

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, FEBRUARY 17, 2010
(10:00 A. M.)**

**Final
Wednesday, February 17, 2010
9:30 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
 - January 27, 2010 Workshop Meeting
 - February 3, 2010 Legislative Meeting
 - February 3, 2010 Salary Board Meeting
 - February 3, 2010 Election Board Meeting
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DIRECTORS/GUESTS
 - A. Mickey Minnich of Vickie's Angel Walk
 - 1. Presentation to the Dauphin County Commissioners
 - B. Stephen Libhart, District Attorney's Office
 - 1. PCCD Grant – Dauphin County Licenses to Carry Project (A vote is Requested.)
 - C. Alvin Q. Taylor
 - 1. 2010 Census
- VIII. SALARY BOARD
 - A. Children & Youth
 - 1. Create a Full-Time Clerk Typist 3 position, Range 6630, Salary \$13.82 p/h, effective February 17, 2010.
 - 2. Create two (2) Full-Time Caseworker (Intake –First Response) positions, Range 6635, Salary \$16.27 p/h, effective February 17, 2010.
 - 3. Create a Full-Time Casework Supervisor (Intake – First Response) position, Range 00112, Step 01, Salary \$19.27 p/h, effective February 17, 2010.
 - B. Conservation District
 - 1. Eliminate a Full-Time Education/Communication Coordinator position, Range 00108, Step 06, Salary \$17.41 p/h, effective February 17, 2010.
 - 2. Eliminate a Part-Time Agricultural Intern position, Range 09050, Step 07, Salary

- \$7.43 p/h, effective February 17, 2010.
3. Eliminate a Part-Time Resource Planner Intern position, Range 09050, Step 07, Salary \$7.43 p/h, effective February 17, 2010.
 4. Eliminate a Part-Time Temporary Resource Planner position, Range 09050, Step 10, Salary \$8.98 p/h, effective February 17, 2010.
- C. Emergency Management Agency
1. Create three (3) Part-Time Telecommunicator Trainee positions, Range 09050, Step 23, Grade 03, Salary \$12.40 p/h, effective February 17, 2010.
- D. Facility Maintenance
1. Create a Part-Time Custodial Worker position, Range 09050, Step 06, Grade 03, Salary \$8.07 p/h, effective February 22, 2010.
 2. Eliminate a Part-Time Custodial Worker CH position, Range 09050, Step 03, Grade 02, Salary \$7.40 p/h, effective February 22, 2010.
- E. MH/MR
1. Eliminate a Full-Time Clerk Typist 2 position, Range 06627, Salary \$12.58 p/h, effective February 17, 2010.
 2. Eliminate a Full-Time Clerk Typist 3 position, Range 06630, Salary \$13.82 p/h, effective February 17, 2010.
- F. Public Defender
1. Create a Full-Time Teamsters Administrative Assistant I position, Range 09336, Step 01, Salary \$15.23 p/h, effective February 17, 2010.
 2. Eliminate a Full-Time Administrative Support Specialist position, Range 00107, Step 06, Salary \$16.60 p/h, effective February 17, 2010.
- G. MDJ Pianka
1. Create a Full-Time Legal Clerk 2 position, Range 01482, Step 06, Salary \$12.19 p/h, effective January 11, 2010.
 2. Eliminate a Full-Time Legal Clerk 1 position, Range 01481, Step 06, Salary \$11.07 p/h, effective January 11, 2010.
- H. MDJ Stewart
1. Create a Full-Time Legal Clerk 2 position, Range 01482 Step 10, Salary \$13.19 p/h, effective January 11, 2010.
 2. Eliminate a Full-Time Legal Clerk 1 position, Range 01481, Step 10, Salary \$11.99 p/h, effective January 11, 2010.
 3. Create a Full-Time Legal Clerk 2 position, Range 01482, Step 18, Salary \$15.46 p/h, effective January 11, 2010.
 4. Eliminate a Full-Time Legal Clerk 1 position, Range 01481, Step 18, Salary \$14.04 p/h, effective January 11, 2010.
 5. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 23, Grade 01, Salary \$18.83 p/h, effective January 11, 2010.
 6. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 23, Grade 01, Salary \$17.07 p/h, effective January 11, 2010.
 7. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 19, Grade 03, Salary \$17.73 p/h, effective January 11, 2010.
 8. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 19, Grade 02,

Salary \$16.17 p/h, effective January 11, 2010.

