

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, DECEMBER 10, 2008
(10:00 A. M.)**

**Final
Wednesday, December 10, 2008
9:30 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
 - November 19, 2008 Workshop Meeting
 - November 19, 2008 Election Board Meeting
 - November 26, 2008 Election Board Meeting
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DIRECTORS/GUESTS
 - A. Dauphin County Commissioners
 - 1. Presentation of the Craig Webb Memorial Award honoring Michael Crossley, Sgt. James K. Nelson and Eric Petery
 - B. Dauphin County Commissioners
 - 1. Employee Learning Week Proclamation
(Charles Palmer, Executive Director of the Center for Advanced Entertainment and Learning Technologies at Harrisburg University)
 - C. Steve Shaver, Director of EMA
 - 1. PEMA EMA Certification Presentation – Dan Scully of EMA for reaching his professional certification status
 - D. Larry Bickford, Senior Vice President, Brian Bark, Vice President Telecommunications and Dale Baer, Project Manager of L. Robert Kimball & Associates
 - 1. Update on the Radio Project
- VIII. SALARY BOARD
 - A. Parks & Recreation
 - 1. Create a Part-Time Nature Shop Manager position, Range 9050, Grade 03, Step 21, Salary \$12.00 p/h, effective December 15, 2008.
- IX. PERSONNEL

- A. Personnel Packet
- X. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR
 - A. Purchase Orders
- XI. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET & FINANCE DIRECTOR
 - A. Investment Report
- XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR
- XIII. SOLICITOR'S REPORT – BILL TULLY, ESQ., SOLICITOR
- XIV. MATTERS REQUIRING BOARD ACTION
 - A. Training Packet.
 - B. Appointment of Terry Haines, Angela Smith-Aumen and Kathy Possinger to the Affordable Housing Board. Terms will expire December 31, 2010.
 - C. Appointment of John Kerschner, Dean Knorr and David Keiffer to the Ag Land Preservation Board. Terms will expire December 31, 2011.
 - D. Appointment of Donna Delle Brandmeyer and Dolores S. Miller to the Area Agency on Aging Council. Terms will expire December 31, 2011.
 - E. Appointment of Frank Pinto to the Capitol Area Transit Board. Term will expire December 31, 2013.
 - F. Appointment of Bradley Dorrance, Kim Smith and Rev. Monica Dawkins-Smith to the Dauphin County Children & Youth Advisory Board. Terms will expire December 10, 2011.
 - G. Appointment of Shirley Radel to the Conservation District Board. Term expires December 31, 2012.
 - H. Appointment of Margaret Kortze, Michael Patterson and Mary Beth Phillips to the Fort Hunter Board of Trustees. Terms will expire December 31, 2011.
 - I. Appointment of Nancy Thompson to the Dauphin County Housing & Redevelopment Authorities. Term will expire August 26, 2013.
 - J. Appointment of Paul Clark to the Dauphin County Industrial Development Authority. Term will expire the 1st Monday of January 2014.
 - K. Appointment of Deborah E. Lewis to the Mental Health/Mental Retardation Advisory Board. Term will expire December 31, 2011.
 - L. Appointment of Tom Shaffer and Paul Clark to the Dauphin County Planning Commission. Terms will expire December 31, 2012.
 - M. Appointment of Rich Lewis to the Herbert A. Schaffner Youth Center Advisory Board. Term will expire December 31, 2012.

- N. Appointment of H. Glenn Manning to the Susquehanna Area Regional Airport Authority (SARAA). Term will expire the 1st Monday of January 2014.
- O. Adjustment of terms for the County's appointments to the Tourism Board – Chad Saylor, term will expire December 31, 2009 and Gary Luderitz, term will expire December 31, 2010.
- P. Appointment of Barbara Zemlock and Robert DeSousa to the Dauphin County General Authority. Ms. Zemlock's term will expire the first Monday in January of 2014 and Mr. DeSousa's will expire the first Monday in January 2013.
- Q. Satisfaction Agreements for:
 - 1. Linda S. Jackson on the property located at 2711 N. 6th St., Harrisburg, PA 17110. (This is an original mortgage from 1996 that carries a 10-year forgiveness clause.)
 - 2. Dung H. Huynh on the property located at 2457 Harris Terrace, Harrisburg, PA 17104 (\$3,441.00).
- R. Engagement Letter between Dauphin County and Zelenkofske Axelrod LLC (ZA) to perform annual required audits of the 16 Dauphin County District Justices for the year ended December 31, 2007.
- S. Amendment to an Engagement Letter between Dauphin County and Zelenkofske Axelrod LLC for District Court (Housing and Night Court) audits for the year ended December 31, 2007.
- T. Dauphin County 911 Audit – Management Representation Letter to Zelenkofske Axelrod LLC.
- U. Dauphin County Juror Parking Agreement for 2009 with the Harrisburg Parking Authority for 150 parking spaces.
- V. Resolution #22-2008 authorizing increases for parking garage rates at the Dauphin County Human Services Parking Garage.
- W. Fort Hunter Grant:
 - 1. Fort Hunter Park Master Plan Grant of \$33,000 from DCNR.
 - 2. Resolution #23-2008 authorizing the Signature Page for the Grant Application and Grant Agreement for Project No. BRC-TAG-12.5-15.
- X. Wildwood Landscape Architect Contract between the County and H. Edward Black and Associates for a development project at Wildwood Park.
- Y. Purchase of Service Agreement between Area Agency on Aging and Cumberland/Perry ARC t/d/b/a Life Time Adult Day Care.
- Z. Senior Center Grant Agreement between Area Agency on Aging and Jackson-Lick Towers Senior Center.
- AA. Purchase of Service Agreements between Children and Youth and:
 - 1. Drug and Alcohol Rehabilitation Services, Inc.
 - 2. Felder and Wright Independent Living and AfterCare Services, Inc.

