

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, DECEMBER 23, 2009
(10:00 A. M.)**

**Final
Wednesday, December 23, 2009
9:30 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
 - December 2, 2009 Workshop Meeting
 - December 9, 2009 Legislative Meeting
 - December 9, 2009 Salary Board Meeting
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DIRECTORS/GUESTS
 - A. Dauphin County Commissioners
 - 1. Lower Dauphin Field Hockey Team – State Champions
 - B. Stephen Libhart, District Attorney's Office
 - 1. PCCD Grant - ARRA/Byrne Justice Assistance Grant Program (Item UU under Matters Requiring Board Action)
- VIII. PERSONNEL
 - A. Personnel Packet
- IX. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR
 - A. Purchase Orders
- X. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET & FINANCE DIRECTOR
 - A. Investment Report
- XI. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR
- XII. SOLICITOR'S REPORT – WILLIAM TULLY, ESQ., SOLICITOR
- XIII. MATTERS REQUIRING BOARD ACTION
 - A. Training Packet.

- B. Purchase of Service Per Diem Rates between Children & Youth and:
 - 1. Bair Foundation of Pennsylvania
 - 2. Mikayla's Place Child Development Center
- C. Consultant Agreement between Dauphin County and Terry Haines for administration of the DCED Affordable Housing Program for the period 1/1/2010 to 12/31/2010.
- D. Memorandum of Understanding between the Dauphin County Commissioners and the Recorder of Deeds with regard to the County Records Improvement Fund.
- E. Memorandum of Understanding between the Dauphin County Commissioners and the Coroner with regard to the Vital Statistics Improvement Fund.
- F. Memorandum of Understanding between the Dauphin County Commissioners and the Office of the Sheriff with regard to the Department of Justice Assets Forfeiture Fund.
- G. Memorandum of Understanding between the Dauphin County Commissioners and the Office of the Clerk of Courts with regard to the Automation Fee Fund.
- H. Memorandum of Understanding between the Dauphin County Commissioners and the Office of the Prothonotary with regard to the Automation Fee Fund.
- I. Memorandum of Understanding between the Dauphin County Commissioners and the Register of Wills with regard to the Record Improvement Program Fund.
- J. Memorandum of Understanding between the Dauphin County Commissioners and the Office of the President Judge with regard to the County Offender Supervision Fund.
- K. Memorandum of Understanding between the Dauphin County Commissioners and the Office of the District Attorney with regard to the Forfeited Drug and Other Property Fund.
- L. Bypass Waste Processing/Disposal Agreements between the County of Dauphin and (1) Commonwealth Environmental Systems, L.P. and (2) Keystone Sanitary Landfill, Inc.
- M. Change Order #9 between the County of Dauphin and Motorola - \$0.00 – 3 months extension (March 31, 2010).
- N. Addendum to Service Contract between Dauphin County and Dunbar Armored, Inc.
- O. Service Agreement between Dauphin County and SimplexGrinnell for Fire Alarm Detection Systems for the Administration Building, Courthouse and the Human Services Building for the period 1/1/2010 to 12/31/2012.
- P. Purchase of Service Agreement between Dauphin County (Solid Waste Management & Recycling) and Comcast for 2010 Public Service Announcements.
- Q. Lease Agreement between Dauphin County and HP Financial Services, Master Agreement No. 103108, Schedule #103108000034 for 76 PCs and 2 Laptops to be distributed to various departments.
- R. Purchase of Service Agreement between Drug and Alcohol and T. W. Ponessa and Associates Counseling Services, Inc.
- S. Master Participating Provider Agreement between CBHNP and Dauphin County Drug and Alcohol Services.

- T. Purchase of Service Agreements between Children and Youth and:
 - 1. UHS of Doylestown, LLC t/d/b/a Foundations Behavioral Health Systems
 - 2. Hansel and Gretel Early Learning Center, Inc.
 - 3. Jundu, Inc.
 - 4. VisionQuest National, Limited

- U. Adoption Assistance Agreements #2009-77 and #2009-81.

- V. Subsidized Legal Custodianship Agreement #2009-05.