I. MDJ Smith

1. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 11, Salary \$14.85 p/h, effective January 11, 2010.
2. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 11, Salary \$13.46 p/h, effective January 11, 2010.

J. MDJ K. Lenker

1. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 09, Salary \$14.27 p/h, effective January 11, 2010.
2. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 09, Salary \$12.94 p/h, effective January 11, 2010.

K. MDJ Judy

1. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 09, Salary \$14.27 p/h, effective January 11, 2010.
2. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 09, Salary \$12.94 p/h, effective January 11, 2010.

L. MDJ Margerum

1. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 17, Salary \$16.72 p/h, effective January 11, 2010.
2. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 17, Salary \$15.16 p/h, effective January 11, 2010.

M. MDJ Wenner

1. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 11, Salary \$14.85 p/h, effective January 11, 2010.
2. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 11, Salary \$13.46 p/h, effective January 11, 2010.
3. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 13, Salary \$15.45 p/h, effective January 11, 2010.
4. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 13, Salary \$14.00 p/h, effective January 11, 2010.

N. MDJ Pelino

1. Create a Full-Time Legal Clerk 2 position, Range 01482, Step 09, Grade 01, Salary \$12.94 p/h, effective January 11, 2010.
2. Eliminate a Full-Time Legal Clerk 1 position, Range 01481, Step 09, Grade 01, Salary \$11.75 p/h, effective January 11, 2010.
3. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 20, Grade 04, Salary \$18.81 p/h, effective January 11, 2010.
4. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 20, Grade 03, Salary \$17.16 p/h, effective January 11, 2010.

O. MDJ Jennings

1. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 06, Salary \$13.45 p/h, effective January 11, 2010.

2. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 06, Salary \$12.19 p/h, effective January 11, 2010.

P. MDJ Postelle

1. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 15, Salary \$16.07 p/h, effective January 11, 2010.
2. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 15, Salary \$14.57 p/h, effective January 11, 2010.

IX. PERSONNEL

A. Personnel Packet

X. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR

- A. Purchase Orders
- B. Recommendation for Award – Wildwood Park Improvements
- C. Blackberry Requests and Remote Access Requests

XI. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET & FINANCE DIRECTOR

A. Investment Report

XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

XIII. SOLICITOR'S REPORT – WILLIAM TULLY, ESQ., SOLICITOR

XIV. MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Ratification of the Declaration of County-wide disaster emergency as a result of a weather incident in Dauphin County on February 6, 2010.
- C. Energy Conservation and Assistance Agreement between Dauphin County and Browns Building Services, LLC.
- D. Appointment of Frank Quigley to the Tourism Board. Term expires December 31, 2010 (filling an unexpired term of John Gary Luderitz).
- E. Subordination Agreements for:
 1. Deanna M. Williams on the property located at 1940 Holly St., Harrisburg, PA 17104.
 2. Brandi S. DeFrank on the property located at 4221 Plymouth St., Harrisburg, PA 17112.
- F. Comcast Service Order Upgrades to Agreement ID #2657229 for cable services for the Jury Room.
- G. Bypass Waste Processing/Disposal Agreement between Dauphin County and Waste Management of Pennsylvania, Inc./Laurel Highlands Landfill.
- H. Bypass Waste Processing/Disposal Agreement between Dauphin County and Waste Management of Pennsylvania, Inc./Mountain View Reclamation Landfill.

