Center
 7. Daystar Center for Spiritual Recovery
 8. Genesis House, Inc.
 9. Naaman Center
 10. Center for Behavioral Health HA, Inc.
 11. Pennsylvania Counseling Services, Inc.
 12. H.E.A.R., Inc.
 13. Spanish American Civic Association for Equality, Inc.
 14. Bowling Green Inn of Brandywine, Inc.
 15. Pyramid Healthcare, Inc.
 16. City of Harrisburg
 17. Swatara Township
 18. Susquehanna Township
 19. Valley Forge Medical Center and Hospital
 20. T. W. Ponessa and Associates Counseling Services, Inc.
 21. Gaudenzia, Inc.
 22. White Deer Run, Inc.
- O. Purchase of Service Agreements between Children and Youth and:
1. Pennsylvania Clinical Schools, Inc.
 2. Valley Youth House, Inc.
 3. County of Lancaster
- P. Purchase of Service Agreement Amendment #1 between Children and Youth and Northwestern Human Services of Pennsylvania.
- Q. Adoption Assistance Agreements #2007-35, #2007-42 and #2007-43.
- R. Subsidized Legal Custodianship Agreement #2007-03.
- S. MH Purchase of Service Agreement between MH/MR and Keystone Service Systems, Inc.
- T. MR Waiver Purchase of Service Agreement between MH/MR and:
1. Keystone Service Systems, Inc.
 2. Center for Independent Living
 3. Bayada Nurses, Inc.
- U. ITF Medicaid Waiver Service Agreement between MH/MR and Keystone Service Systems, Inc.
- V. Purchase of Service Agreement Amendment #1 between MH/MR and Victoria T. Kern, MPT t/d/b/a Kern Physical Therapy Services.
- W. Appoint Loren Bowen to fill the unexpired term of Tina Shuman as Dauphin County Tax Collector for Conewago Township.

- X. Resolution #34-2007 – Application to Encumber Liquid Fuels Tax Funds in the amount of \$700,000 for County Bridge #122.
- Y. Satisfaction Agreements for:
1. Hector and Joan Rivera for property located at 2450 Adrian Street, Harrisburg, PA 17104 (\$2,834.00).
 2. Jonathan Smith for property located at 3149 N. 6th Street, Harrisburg, PA 17110 (\$2,595.00).
 3. Janey Light for property located at 126 Pine Street, Middletown, PA 17057 (\$3,500.00).
 4. Lisa Wolfe for property located at 1935 Rudy Road, Harrisburg, PA 17104 (\$4,125.00).
 5. Nexa Castro-Giboyeaux and Daniel Giboyeaux for property located at 2445 Reel Street, Harrisburg, PA 17110 (\$3,450.00).
 6. Gregory Houseal for property located at 2520 Duke Street, Harrisburg, PA 17111 (\$3,875.00).
- Z. J.C. Barr Letter of Intent for development of a CVS on vacant Paxton Street site.
- AA. Participation Contract between Dauphin County and Verizon to facilitate team communications on an as needed basis. Verizon utilizes the MiCTA Service Corporation for these services.
- BB. G. R. Sponaugle Service Electrical Project Proposal to replace 30 Dynasty batteries in the Liebert Model AP366 UPS. The rate is \$12,125.00.
- CC. Agreement between Dauphin County and Level 3 Communications for Internet Access equivalent in function and cost to that currently in use.
- DD. Professional Services Contract between Dauphin County and Brown's River Binder, Inc. – Records Preservation Services for restoration of historical documents. The cost of the project not to exceed \$34,911.00.
- EE. Application of Service between Dauphin County and Verizon Pennsylvania, Inc. for Wide Area Network (WAN) Upgrade.
- FF. Purchase of Service Agreement between MH/MR and Express Scripts, Inc.
- GG. Morefield Communications Service Agreement for Dauphin County Nortel phone system for downtown complex, surrounding satellite locations and M.D.J. Offices.
- HH. HP Lease Contract #24 for 87 PCs to be installed in various Dauphin County departments. Terms and conditions relative to HP Standard Terms and Conditions lease agreement approved by the Commissioners 5/5/04. The total cost is \$64,514.
- II. HP Financial Services State and Local Government Single Schedule Lease Purchase Agreement. The total cost is \$271,626.31.
- JJ. Agreement to provide consulting services between Dauphin County and Maximus, Inc. for the cost allocation plans for calendar years 2007, 2008 and 2009.
- KK. Proposal between Dauphin County and Zelenkofske Axelrod, LLC (ZA). ZA will perform the County general audit for the years ending December 31, 2007, 2008 and 2009.