- W. Amendments to Human Services Development Fund Agreements between Dauphin County and:
 - 1. Capital Area Coalition on Homelessness, Inc. (Amendment #1)
 - 2. Family Support of Central Pennsylvania, Inc. (Amendment #1)
 - 3. United Cerebral Palsy of Central Pennsylvania, Inc. (Amendment #1)
 - 4. Christian Churches United of the Tri-County Area, Inc. (Amendment #1)
 - 5. Central Pennsylvania Food Bank, Inc. (Amendment #1)
 - 6. CONTACT Helpline, Inc. (Amendment #1)
 - 7. Catholic Charities of the Diocese of Harrisburg, Inc. (Amendment #1)
 - 8. Pressley Ridge, Inc. (Amendment #1)
 - 9. The PROGRAM for Female Offenders (Amendment #1)
 - 10. YWCA of Greater Harrisburg, Inc. (Amendment #1)
 - 11. The Salvation Army, Inc. (Amendment #1)
 - 12. Visiting Nurse Association of Central Pennsylvania, Inc. (Amendment #1)
 - 13. The Three Star Foundation (Amendment #1)
 - 14. Center for Independent Living of Central Pennsylvania, Inc. (Amendment #1)
 - 15. Girl Scouts in the Heart of Pennsylvania, Inc. (Amendment #1)
 - 16. International Service Center, Inc. (Amendment #1)
 - 17. Shalom House, Inc. (Amendment #1)
 - 18. Capital Area Transit (Amendment #1)
 - 19. Halifax Communities That Care, Inc. (Amendment #1)
 - 20. Community Action Commission (Amendment #1)

- X. Homeless Management Information System (HMIS) Memorandums of Understanding between the Human Services Director's Office and:
 - 1. Gaudenzia, Inc.
 - 2. Bishop B.J. Ravenel Outreach Center
 - 3. Bridge of Hope Harrisburg Area

- Y. Lease Agreement between Dauphin County and Monar Properties LP (MDJ Lindsey).

- Z. Purchase of Service Agreement between Dauphin County and Westlaw for Correctional Institution CD-ROMs for legal research on PA law at the Work Release Center.

- AA. Dauphin County 911 Audit – Management Representation Letter for 12/31/2008.

- BB. Change Order #1 for Dauphin County Prison Roof Replacement Project - \$52,039.75.

- CC. Repository Bids made by Dennis J. Shatto on properties at 1212 Haehnlén St. (Parcel #02-011-043) - \$300.00 and 336A Hummel St. (Parcel #02-018-015) - \$300.00.

- DD. Request for Exoneration of 2007, 2008 and 2009 Real Estate Taxes on the following properties at Harborton Place (Mobile Homes):
1. Jason Pittman – Parcel #42-028-004-035-0469 - \$367.50.
 2. Michael Templin – Parcel #42-028-004-015-0359 - \$325.94
- EE. Change Order to Verizon Fiber Project (Approved 8/5/09) - \$5,658.40 – upgrade to the Swatara Township Campus Facilities linking Route 441 and Gibson Blvd.
- FF. Addendum to Professional Services Agreement with The Program for Female Offenders.
- GG. Herbert A. Schaffner Youth Center per diem rates for the year 2009/2010: Detention - \$501.54 and Shelter - \$450.59.
- HH. Appointment of Gary E. Lenker and W. Roy Newsome, Jr. to the Affordable Housing Board. Terms expire December 31, 2011.
- II. Appointment of Jay M. Brandt to the Ag Land Preservation Board. Term will expire December 31, 2012.
- JJ. Appointment of Todd Pagliarulo to the Capital Area Transit Board. Term will expire December 31, 2014.
- KK. Appointment of Ronald Kopp and James Szyborski to the Conservation District Board. Terms expire December 31, 2013.
- LL. Appointment of Gregg Warner to the Fort Hunter Board of Trustees. Term will expire December 31, 2012.
- MM. Appointment of David Transue to the Dauphin County General Authority. Term will expire the 1st Monday, January 2015.
- NN. Appointment of Paul Navarro (term expires December 31, 2010), Charles Wallace (term expires December 31, 2011), Gary Lenker (term expires December 31, 2012), Matt Tunnell (term expires December 31, 2013) and Frank Lynch (term expires December 31, 2014) to the Dauphin County Redevelopment Authority Board.
- OO. Appointment of Karen McSherry to the Dauphin County Industrial Authority Board. Term expires the 1st Monday, January 2015.
- PP. Appointment of Peter Vriens and MDJ Joe Lindsey to the Schaffner Advisory Board. Terms expire December 31, 2012.
- QQ. Appointment of Chad Saylor to the Tourism Board. Term will expire December 31, 2012.
- RR. Appointment of Roberta Berdofe, Richard B. Comiskey and Shaun E. O'Toole to the Aging Board. Terms will expire December 31, 2012.
- SS. Appointment of Bruce Foreman, Sara Jane Cate, Deborah Nifong, Christine Mummert and Maria Haste to the Dauphin County Library Board. Terms expire December 31, 2010.
- TT. Stop Loss Offer Acceptance Form.
- UU. PCCD Grant – ARRA/Byrne Justice Assistance Grant Program.

