

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, MARCH 16, 2011
(10:00 A. M.)**

**Final
Wednesday, March 16, 2011
9:30 a.m.**

I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

February 23, 2011 Workshop Meeting
March 2, 2011 Legislative Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. PUBLIC PARTICIPATION

VII. DIRECTORS/GUESTS

A. Mike Krempasky, President, Capital Area Greenbelt Association
Dick Norford, Vice President

1. Current Status of the Greenbelt and Future Plans

B. Stephen G. Hetrick, CIMC, AIF, Retirement Collaborative LLC

1. Deferred Compensation Plan Update

VIII. SALARY BOARD

A. Prison

1. Create a Full-Time Executive Secretary position, Range 01017, Step 01, Salary \$16.14 p/h, effective March 21, 2011.
2. Abolish a Full-Time Mail Clerk position, Range 01005, Step 10, Salary \$10.79 p/h, effective March 21, 2011.

B. Public Defender's Office

1. Abolish a Full-Time Assistant Public Defender – Interim Fill position, Range 114, Step 09, Salary \$25.28 p/h, effective March 19, 2011.

C. Law Library

1. Abolish a Full-Time Assistant Law Librarian position, Range 1484, Step 04, Salary \$14.52 p/h, effective March 9, 2011.

- D. Commissioners' Office
 - 1. Create a Full-Time Executive Assistant position, Range 00110, Step 01, Salary \$17.74 p/h, effective March 21, 2011.
 - 2. Abolish a Full-Time Executive Assistant position, Range 00113, Step 20, Grade 03, Salary \$30.28 p/h, effective March 21, 2011.
- E. Human Services Director's Office
 - 1. Create a Full-Time Assistant to the Human Services Director's Office position, Range 00110, Step 27, Grade 03, Salary \$30.28 p/h, effective March 21, 2011.
 - 2. Abolish a Full-Time Administrative Assistant I position, Range 00106, Step 11, Salary \$17.81 p/h, effective March 21, 2011.
- F. Northern Dauphin County Human Services Center
 - 1. Create a Full-Time Administrative Assistant I position, Range 00106, Step 11, Salary \$17.81 p/h, effective March 21, 2011.
 - 2. Abolish a Part-Time Receptionist/Data Clerk position, Range 09050, Step 19, Salary \$11.51 p/h, effective March 21, 2011.
- IX. HUMAN RESOURCES
 - A. Personnel Packet
- X. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR
 - A. Purchase Orders
 - B. Bid Award – Bridge #34 Rehabilitation Project
- XI. REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE
- XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – LAURA E. EVANS, ESQ.
- XIII. SOLICITOR'S REPORT – WILLIAM TULLY, ESQ., SOLICITOR
- XIV. MATTERS REQUIRING BOARD ACTION
 - A. Training Packet.
 - B. Maintenance Agreement between Dauphin County and G.R. Sponaugle for ECC UPS maintenance, Proposal No. PD11046 for the period 3/1/11 – 2/28/12.
 - C. Maintenance Agreement between Dauphin County and G.R. Sponaugle for Electrical System Inspection at 911 Gibson Blvd., Proposal No. PD11047 for the period 3/1/11 – 2/28/12.
 - D. Purchase of Service Agreement between Dauphin County and Tom Stephenson Generator Service, Inc. for the service of three (3) hazmat generators.
 - E. Purchase of Service Agreement between Dauphin County and Tom Stephenson Generator Service, Inc. for the service of 13 Tower Site generators.
 - F. Purchase of Service Agreement between Dauphin County and Tom Stephenson Generator Service, Inc. to maintain emergency standby generating sets and associated equipment (Onan 500DFGA; Onan 35DSFAA).

