

**DAUPHIN COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS' LEGISLATIVE MEETING  
WEDNESDAY, DECEMBER 8, 2010  
(10:00 A. M.)**

**Final  
Tuesday, December 8, 2010  
9:45 a.m.**

I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

November 17, 2010 Workshop Meeting  
November 17, 2010 Salary Board Meeting  
November 17, 2010 Election Board Meeting  
November 24, 2010 Legislative Meeting  
November 24, 2010 Salary Board Meeting  
December 1, 2010 Workshop Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. PUBLIC PARTICIPATION

VII. DIRECTORS/GUESTS

- A. Sally Zaino, Executive Director of The Manada Conservancy  
Carl Dickson, Director, Parks & Recreation

1. Transfer of Deed

- B. Commissioner Mike Pries

1. Craig Webb Memorial Plaque Award

VIII. SALARY BOARD

- A. Adult Probation

1. Create a Full-Time Adult Probation Officer I position, Range 8002, Step 01, Salary \$17.02 p/h, effective January 10, 2011.  
2. Abolish a Part-Time Probation Officer I position, Range 8002, Step 01, Salary \$17.02 p/h, effective January 10, 2011.

- B. Area Agency on Aging

1. Abolish a Part-Time Social Casework Intern position, Range 09050, Step 01, Salary \$7.25 p/h, effective December 8, 2010.  
2. Abolish a Full-Time Food Service Supervisor 2 position, Range 00105, Step 08, Salary \$15.67 p/h, effective December 8, 2010.

- C. District Attorney's Office

1. Abolish three (3) Per Diem Court Liaison position, Range 09331, Step 01, Salary \$9.38 p/h, effective December 8, 2010.
  2. Abolish a Per Diem Jury Investigator position, Range 09336, Step 01, Salary \$15.23 p/h, effective December 8, 2010.
  3. Abolish a Part-Time Domestic Violence Coordinator position, Range 09335, Step 01, Salary \$13.83 p/h, effective December 8, 2010.
- D. MDJ Wenner's Office
1. Create a Full-Time Legal Clerk 1 position, Range 01481, Step 01, Salary \$10.03 p/h, effective December 8, 2010.
- E. Purchasing
1. Create a Full-Time Warehouse Assistant position, Range 01011, Step 01, Salary \$11.81 p/h, effective 12/08/2010.
- F. Sheriff's Office
1. Eliminate a Full-Time Deputy Sheriff position, Range 09346, Step 03, Salary \$15.54 p/h, effective 12/08/2010.
  2. Eliminate a Full-Time Deputy Sheriff position, Range 09346, Step 11, Salary \$18.76 p/h, effective 12/08/2010.
  3. Eliminate a Full-Time Deputy Sheriff position, Range 09346, Step 05, Salary \$16.66 p/h, effective 12/08/2010.
  4. Eliminate a Full-Time Teamsters Administrative Assistant I position, Range 09336, Step 12, Salary \$18.39 p/h, effective 12/08/2010.
  5. Eliminate a Full-Time Teamsters Clerk II position, Range 09333, Step 01, Salary \$11.37 p/h, effective 12/08/2010.
- G. Court Administration
1. Eliminate a Full-Time Court Crier/Administrator position, Range 01016, Step 01, Salary \$15.08 p/h, effective 12/08/2010.
  2. Eliminate a Full-Time Court Crier/Administrator position, Range 01016, Step 02, Salary \$15.38 p/h, effective 12/08/2010 (Unbudgeted).
- H. Domestic Relations
1. Eliminate a Full-Time Department Clerk 1, Range 01481, Step 01, Salary \$10.03 p/h, effective 12/08/2010.
  2. Eliminate a Full-Time Department Clerk 1, Range 01481, Step 01, Salary \$10.03 p/h, effective 12/08/2010.
  3. Eliminate a Full-Time Department Clerk 1, Range 01481, Step 01, Salary \$10.03 p/h, effective 12/08/2010.
- I. Work Release
1. Eliminate a Full-Time Work Release Supervisor position, Range 00111, Step 01, Salary \$18.26 p/h, effective 12/08/21010.
  2. Eliminate a Full-Time Work Release Probation Officer I position, Range 08002, Step 07, Salary \$18.60 p/h, effective 12/08/2010.
  3. Eliminate a Full-Time Work Release Probation Officer I position, Range 08002, Step 01, Salary \$17.02 p/h. effective 12/08/2010.
  4. Eliminate a Full-Time Work Release Probation Officer Aide 2 position, Range

- 01484, Step 01, Salary \$13.42 p/h, effective 12/8/2010.
5. Eliminate a Full-Time Work Release Probation Officer Aide 2 position, Range 01484, Step 01, Salary \$13.42 p/h, effective 12/08/2010.
  6. Eliminate a Full-Time Probation Officer Aide 2 position, Range 01484, Step 08, \$14.81 p/h, effective 12/08/2010.