- I. Bypass Waste Processing/Disposal Agreement between Dauphin County and Waste Management of Pennsylvania, Inc./Southern Alleghenies Landfill.
- J. Bypass Waste Processing/Disposal Agreement between Dauphin County and Waste Management of Pennsylvania, Inc./Shade Landfill.
- K. Maintenance Agreement between Dauphin County and Case Systems, Inc. for two Emergency Call Boxes at Wildwood Park for the period 1/1/2010 to 12/31/2010.
- L. Appointment of Caitlin E. Witmer as Deputy Tax Collector for Washington Township.
- M. Appointment of Brenda Osman as Tax Collector for Jefferson Township.
- N. Agreement between Dauphin County and the Senators Partners LLC for advertising.
- O. Letter of Renewal from David Smith Printing Copy Center extending the current contract for printing services for an additional year.
- P. Smith-Young, Inc., owners of David Smith Printing Copy Center, has changed their name to Print Works on Demand, Inc.
- Q. Renewal of Intergraph Software Maintenance Contract #1-4RCHOQ, Quote #1-4Z201Q for Computer Aided Dispatch System for the period 5/1/2010 – 4/30/2011.
- R. Memorandum of Understanding between Dauphin County and Derry Township for the relocation of Dauphin County Bridge No. 122 and Hanover Street.
- S. Professional Services Agreement between Dauphin County and South Central PA Task Force (SCTF) and GB Management, LLC for the engagement of a planning specialist/subject matter expert.
- T. Professional Services Agreement between Dauphin County and South Central PA Task Force (SCTF) and Brad Perkins, mwf Enterprises for the engagement of a planning specialist/subject matter expert.
- U. Professional Services Agreement between Dauphin County and South Central PA Task Force (SCTF) and Cocciardi Associates, Inc. for the engagement of a planning specialist/subject matter expert.
- V. Professional Services Agreement between Dauphin County and South Central PA Task Force (SCTF) and Gene P. Carlson for the engagement of a planning specialist/subject matter expert.
- W. Professional Services Agreement between Dauphin County and South Central PA Task Force (SCTF) and Richard S. Hamm for the engagement of a planning specialist/subject matter expert.
- X. Professional Services Agreement between Dauphin County and South Central PA Task Force (SCTF) and Duane E. Hagelgans for the engagement of a planning specialist/subject matter expert.
- Y. Professional Services Agreement between Dauphin County and South Central PA Task Force (SCTF) and Kevin P. Nelson – KPN Consulting, LLC for the engagement of a planning specialist/subject matter expert.

- Z. Professional Services Agreement between Dauphin County and South Central PA Task Force (SCTF) and George J. Giangi for the engagement of a planning specialist/subject matter expert.
- AA. Maintenance Agreement between Dauphin County and G. R. Sponaugle for Mechanical HVAC Services for the Human Services Building for the period 1/1/2010 to 12/31/2010.
- BB. Renewal of Intercon Automation HVAC Controls Maintenance Agreement for the Human Services Building for the period 1/1/2010 to 12/31/2010.
- CC. Intercon Automation Mechanical Systems Maintenance Agreement for the Human Services Building for the period 1/1/2010 to 12/31/2010.
- DD. Purchase of Service Agreement between Dauphin County and PrimeCare Medical, Inc. for healthcare services at the Dauphin County Work Release Center.
- EE. Exoneration of Real Estate Taxes in the amount of \$1,760.74 for Cedar Manor Mobile Home Community:
 - 1. Parcel No. 34-026-005-019-0571 - \$110.19 (2009) and \$88.03 (2009) and \$52.75 (2010).
 - 2. Parcel No. 34-026-005-129-0567 - \$160.00 (2006), \$239.53 (2007), \$235.25 (2008), \$203.97 (2009) and \$144.52 (2010).
 - 3. Parcel No. 34-026-005-173-0614 - \$228.87 (2007), \$131.23 (2008), \$108.59 (2009) and \$57.81 (2010).
- FF. Repository Bids received from Melvin Walker for:
 - 1. 317 Hummel Street, Harrisburg, Parcel No. 02-019-054 - \$300
 - 2. 83 Wagner Street, Harrisburg, Parcel No. 09-005-012 - \$1,900
 - 3. 19 S. 15th Street, Harrisburg, Parcel No. 09-051-027 - \$3,020
- GG. Repository Bids received from Omar S. Cooke for:
 - 1. 2257 Jefferson Street, Harrisburg, Parcel No. 10-011-023 - \$300
 - 2. 2249 Jefferson Street, Harrisburg, Parcel No. 10-011-027 - \$300
- HH. Quit Claim Deed granted to Mary Lontz on Parcel # (UPI) 69-009-024-000-0000.
- II. Performing Artists Contract between Parks & Recreation and Savoy Brown & Kim Simmons for the Dauphin County Music & Wine Festival – June 12, 2010.
- JJ. Performing Artists contract between Parks & Recreation and The Mango Men Band for the Dauphin County Sunset Series – July 25, 2010.
- KK. Proposal from Impact Events Group to provide marketing services for Dauphin County's Department of Parks & Recreation 2010 Festivals & Performing Arts Programs.
- LL. Agreement between Dauphin County and Williams French Fries to provide food services for the June 13, 2010 Music & Wine Festival and the July 17, 2010 Fort Halifax Festival.
- MM. Purchase of Service Agreements between Children and Youth and:
 - 1. Centre County Youth Service Bureau
 - 2. The Impact Project, Inc.
 - 3. Windsor Pointe LP Gebhart House, LLC

