

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, NOVEMBER 7, 2007
(10:00 A. M.)**

**Final
Wednesday, November 7, 2007
9:30 a.m.**

I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

October 10, 2007 Legislative Meeting
October 10, 2007 Salary Board Meeting
October 17, 2007 Workshop Meeting
October 24, 2007 Legislative Meeting
October 24, 2007 Salary Board Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. PUBLIC PARTICIPATION

VII. DIRECTORS/GUESTS

VIII. SALARY BOARD

A. MH/MR

1. Eliminate a Part-Time Caseworker 2 position, Range 6635, Salary \$16.27 p/h, effective November 12, 2007.
2. Create a Full-Time Caseworker 2 position, Range 6635, Salary \$16.27 p/h, effective November 12, 2007.

B. Parks & Recreation

1. Eliminate a Part-Time Fort Hunter Docent position, Range 9050, Step 21, Salary \$11.81 p/h, effective November 19, 2007.
2. Create a Part-Time Fort Hunter Mansion Manager position, Range 9050, Step 21, Salary \$11.81 p/h, effective November 19, 2007.
3. Eliminate a Part-Time Fort Hunter Docent position, Range 9050, Step 01, Salary \$7.15 p/h, effective November 19, 2007.
4. Create a Part-Time Assistant Fort Hunter Mansion Manager position, Range 9050, Step 12, Salary \$9.48 p/h, effective November 19, 2007.

C. Public Defender's Office

1. Eliminate a Full-Time Assistant Public Defender position, Range 00114, Step 19, Grade 02, Salary \$30.38 p/h, effective November 19, 2007.
2. Create a Full-Time Senior Deputy Public Defender position, Range 00117, Step 11, Grade 04, Salary \$30.38 p/h, effective November 19, 2007.

3. Eliminate a Full-Time Chief Investigator position, Range 01016, Step 01, Salary \$15.08 p/h, effective November 19, 2007.
4. Create a Full-Time Assistant Public Defender position, Range 00114, Step 01, Salary \$21.13 p/h, effective November 19, 2007.

IX. PERSONNEL

- A. Personnel Packet

X. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR

- A. Purchase Orders

XI. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET & FINANCE DIRECTOR

- A. Investment Report

XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

XIII. SOLICITOR'S REPORT – BILL TULLY, ESQ., SOLICITOR

XIV. MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. 2007 Real Estate Tax Refunds:
 1. Dayton Parts, LLC, Parcel #07-055-030 - \$2,840.38
 2. PRGL Paxton Limited and Partnership, Parcel #35-043-170 - \$11,329.66
- C. Approval to Exonerate/Strike 2005, 2006 and 2007 Taxes – Parcel #34-026-005-138-0328 – Cedar Manor Mobile Home Community (Michelle Wagner) - \$380.26.
- D. Appointment of Gayla M. Bush to the Dauphin County Children and Youth Advisory Board. Term expires November 7, 2010.
- E. Purchase of Service Per Diem Rates between Children & Youth and:
 1. Community Specialists Corporation (The Academy)
 2. The Summit School, Inc.
 3. Bruce Schaffer
- F. Satisfaction Agreement for Toan V. Ha and Truc-Linh T. Nguyen for property located at 2317 Kensington Street, Harrisburg, PA 17104. This mortgage is a 1996 mortgage that carries a 10-year forgiveness clause.
- G. Subordination Agreement for Timothy L. Cleveland on property located at 142 N. Union Street, Pillow, PA 17080.
- H. First Amendment of Ground Lease between Dauphin County and AutoZone Development Corporation.
- I. Addendum for additional funding via the Radiation Emergency Response Funds Grant in the amount of \$16,878.00.
- J. CID Proposal to transfer a 1994 Ford Crown Victoria vehicle to Paxtang Borough.

- K. Dauphin County 2008 Juror Parking Agreement with Harrisburg Parking Authority. The 2008 Administrative fee is \$3,372.00. Additionally, 150 spaces will be available for use during Civil and Criminal Courts at the then current market rates and invoiced monthly.
- L. Agreement between Dauphin County and Internet Security Systems, Inc., an IBM Company, Service Order for Professional Services, to provide training and testing on Dauphin County's Internet Security. Total fixed fee of \$10,800.00.
- M. Agreement between Dauphin County and Hewlett-Packard Financial Services for buyout of computer equipment (for current operations that cannot be interrupted by an exchange of equipment). Buyout of Schedule(s) 103108000003R for Annex A Equipment in the amount of \$1,973.00.
- N. Lease Purchase Agreement Delivery and Acceptance Certificate between the County of Dauphin and M & T Bank for Contract No. 215-0061558-002, for Information Technology equipment at 2 South Second Street, Harrisburg, PA.
- O. Proposed Maintenance Agreement between Dauphin County and ESCO, Inc. for maintenance, inspection and testing of the fire system installed at 1690 S. 19th Street, Harrisburg, PA. Effective 11/1/07 – 10/31/08 for the sum of \$312.00.
- P. Dauphin County Solid Waste Management and Recycling 2008 Comcast Television Schedule for PSAs.
- Q. Purchase of Service Agreements between Children and Youth and:
 - 1. Bruce Schaffer
 - 2. County of Tioga
 - 3. The Children's Institute of Pittsburgh, Inc.
 - 4. A Place to Go, Inc.
 - 5. Little Treasures Early Childhood Center, Inc.
 - 6. The Summit School, Inc.
 - 7. Community Specialist Corporation, Inc.
- R. Adoption Assistance Agreements 2007-18, 2007-19, 2007-20 and 2007-21.
- S. MH Purchase of Service Agreements between MH/MR and:
 - 1. Elwyn
 - 2. Melmark, Inc.
- T. Purchase of Service Agreement Amendments between MH/MR and:
 - 1. Riverside Associates, P.C. (Amendment #1)
 - 2. Pediatric Physical Therapy, Inc. (Amendment #1)
 - 3. Keystone Community Resources, Inc. (Amendment #1)
 - 4. Geisinger Community Health Services Living Unlimited Program (Amendment #1)
 - 5. Riverside Professional Development, LLC (Amendment #1)
 - 6. YWCA of Greater Harrisburg (Amendment #1)
 - 7. TMB Developmental Therapy & Infant Massage (Amendment #1)
 - 8. Sharp Visions, Inc. (Amendment #1)
 - 9. Capital Area Transit (Amendment #1)
 - 10. Goodwill Industries of Central Pennsylvania, Inc. (Amendment #1)
 - 11. Catholic Charities of the Diocese of Harrisburg, PA, Inc. (Amendment #1)