- BB. Adoption Assistance Agreements #2008-86, #2008-87, #2008-88, #2008-89, #2008-90 and #2008-91.
- CC. Custodianship Subsidy Agreements #2008-05, #2008-06 and #2008-07.
- DD. Student Assistance Program Memorandum of Understandings between the Dauphin County Department of Drug and Alcohol Services and:
1. Middletown School District
 2. Derry Township School District
 3. Millersburg Area School District
 4. Central Dauphin School District
 5. Lower Dauphin School District
 6. Dauphin County Technical School
 7. Upper Dauphin Area School District
 8. Harrisburg School District
- EE. MH Purchase of Service Agreement between MH/MR and PA Behavioral Health and Aging Coalition.
- FF. Amendments to Purchase of Service Agreements between MH/MR and:
1. Pediatric Physical Therapy, Inc. – Amendment #2
 2. CMU – Amendment #1
- GG. Professional Service Agreement between the Prison and Justice Benefits, Incorporated.
- HH. Agreement between Dauphin County and Intergraph for customized map workflow training.
- II. Agreement between Dauphin County and Intergraph for software feature request for I/Page customization for the elimination of duplicate fire station house siren activations.
- JJ. Intergraph Contract Change Order 1, Revision 2 – zero dollar change. Payment milestones were negotiated based upon rapid implementation schedule:
1. EMA supports the addition of milestone 2a, which tasks have been completed.
 2. Assignment of new Intergraph Project Manager
- KK. Amendment to Lease of Onsite Food Service at Dauphin County Courthouse.
- LL. Indemnity and Access Agreement between Dauphin County, Harristown Development Corporation and Verizon for installation of all radio equipment associated with the cell tower project.
- MM. Memorandum of Understanding between Dauphin County and the Administrative Office of Pennsylvania Courts' Office of Children and Families in the Courts regarding provision of a grant from AOPC to the County to pay for services of County staff required to record current active case information and data in the Common Pleas Case Management System Dependency Module in the County.
- NN. Resolution #24-2008 appointing residents and business leaders of Dauphin County to the County's Act 101 Solid Waste Advisory Committee.
- OO. Refund of 2007 and 2008 Real Estate Taxes – Room One Corporation – Parcel #24-045-067, #24-045-061, #24-045-056 and #24-045-036 - \$11,181.83.

PP. Purchase of Service Per Diem Rates between Children & Youth and:

1. A Place To Go
2. Drug & Alcohol Rehabilitative Service, Inc.
3. Felder and Wright Independent Living and Aftercare Services, Inc.
4. Jondu Corporation d/b/a Prescott House
5. Children's Center for Treatment and Education d/b/a Beacon Light Behavioral Health Systems
6. Harborcreek Youth Services, Inc.
7. Hoffman Homes, Inc.
8. Philhaven
9. Shawnee Academy, LTD
10. St. Michael's School, Inc.
11. Adelphoi Village, Inc.
12. Alternative Living Solutions, Inc.
13. Alternative Rehabilitation Communities, Inc.
14. Associated Marine Institute t/d/b/a Wing's for Life
15. Bair Foundation of Pennsylvania
16. Baptist Children's Service
17. Bethany Childrens Home, Inc.
18. Bradley Center, Inc.
19. Catholic Charities of The Diocese of Harrisburg, PA
20. Centre County Youth Service Bureau
21. Chariots LLC
22. Pressley Ridge

QQ. Right-to-Know Policy.

RR. Amendment #1 to the Lease Agreement between Dauphin County and Donlo Partnership.

XV. FORMER BUSINESS

XVI. NEW BUSINESS

XVII. COMMISSIONERS' DISCUSSION & ACTIONS

XVIII. CORRESPONDENCE

- A. Notification from dc gohn Associates, Inc. advising that Conewago Contractors, Inc. is applying to DEP for a General NPDES Permit for stormwater discharges associated with construction activities at Lot 6, Stoneridge Commerce Park in Lower Swatara Township.
- B. Notification from Wenger Feeds advising that they are applying to DEP for a General NPDES Permit for discharges of stormwater associated with industrial activity.
- C. Notification from RJ Fisher & Associates, Inc. advising that Classic Communities, Inc. is applying to DEP for a General NPDES Permit for stormwater discharges associated with construction activities at Maple Glen in West Hanover Township.
- D. Notification from Dawood advising that Mike and Kim True are applying to DEP for a Chapter 105/Section 404 Waterway Obstruction and Encroachment Permit, Chapter 102 Erosion and Sedimentation Pollution Control approval and an NPDES General Permit for construction activities at Blue Ribbon Avenue in Lower Paxton Township.

- E. Notification from Rettew advising that Kathleen Hagy is applying to DEP for a General Permit for stormwater discharges associated with construction activities at the northern side of Red Hill Road between Poet Lane and Grant Street.
- F. Notification from HRG advising that Dauphin County is applying to DEP for a BWM-GP-11 Permit for the removal and replacement of the concrete bridge deck and the removal and installation of approach roadway guide rail for County Bridge #34.
- G. Notification from CET Engineering Services advising that the Lower Paxton Township Authority is applying to DEP for a General NPDES Permit for stormwater discharges associated with construction activities in Lower Paxton.
- H. Notification from the United State Department of the Interior advising that they intend to submit an Environmental Assessment in support of a Section 105.12 (a) (16) Restoration Waiver to DEP for the Hershey Meadows Restoration Project in Conewago Township.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

******THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, DECEMBER 17, 2008 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP/LEGISLATIVE MEETING.******

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."