

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, MARCH 30, 2011
(10:00 A. M.)**

**Draft
Tuesday, March 29, 2011
3:45 p.m.**

I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

March 9, 2011 Workshop Meeting
March 9, 2011 Salary Board Meeting
March 16, 2011 Legislative Meeting
March 16, 2011 Salary Board Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. PUBLIC PARTICIPATION

VII. DIRECTORS/GUESTS

A. Rebecca Althoff of Highmark

1. Wellness Lifestyles Return Presentation

VIII. SALARY BOARD

A. Prison

1. Create a Full-Time Treatment Evaluator position, Range 00113, Step 01, Salary \$20.53 p/h, effective April 4, 2011.
2. Abolish a Full-Time Treatment Evaluator/2nd to Deputy Warden for Treatment position, Range 00114, Step 01, Salary \$21.56 p/h, effective April 4, 2011.
3. Create a Full-Time Community Connections Coordinator/2nd to Deputy Warden for Treatment position, Range 00114, Step 19, Salary \$30.82 p/h, effective April 4, 2011.
4. Abolish a Full-Time Community Connections Coordinator position, Range 00113, Step 19, Grade 03, Salary \$29.44 p/h, effective April 4, 2011.

B. MDJ Wenner

- A. Create a Full-Time Legal Clerk 3 position, Range 1483, Step 07, Salary \$13.99 p/h, effective April 18, 2011.
- B. Abolish a Full-Time Legal Clerk 1 position, Range 1481, Step 01, Salary \$10.23 p/h, effective April 18, 2011.

C. MDJ Smith

- A. Create a Full-Time Legal Clerk 1 position, Range 1481, Step 01, Salary \$10.23 p/h, effective April 18, 2011.
- B. Abolish a Full-Time Legal Clerk 3 position, Range 1483, Step 07, Salary \$13.99 p/h, effective April 18, 2011.

IX. HUMAN RESOURCES

- A. Personnel Packet

X. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR

- A. Purchase Orders
- B. Blackberry Requests

XI. REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE

XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.

XIII. SOLICITOR'S REPORT – WILLIAM TULLY, ESQ., SOLICITOR

XIV. MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Satisfaction Piece for Tira S. Steele on the property located at 6160 Fulton Street, Harrisburg, PA 17111 (\$3,217.00).
- C. Proposed Stipulations of Settlement for Tax Assessment Appeals:
 - 1. Robin-Ellen Realty Associates, 2535 N. 7th Street, Parcel No. 10-002-001, 002, 003 & 005; 10-003-001 & 002, Docket No. 2010-CV-14150-TX.
 - 2. Kmart – PAL Associates, 5050 Jonestown Rd., Lower Paxton Township, Parcel No. 35-043-041; Docket No. 2010-CV-11167-TX.
 - 3. Red Roof Inns, Inc., 400 Corporate Circle, Susquehanna Twp., Parcel No. 2010-CV-13179-TX.
- D. Letter of Agreement between Dauphin County and Zelenkofske Axelrod LLC to audit Pennsylvania Commission on Crime and Delinquency Grants for the year ended December 31, 2010.
- E. Cancellation of Service Agreement between Dauphin County and Greenhouse Plant Interiors for tropical plant maintenance.
- F. Permitted Organization Indemnification Agreement between Steelton Terminals Corp. and the Borough of Steelton for a license authorizing the Steelton Police Department to operate and manage a training area.
- G. Architect Agreement between Dauphin County and Crabtree Rohrbaugh & Associates, Project No. 2398 – Fort Hunter Gas Station Re-roofing.
- H. Professional Services Agreement between Dauphin County (Fiduciary Agent for South Central PA Counter-Terrorism Task Force) and the Jay Group for call center related support for the South Central Alert Self Registration Portal.