- 12. Wyoming Valley Professional Ambulance Service, Inc. (Amendment #1)
- U. FY 2006/2007 and 2007/2008 LTSR/CRR Agreements between Cumberland, Perry and Dauphin County.
- V. Emergency Shelter Program Subrecipient Agreement between the City of Harrisburg and Dauphin County.
- W. Lease Agreement with Harold D. Engle for purposes of constructing and operating an unmanned telecommunications facility (cell tower).
- X. Easement Agreement between Dauphin County and Harold D. Engle on approximately 1 acre of land in Upper Paxton Township, Dauphin County.
- Y. Personal Service Contract for Right to Rent Real Property between Dauphin County and RSR Realtors for property at 2800 Paxton Street, starting 11/15/07 and ending 5/16/08.
- Z. Registration Form for Local Update of Census Addresses (LUCA) Program for the 2010 Decennial Census. Registration allows Dauphin County access to the U.S. Census database and ability to update new street addressees, etc. for a more accurate census count.
- AA. Short Form Lease for recording purposes to evidence Lease between County of Dauphin and AutoZone for Paxton Street site.
- BB. Approval to sell Parcel #9-28-42, 44 N. 17th St. from the Repository List to Bonnie Rogers in the amount of \$7,500.00.
- CC. Resolution #28-2008 – Adopting 2008 Action Plan from the Planning Commission for CDBG and HOME Programs.
- XV. FORMER BUSINESS
- XVI. NEW BUSINESS
- XVII. COMMISSIONERS' DISCUSSION & ACTIONS
- XVIII. CORRESPONDENCE
 - A. Notification from Keller Engineers advising that Derry Lodging LP is applying to DEP for a General NPDES Permit for stormwater discharges associated with construction activities of a new hotel development in Derry Township.
 - B. Notification from Fischbach Morgan & Associates, LLC advising that The Volunteers of America will be applying to DEP for a General NPDES Permit for a residential subdivision on Fishing Creek Valley Road, Middle Paxton Township.
 - C. Notification from Rettew advising that they are applying to DEP for a GP-11 Permit for PennDOT Culvert Replacement Sites (5 sites) located in Lykens, Upper Paxton and Washington Townships.
 - D. Notification from OES advising that Kimbob, Inc. is submitting an Air Quality Plan Approval Application to DEP for the installation of a crushing and screening operation and associated internal combustion engines at the McDermitt Concrete-Middletown Plant.

- E. Notification from Alpha Consulting Engineers, Inc. advising that Daniel Jorich is applying to DEP for a General NPDES Permit for stormwater discharges associated with construction activities of a 3 lot single family detached residential subdivision on 1027 Matamoras Road, Halifax.
- F. Notification from Light-Heigel & Associates, Inc. advising that the PA American Water is applying to DEP for a General Permit (GP-5, Utility Line Crossing) for the installation of approximately 3,916 L.F. of 24" ductile iron water pipe.
- G. Notification from Glace Associates, Inc. advising that the Williamstown Borough Authority is applying to DEP for a BDWM-GP-5 Utility Line Stream Crossing Permit for sanitary sewer main extension and interceptor replacement in Williams Township and Williamstown Borough.
- H. Notification from Dauphin Engineering Co. advising that Molinari & Greenberg, LLC are applying to DEP for General Permits associated with the Hankin Sanitary Sewer Extension in Lower Paxton Township.
- I. Notification from Glace Associates, Inc. advising that the Elizabethville Area Authority is applying to DEP for a Water Allocation Permit to restore the same 125,000 gallon per day water allocation from the Authority's property in Washington Township, confirmed to the former Elizabethville Water Company.
- J. Notification from Rettew advising that the Borough of Highspire is submitting a Part II Water Quality Management Permit Application to DEP for the wastewater treatment plant biological nutrient removal upgrades.
- K. Notification from R. J. Fisher & Associates, Inc. advising that Hardik Patel is applying to DEP for a General NPDES Permit for stormwater discharges associates with construction activities in Swatara Township.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

******THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, NOVEMBER 14, 2007 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.******

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."