4. Children's Choice, Inc.
 5. Community Services Group, Inc.
- NN. Amendments to Purchase of Service Agreements between Children and Youth and:
1. Jewish Family Service of Greater Harrisburg, Inc. – Amendment #1
 2. Pride of the Neighborhood Academies, Inc. – Amendment #1
 3. Hempfield Behavioral Health, Inc. – Amendment #3
- OO. Adoption Assistance Agreements #2009-75, #2009-90, #2009-91 and #2010-05.
- PP. Subsidized Legal Custodianship Agreement #2010-01.
- QQ. Homelessness Prevention and Rapid Re-Housing Program Agreements between MH/MR and:
1. YWCA of Greater Harrisburg – HPRP Agreement
 2. CMU – HPRP Agreement
- RR. Amendments to Purchase of Service Agreements between MH/MR and:
1. Allegheny Valley School – Amendment #1
 2. Impact Systems, Inc. – Amendment #1
- SS. HCQU Agreement between Dauphin County and Cumberland Perry MH/MR.
- TT. Resolution #4-2010 – Authorization to apply for the Emergency Shelter Grant Program.
- UU. 2010 Emergency Shelter Grant Application.
- VV. Sub-Lease Agreement between Dauphin County and the YWCA of Greater Harrisburg (Upper Dauphin Government Center).
- WW. Purchase of Service Per Diem Rates between Children and Youth and:
1. Vision Quest National, Ltd.
 2. Glen Mills School
 3. Laurel Youth Services
 4. Phoenix Youth Services
 5. Clear Vision
 6. Diversified Treatment Alternatives, Inc.
 7. National Mentor Health Care, Inc.
 8. Community Service Foundation (CSF)
- XX. Energy Conservation and Assistance Agreement between Dauphin County and S & T Home Renovations.
- YY. Energy Conservation and Assistance Agreement between Dauphin County and Home Energy Solutions.
- ZZ. Repository Bid received from Mark Watson – 93 Disbrow Street, Harrisburg – Parcel #09-024-025 - \$300.
- AAA. Memorandum of Understanding between Dauphin County and Derry Township for the relocation of Dauphin County Bridge #122 and Hanover Street.

XV. FORMER BUSINESS

XVI. NEW BUSINESS

XVII. COMMISSIONERS' DISCUSSION & ACTIONS

XVIII. CORRESPONDENCE

- A. Notification from CET Engineering Services advising that the Lower Paxton Township Municipal Authority is applying to DEP for the renewal of a NPDES Permit for stormwater discharges associated with construction activities for the construction of the Beaver Creek Wet Weather Treatment Plant and Beaver Creek Conveyance Improvements.
- B. Receipt of a letter from the Pennsylvania Emergency Management Agency advising that Dauphin County's 9-1-1 System Renewal Plan has been reviewed by PEMA and the Public Utility Commission in consonance with the requirements established by the Public Safety Emergency Telephone Act and have approved the plan for implementation effective January 28, 2010.
- C. Notification from Middletown BioFuels advising that they are applying to DEP for a General Permit for the beneficial use of waste vegetable oil, used cooking oil, etc. for the production of biodiesel.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

******THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, FEBRUARY 24, 2010 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.******

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."