- G. Grant Agreement between Dauphin County and Pennsylvania Emergency Management Agency (PEMA) for FFY 2011 Hazardous Material Emergency Preparedness (HMEP).
- H. Purchase of Service Agreement between Dauphin County and De Lage Landen Financial Services for one Lanier Pro 907EX printer.
- I. Reservoir Park Supplement #1 – HRG to provide DCNR Grant Design Submission, bidding, contract award, contract administration, construction observation and related services with regard to the Reservoir Park Project in Highspire Borough.
- J. Performing Artist Contract – Dauphin County Music & Wine Festival – June 11, 2011 – Kenny Neal.
- K. Request from James L. Rissinger to have penalties and Bureau costs stricken from his 2010 delinquent taxes on the following properties: Parcel #66-005-032 - \$104.14 and Parcel #66-005-006 - \$46.84.
- L. Request from Andrew Fleming to have penalties and Bureau costs stricken from his 2010 delinquent taxes – Parcel #35-070-348 - \$58.02.
- M. Adoption Assistance Agreements #2011-05, #2011-06, #2011-07 and #2011-08.
- N. Amendments to Purchase of Service Agreements between Drug & Alcohol and:
 - 1. Barak, Inc. – Amendment #1
 - 2. Center for Champions of PA, Inc. – Amendment #1
 - 3. Halifax Communities That Care, Inc. – Amendment #2
 - 4. Hamilton Health Center, Inc. – Amendment #1
 - 5. Lower Dauphin Communities That Care – Amendment #1
 - 6. Lower Paxton Youth Center – Amendment #1
 - 7. Olmsted Regional Recreation Board, Inc. – Amendment #1
 - 8. New Beginnings Youth and Adult Services, Inc. – Amendment #1
 - 9. The Pennsylvania DUI Association, Inc. – Amendment #2
 - 10. Mazzitti & Sullivan Counseling Services, Inc. – Amendment #3
- O. Truancy Diversion Project Grant Application between Dauphin County and PCCD.
- P. Purchase of Service Agreement between Dauphin County (Recorder of Deeds) and ACS State & Local Solutions, Inc. for scanning services to preserve all Dauphin County Deed indexes dating back to 1785 (Phase III to scan the remaining 675 Deed Books).
- Q. Memorandum of Understanding between Dauphin County and Tri-County Opportunities Industrialization Center (OIC), Inc. for the Project Central Pennsylvania Ex-Offender Re-entry (CPER) Project.
- R. Memorandum of Understanding between Dauphin County and the Council GCA/TIDES for Steelton PA Open Girls Circle Training.
- S. 2010 Unrestricted Gaming Grant Request – Whitaker Center - \$375,000 (\$300,000 for Phase I and \$75,000 towards Phase 2). This is for an infrastructure, facility renovation and refurbishment project.
- T. Partial Refund of 2010 Real Estate Taxes – Parcel #14-041-027 – Exeter 3400 Industrial LP - \$17,322.01.

- U. Purchase of Service Per Diem Rates between Children & Youth and:
 - 1. Community Service Foundation
 - 2. Kidspace National Center, Inc.
 - 3. United Methodist Home for Children Residential Care, Inc.
 - 4. Southwood Psychiatric Hospital
 - 5. St. Michael's School, Inc.
 - 6. National Mentor Health Care, Inc.
 - 7. Catholic Charities of the Diocese of Harrisburg, PA
- V. Maintenance Agreement between Dauphin County and Case Systems, Inc. for two Emergency Call Boxes at Wildwood Park for the period 1/1/2011 to 12/31/2011.
- W. Satisfaction Piece for Michelle N. Shorter on the property located at 2210 N. 5th Street, Harrisburg, PA 17110 (\$5,000.00).
- X. Equipment Lease Agreement between Dauphin County and BI Incorporated for twenty (20) Exacutrack Global Position Tracking (GPS) Units for the Work Release Center.
- Y. Fee Agreement between Dauphin County and BI Incorporated for the Exacutrack GPS Server daily tracking fees.
- Z. Proposed Stipulations of Settlement for Tax Assessment Appeals:
 - 1. Thomas R. & Elaine L. Dommel, 1018 Briarsdale Road, Parcel No. 35-075-037, Docket No. 2009-CV-15363-TX.
 - 2. R K Land, 3523 Union Deposit Road/450 Powers Ave., Parcel Nos. 62-040-008 & 62-040-045, Docket No. 2010-CV-14567-TX.
 - 3. Walnut & Third, Inc., 30 North Third Street, Harrisburg, Parcel No. 03-001-060, Docket No. 2009-CV-15689-TX.
- AA. Early Retirement Reinsurance Program.
- BB. 2011 Q1 Action Items for the Dauphin County Deferred Compensation Plan.
- XV. FORMER BUSINESS
- XVI. NEW BUSINESS
- XVII. COMMISSIONERS' DISCUSSION & ACTIONS
- XVIII. CORRESPONDENCE
 - A. Receipt of a letter from the PA Department of Environmental Protection enclosing an application for a solid waste management permit for post-closure care for the HWM-1 hazardous waste landfill owned by ArcelorMittal Steelton LLC located in Swatara and Lower Swatara Townships for the County's review and comment.
 - B. Notification from Robert Gabriel & Associates, Inc. advising that Merle Gruber is applying to DEP for a General NPDES Permit with regard to construction activities at 4830 East Harrisburg Pike, Elizabethtown.
 - C. Notification from HRG advising that The Harrisburg Authority is applying to DEP for a BWM-GP-5 General Permit, a Water Obstruction and Encroachment Permit, for the Elmerston Avenue Water Main Extension Project in Susquehanna Township.

- D. Notification from The Harrisburg Authority advising that the Harrisburg Authority Advanced Wastewater Treatment Facility has submitted a State-Only Operating Permit Renewal Application to DEP. The application includes the following existing sources: Well McClain Boilers (2), Waukesha Enginators (2), Varec Waste Gas Burner, No. 2 Fuel Oil and Anaerobic Digester Gas.
- E. Notification from Snyder, Secary & Associates, LLC advising that the Central PA Food Bank is applying to DEP for a General NPDES Permit for the warehouse expansion project at 3908 Corey Road in Susquehanna Township.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

******THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, MARCH 23, 2011 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.******

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”