IX. PERSONNEL

- A. Personnel Packet

X. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR

- A. Purchase Orders

XI. REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE

XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

XIII. SOLICITOR'S REPORT – WILLIAM TULLY, ESQ., SOLICITOR

XIV. MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Renewal of Contract between Dauphin County and Pennsylvania Process Service/Rominger, Inc. and The Court of Common Pleas of Dauphin County, Domestic Relations Section, for personal processing services for the Domestic Relations Section in establishment and enforcement of orders.
- C. Renewal of Contract between Dauphin County and Process Server, The Stoeffler Group, LLC, William G. Stoeffler and the Court of Common Pleas of Dauphin County, Domestic Relations Section, for personal processing services for the Domestic Relations Section in establishment and enforcement of orders.
- D. Partial Refund of 2010 Real Estate Taxes to Prologis/Keystone Central Storage, LP – Parcels #14-041-019 and #14-041-020 - \$122.52.
- E. Pine Grove Landfill, Inc. – Application for Designation as a Bypass Waste Facility for 2011.
- F. ITF Medicaid Waiver Service Agreement between Dauphin County and Jaime L. Hunter, M.A., CCC-SLP.
- G. Letter of Termination to remove Schaffner Youth Detention Center from Delta Dental Contract, effective 1/1/2011.
- H. Agreement between Dauphin County and Alternative Rehabilitation Communities, Inc. for the second Neighborhood Reporting Center.
- I. Community Action Team – Pre-Development Grant to Loan, Contract No. C000050555 for \$50,000.
- J. Partial Refund of 2010 Real Estate Taxes to Prologis/MIT-JPM Limited Partnership – Parcel #35-034-055 - \$50.28.

- K. Request for Strike-off of penalties of 2007-2009 County Library and County Real Estate Taxes of \$110.79
- L. Intragovernmental Transfer Agreement for the transfer of one motor vehicle, 2002 Chrysler – 2C4GP54L02R535155, from Dauphin County to the City of Harrisburg for the sum of \$1.00.
- M. Proposal for Morgan Lewis to prepare the 2010-2011 Affirmative Action Plan. The flat fee is \$4,500.00.
- N. Resolution No. 44 - 2010. A resolution designating Tim Berard to serve as the Dauphin County Representative on the SouthCentral LEO Board of Directors.
- O. Interim Inspection Cycle - Invoice No. 6 - Dauphin County 2010 – 2014 NBIS Bridge Inspection Program, Engineering Agreement No. 089480 2010. Amount due - \$2,865.30.
- P. Resolution No. 45 - 2010. A resolution authorizing the filing of a proposal for funds, in the amount of \$50,000, on behalf of the Redevelopment Authority with the PA DCED, for funding of a Main Street Manager Administration Position, from Community Networking Resources Company.
- Q. Cooperation Agreement between Dauphin County, Dauphin County Redevelopment Authority, and Community Network Resources, for the Northern Dauphin County Main Street Regional Revitalization Coordination Project.
- R. Agreement between Dauphin County and G.R. Sponaugle & Sons, In. for the Juvenile Court Construction Project for 136,300.00.
- S. Agreement between Dauphin County and Simeral Construction Company for the Juvenile Court Construction Project for \$859,000.00.
- T. Agreement between Dauphin County and J & S Fabrication, Inc. for the Juvenile Court Construction Project for \$337,600.00.
- U. Agreement between Dauphin County and Altamar Enterprises, Inc. for the Juvenile Court Construction Project, for \$534,900.00.
- V. Dauphin County work Release Center Cost Estimate for Line-of-Credit.
- W. Purchase of Service Per Diem Rates between Children & Youth and:
  - 1. Bethany Christian Services of Central PA
  - 2. Jondu Corporation D/B/A Prescott House
  - 3. White Deer Run, Inc.
- X. Reappointment of David Coble to the Dauphin County Conservation District Board. Term will expire December 31, 2014.
- XV. FORMER BUSINESS
- XVI. NEW BUSINESS
- XVII. COMMISSIONERS' DISCUSSION & ACTIONS
- XVIII. CORRESPONDENCE

- A. Receipt of a letter from the PA Department of Public Welfare advising that the Herbert A. Schaffner Youth Detention Center will be officially closed as of November 5, 2010.
- B. Notification from Light-Heigel & Associates, Inc. advising that Jackson Township is applying to DEP for permits associated with the replacement and/or rehabilitation of an existing culvert and bridge, stabilization activities of streambanks associated with Armstrong Creek, and storm pipe installations along Wolf Hole Road.
- C. Receipt of a letter from Suzy Carnecchia of Ollie's Bargain Outlet enclosing a letter that was provided to approximately 180 employees of Ollie's Bargain Outlet, Inc. affected by the decision to move its five current distribution facilities in Lower Paxton Township to a single facility located in East Manchester Township, York County.
- D. Notification from Light-Heigel & Associates advising that Wayne Township will be applying to DEP for a General Permit-7 for a Minor Road Crossings Water Obstructions and Encroachments Permit for culvert relocation on the Dimpsey Rd. project.
- E. Notification from Glace Associates, Inc. advising that Robert and Barbara Clay intend to apply to DEP for a G-11 permit to repair the concrete retaining wall along Paxton Creek and the parking lot located at 23 N. 10<sup>th</sup> St., Harrisburg, Dauphin County.
- F. Notification from Gannett Fleming, Inc. advising that PennDOT, Engineering District-8, intends to submit an application to DEP for Chapter 105 General Permits GP-8 (Temporary Road Crossing) and GP-11 (Maintenance) for the proposed complete replacement of the existing SR 0022 bridge over Manada Creek in East Hanover Township, Dauphin County.
- G. Notification from Light-Heigel & Associates, Inc. advising that Zeager Bros. Inc. will apply to DEP and/or the Army Corps of Engineers for permits GP-4, GP-7 and/or GP-8 associated with the installation of a driveway culvert crossing of a watercourse and a swale outfall to a watercourse in Londonderry Township, Dauphin County.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

**\*\*\*\*THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, DECEMBER 15, 2010 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.\*\*\*\***

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."