- LL. Consultant Contract between Dauphin County and Urban Research & Development Corporation (URDC) via Tri-County Regional Planning Commission for development of the Dauphin County Greenway Study. Total project cost \$58,989.00.
- MM. Resolution #35-2007 – Appointment of Commissioner George P. Hartwick, III to the Southcentral Employment Corporation Board of Directors.
- NN. Appointment of Shaun Donovan to the Local Emergency Planning Committee. Mr. Donovan is replacing Jim Willshier who is no longer employed by the Harrisburg Regional Chamber.
- OO. Letter of Engagement between Dauphin County and Zelenkofske Axelrod, LLC. ZA will audit the financial statements of the Lower Paxton Township Tax Collector for the period ending December 31, 2006.
- PP. Proposal between Dauphin County and Zelenkofske Axelrod, LLC to extend their audit services to Dauphin County for the years ending December 31, 2007, 2008 and 2009 for the audit of the County District Justices.
- QQ. Amendment to the Proposal between Dauphin County and Zelenkofske Axelrod, LLC to add a new district justice that needs to be audited for the year ended December 31, 2006.
- RR. Letter of Engagement between Dauphin County and Zelenkofske Axelrod, LLC. ZA will audit the 16 Dauphin County District Justices for the year ended December 31, 2006.
- SS. Purchase of Service Per Diem Rate between Children & Youth and Bethany Christian Services of Western PA.
- TT. Appointment of Wolf Block, Schorr and Solis-Cohen LLP as Special Counsel relating to receipt and distribution of local share assessments under the Pennsylvania Race Horse Development and Gaming Act, and other matters as the County may assign.
- UU. Resolution #36-2007 approving the revised fee schedule adopted by Dauphin County Planning Commission effective January 1, 2008.
- VV. Full Service Maintenance Agreement between Dauphin County Parks & Recreation Department and Comarco for two Emergency Call Boxes located at Wildwood Park. The agreement term is 1/1/08 to 12/31/08 for a total cost of \$1,100.00.
- WW. Resolution #37-2007 approving the Department of Community and Economic Development HRA Program Single Application for a \$250,000 grant for Journal Publication Inc.'s Technology Corridor Enterprise Zone Project to purchase and renovate UGI Building on Paxton Street.
- XX. Agreement for a Redevelopment Assistance Capital Grant by the Commonwealth of PA for the Dauphin County Library System for \$2,300,000.
- YY. Governor's Center for Local Government Services Municipal Statistics E-Filer Authorization.
- XV. FORMER BUSINESS
- XVI. NEW BUSINESS
- XVII. COMMISSIONERS' DISCUSSION & ACTIONS

XVIII. CORRESPONDENCE

- A. Receipt of the examination report of the Liquid Fuels Tax Fund of Dauphin County for the year ending December 31, 2006.
- B. Notification from Dauphin Engineering Co. advising that Matthew D. Hoffer is applying to DEP for a PADEP/ACOE Joint Permit Application regarding a project in Conewago Township.
- C. Notification from Grant A. Marshall advising that Graham and Carla Synder are submitting an application to DEP for the installation of a small flow treatment facility to serve an existing residence in West Hanover Township.
- D. Notification from Light-Heigel & Associates, Inc. advising that Roy & Frances Sauder are applying to DEP for a General NPDES Permit for stormwater discharges associated with construction activities in Londonderry Township.
- E. Notification from Grove Associates advising that the Grantville Volunteer Fire Company is applying to DEP for a BDWM – GP 7 for a minor road crossing located in East Hanover Township.
- F. Notification from K & W advising that Mulie Trogner and Gred Denk will be applying to DEP for a General NPDES Permit for stormwater discharges associated with construction activities in Lower Paxton Township.
- G. Notification from United Water that they are applying to DEP for a Minor Water Supply Permit Application to replace and refurbish filters #5 and #8 at the UWPA Sixth Street Water Treatment Plant.
- H. Notification from Raudenbush Engineering, Inc. advising that Thea Drive Associates is applying to DEP for a Water Quality Management Part II Permit for a sanitary sewer extension associated with construction activities in Susquehanna Township.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

******THE NEXT SCHEDULED MEETING WILL BE MONDAY, JANUARY 7, 2008 AT 10:00 A.M. - A COMMISSIONERS' ORGANIZATIONAL/WORKSHOP MEETING.******

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”