- VV. First Amendment to Sprint Public Sector Communications Service Agreement for cell phones between Dauphin County and Sprint Solutions, Inc. extending the initial term for a period of three years.
 - WW. First Amendment to Inmate Telephone Service Agreement.
 - XX. Appointment of Kaye J. Thoma as Deputy Tax Collector for Elizabethville Borough.
 - YY. Letter of Engagement between Dauphin County and McNees, Wallace & Nurick for the provision of tax-exempt financing analysis relative to the County's 911 Emergency Communication System.
 - ZZ. ARRA JAG – Criminal Justice Improvement Program Grant Application.
 - AAA. Proof of Representation Agent Agreement between Dauphin County and Gould & Lamb, LLC.
 - BBB. Satisfaction Piece for Keecy Smith on the property located at 1924 Chestnut Street, Harrisburg, PA 17104 (\$3,500.00).
- XIV. FORMER BUSINESS
 - XV. NEW BUSINESS
 - XVI. COMMISSIONERS' DISCUSSION & ACTIONS
 - XVII. CORRESPONDENCE
 - A. Receipt of a copy of a letter from DEP to Hempt Brothers, Inc. advising that NPDES Permit No. PA0009407 is corrected per Application No. 7174SM1C6 dated March 27, 2009 to authorize a final mining depth of 70 feet MSL and Application No. 7174SM1C7 dated October 23, 2009 renewing NPDES Permit.
 - B. Notification from HRG advising that Lower Paxton Township is applying to DEP for a Joint Application for Pennsylvania Water Obstruction and Encroachment Permit and U.S. Army Corps of Engineers Section 404 Permit for the Old Farm Lane Culvert Replacement Project.
 - C. Notification from Light-Heigel & Associates, Inc. advising that the Supervisors of Middle Paxton Township are applying to DEP for a General Permit -11 for maintenance, testing, rehabilitation or replacement of Water Obstructions and Encroachments for the Potato Valley Road project.
 - D. Notification from Navarro & Wright advising that the Steelton Borough Authority is applying to DEP for a minor modification to their public water supply permit to construct improvements to the Authority's treatment facilities located on Christian Street.
 - E. Notification from CET Engineering advising that the Susquehanna Township Authority is submitting a Notice of Intent to DEP for coverage under the General NPDES Permit for stormwater discharges associated with construction activities for the Drainage Area 4A Sanitary Sewer Replacement project.
 - F. Notification from CET Engineering that the Middletown Borough Authority is submitting a Public Water Supply Permit to DEP to construct chlorine contact piping at Wells 1, 3, 4 and 6 in the Authority's existing water system.

- G. Notification from HRG advising that Lower Swatara Township is applying to DEP for a Water Obstruction and Encroachment Permit and a Section 404 Permit for the Highspire Reservoir Park Nature Trail Project.
- H. Notification from Fairfax Compliance Group, Inc. advising that AmeriGas Propane LLP is submitting an application to DEP's Air Quality Program for renewal of a State Only Operating Permit.

XVIII. PUBLIC PARTICIPATION

XIX. ADJOURNMENT

******THE RETIREMENT BOARD WILL CONVENE IMMEDIATELY FOLLOWING THE COMMISSIONERS' MEETING.******

******THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, DECEMBER 30, 2009 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP/LEGISLATIVE MEETING.******

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."