DAUPHIN COUNTY BOARD OF COMMISSIONERS COMMISSIONERS' LEGISLATIVE MEETING WEDNESDAY, DECEMBER 9, 2009 (10:00 A. M.)

Final Wednesday, December 9, 2009 9:30 a.m.

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES

November 18, 2009 Workshop Meeting November 18, 2009 Election Board Meeting November 25, 2009 Legislative Meeting November 25, 2009 Salary Board Meeting November 25, 2009 Election Board Meeting

- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DIRECTORS/GUESTS
 - A. Larry Moore, Parks & Recreation and Gregg Cook, Hershey/Harrisburg Regional Visitors' Bureau
 - 1. National Step Championship
 - B. Christopher Vates, M.D., Penn State Hershey Medical Center
 - 1. RAMPART Study
 - C. Stephen Libhart, District Attorney's Office
 - ARRA/Byrne Justice Assistance Grant for the Crime Victim Advocate Position (Listed as Item V under Matters Requiring Board Action)

VIII. SALARY BOARD

- A. MDJ Shugar's Office
 - 1. Create a Legal Clerk 2 position, Range 1482, Step 02, Salary \$11.04 p/h, effective December 14, 2009.
 - 2. Eliminate a Legal Clerk 1 position, Range 1481, Step 02, Salary \$10.03 p/h, effective December 14, 2009.
- B. Solicitor's Office
 - 1. Create a Part-Time Deputy Assistant Solicitor position, Range 09051, Step 20, Salary \$20.00 p/h, effective December 14, 2009.

 Abolish a Part-Time Law Clerk (Interim Fill) position, Range 09050, Step 16, Grade 04, Salary \$10.66 p/h, effective December 14, 2009.

C. Prison

1. Eliminate five (5) Full-Time Correctional Officer (Interim Fill) positions, Range 00030, Step 01, Salary \$19.10 p/h, effective December 27, 2009.

D. Weatherization

- 1. Create a Part-Time Crew Worker position (ARRA Stimulus Money), Range 09050, Step 29, Grade 02, Salary \$14.00 p/h, effective December 14, 2009.
- 2. Eliminate a Part-Time Crew Worker position, Range 09050, Step 29, Grade 02, Salary \$14.00 p/h, effective December 14, 2009.
- 3. Create a Part-Time Department Clerk I position (ARRA Stimulus Money), Range 09050, Step 13, Salary \$9.74 p/h, effective December 14, 2009.

IX. PERSONNEL

- A. Personnel Packet
- X. PURCHASE ORDERS RANDY BARATUCCI, PURCHASING DIRECTOR
 - A. Purchase Orders
- XI. REPORT FROM BUDGET & FINANCE MIKE YOHE, BUDGET & FINANCE DIRECTOR
 - A. Investment Report
- XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF CHAD SAYLOR
- XIII. SOLICITOR'S REPORT WILLIAM TULLY, ESQ., SOLICITOR
- XIV. MATTERS REQUIRING BOARD ACTION
 - A. Training Packet.
 - B. Purchase of Service Per Diem Rates between Children and Youth and:
 - 1. Jondu Corporation d/b/a Prescott House
 - 2. Vision Quest National, Ltd.
 - C. Satisfaction Piece for Patricia J. Best on the property located at 601 Erie Street, Dauphin, PA 17018 (\$4,144.00).
 - D. Subordination Agreement for Janelle Wade on the property located at 403 Radnor Street, Harrisburg, PA 17110.
 - E. South Central Task Force (SCTF) Contract for Professional Services for the employment of a planning specialist.
 - F. Amendment #1 to the Purchase of Service Agreement between Children & Youth and Hempfield Behavioral Health, Inc.
 - G. Adoption Assistance Agreements #2009-74 and #2009-78.

- H. (Revised) License Agreement with Commonwealth of Pennsylvania, Office of Administration, Office of Public-Safety Radio Services for the use of tower sites.
- I. Risk Retention Management Guide.
- J. Proposed Payment-in-Lieu of Taxes (PILOT) Agreement for Mohn Street Accessible Housing, Inc.
- K. Resolution #30-2009 adopting the Dauphin County Safety Policy Statement and appointing Donna S. Miller as the Accident and Illness Prevention Program Coordinator.
- L. Resolution #31-2009 changing the amount of assistance to first-time homebuyers from \$5,000 to \$3,000 and the program will process 15 subordinated 2nd mortgages per month beginning 1/1/2010 under the Affordable Housing Program.
- M. Hotel Tax Distribution for Middletown Area Historical Society for \$2,000.00.
- N. Natural Gas Service Contract between Dauphin County and Centerpoint Energy Services, Inc.
- O. Natural Gas Service Contract between Dauphin County and Central Penn Energy Consortium/PACE.
- P. Delta Dental Renewal for 2010.
- Q. United Concordia Renewal for 2010.
- R. Exoneration of 2009 County Taxes St. Paul's Episcopal Church Parcel #10-052-016 -\$3,467.76.
- S. Mileage Rate for 2010 \$.50 per IRS guidelines.
- T. Approval for the Tax Claim Bureau to implement a 30-day interest-free grace period for the 2009 delinquent real property taxes.
- U. Purchase of Service Agreement between Dauphin County and Stenograph for three (3) new Diamante Writer Stenograph Machines and three (3) Case CATalyst Licenses.
- V. ARRA/Byrne Justice Assistance Grant for the Crime Victim Advocate Position.
- XV. FORMER BUSINESS
- XVI. NEW BUSINESS
- XVII. COMMISSIONERS' DISCUSSION & ACTIONS
- XVIII. CORRESPONDENCE
 - A. Receipt of the Revised Scoping Document for the York Haven Project, P-1888-027 from the Federal Energy Regulatory Commission.
 - B. Notification from Greenhorne & O'Mara advising that the PA Department of Transportation Engineering District 8-0 is applying to DEP for a General Permit 11 for the Nyes Road Restoration Project in Lower Paxton Township.

- C. Notification from the Pennsylvania Fish & Boat Commission advising of a proposed fish habitat improvement project under the direction of the Cooperative Habitat Improvement Program, which is a requirement of DEP's General Permit for Fish Habitat Enhancement Structures.
- D. Notification from CET Engineering Services advising that the Lykens Borough Authority is applying to DEP for a General Permit 11 regarding the Rattling Creek Watermain Encasement Project.
- E. Notification from York Haven Hydro Station that they filed with the Federal Energy Regulatory Commission, in response to their additional information request #20, electronic copies of the fisheries surveys/reports cited in the York Haven Project Pre-Application Document.
- XIX. PUBLIC PARTICIPATION
- XX. ADJOURNMENT

****THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, DECEMBER 16, 2009 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.****

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."