- I. Memorandum of Understanding between Dauphin County and the Messiah College Service Day Project at Schaffner Youth Center.
- J. Memorandum of Understanding between Dauphin County Board of Commissioners and Tri-County Regional Planning Commission for implementation of the Regional Growth Management Plan.
- K. Performing Artist Contract – Dauphin County Concert at Wildwood Park – June 5, 2011 – Billy Jonas.
- L. Amendment #1 to Purchase of Service Agreement between Area Agency on Aging and Visiting Nurse Association of Central Pennsylvania, Inc.
- M. Purchase of Service Agreements between Children and Youth and:
 - 1. AndVenture, Inc.
 - 2. Community Service Foundation, Inc.
 - 3. Kidspace National Centers, Inc.
- N. Amendments to Purchase of Service Agreements between Children and Youth and:
 - 1. Uplift Inc., Leadership Academy – Amendment #1
 - 2. Community Service Foundation, Inc. – Amendment #1
- O. Adoption Assistance Agreement #2011-09 and #2011-12.
- P. Amendment #1 to Purchase of Service Agreement between Drugs and Alcohol and YMCA of Greater Harrisburg.
- Q. MH Purchase of Service Agreement between MH/MR and Western Pennsylvania School for the Deaf.
- R. ITF Medicaid Waiver Service Agreements between MH/MR and Western Pennsylvania School for the Deaf.
- S. Requests to waive penalties and costs for 2010 delinquent taxes – Shaun & Jennifer Megonnell – Parcel #43-011-090 - \$168.99.
- T. Requests to waive penalties and costs for 2010 delinquent taxes – Timothy Durenleau – Parcel #68-052-027 - \$125.10.
- U. Repository Bids from Rogue Enterprises, LLC (Robert G. Beck):
 - 1. Parcel #09-068-030 – 115 S. 14th St., Harrisburg - \$300
 - 2. Parcel #02-019-043 – 1250 Reese St., Harrisburg - \$300
- V. Repository Bid from Jose Raul Cruz – Parcel #15-015-005 – 1823 Briggs St., Harrisburg - \$300.
- W. Repository Bid from William E. Neiswender – Parcel #21-003-037 – N. Pine St., Berrysburg - \$1,000.
- X. Partial Refund of 2006-2010 Real Estate Taxes on Parcel #34-005-016 (940 Cola Road) – Karen Forjan - \$214.99.

- Y. Partial Refund of 2010 Real Estate Taxes on Parcel #14-041-015 (3360 Industrial Rd.) – Conewago Contractors, Inc. - \$7,794.58.
- Z. Partial Refund of 2005-2008 Real Estates Taxes on Parcel #39-016-041 (810 W. Middle Rd.) – Richard Leshner - \$632.72.
- AA. Request to Refund 10% Penalties and Costs – WNA Properties – Parcel #57-008-029 - \$56.59.
- BB. Resolution # - 2011 – Proposed Grant request to the Pennsylvania Department of Conservation and Natural Resources for the Capital Area Greenbelt Planning Study.
- CC. Authorization to establish a Common Law Forfeiture Fund/Non-Drug Holding Account within the Office of the District Attorney.
- DD. Professional Services Agreement between the Board of County Commissioners of Dauphin County, Stephanie L. Cesare, Esq. (Paternity Counsel) and the Court of Common Pleas of Dauphin County.
- EE. Subordination Agreements for:
 - 1. Melinda A. Williams on the property located at 2310 Kensington Street, Harrisburg, PA 17104
 - 2. Cory L. Baker on the property located at 1509 Allison Street, Harrisburg, PA 17104
 - 3. Pamela M. Lemelle on the property located at 502 Graham Street, Harrisburg, PA 17110
- FF. ATM Agreement between Dauphin County and Pennsylvania State Employees Credit Union for the ATM in the Dauphin County Courthouse for the period 4/1/11 to 9/30/11.
- GG. Purchase of Service Per Diem Rates between Children & Youth and Uplift, Inc.
- HH. Authorization to grant the Second Level Health Care Benefit Appeal for claimant Michelle Snell.
- II. Hotel Tax Disbursement – State YMCA of PA/Youth & Government - \$2,000.
- JJ. Hotel Tax Disbursement – Friends of Fort Halifax - \$2,000.
- XV. FORMER BUSINESS
- XVI. NEW BUSINESS
- XVII. COMMISSIONERS' DISCUSSION & ACTIONS
- XVIII. CORRESPONDENCE
 - A. Notification from Steckbeck Engineering & Surveying, Inc. advising that Scott Feichenbach is applying to DEP for a Water Quality General Permit for Small Flow Treatment Facilities and General Permit #4 for a small flow wastewater treatment facility on S. Meadow Lane in East Hanover Township.
 - B. Notification from Forino advising that KGH Properties is applying to DEP for a General NPDES Permit for discharges associated with construction activities at the Campus Heights Apartments project in Lower Swatara Township.

- C. Notification from CET Engineering Services advising that Lower Paxton Township Authority is applying to DEP for a General Permit 11 for the Vesta Drive Lateral Replacement project in Lower Paxton Township.
- D. Notification from Glace Associates, Inc. advising that the Halifax Water and Sewer Authority is applying to DEP for a NPDES Permit for groundwater rule improvements in Halifax Township.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

******THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, APRIL 6, 2011 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.******

******THE ELECTION BOARD WILL CONVENE IMMEDIATELY AFTER COMMISSIONERS' MEETING.******

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."

DRAFT