

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, FEBRUARY 3, 2010
(10:00 A. M.)**

**Final
Wednesday, February 3, 2010
9:30 a.m.**

I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

January 6, 2010 Workshop/Legislative Meeting
January 6, 2010 Salary Board Meeting
January 13, 2010 Workshop Meeting
January 20, 2010 Legislative Meeting
January 20, 2010 Salary Board Meeting

V. ELECTION BOARD MEETING

A. Election of Chairman

VI. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VII. PUBLIC PARTICIPATION

VIII. DIRECTORS/GUESTS

A. Presentation from Human Services Providers in Dauphin County on HSDF

1. Jackie Rucker – Christian Churches United
2. George Payne – YWCA
3. Major John Griner and Jenny Gallagher Blom – Salvation Army
4. Theresa Smith - Children's Resource Center

IX. SALARY BOARD

A. Area Agency on Aging

1. Create a Full-Time AAA Administrative Officer 2 position, Range 00113, Step 01, Salary \$20.13 p/h, effective February 8, 2010.
2. Eliminate a Full-Time AAA Administrative Officer 2 position, Range 00111, Step 36, Salary \$37.94 p/h, effective February 8, 2010.

B. Treasurer's Office

1. Create a Full-Time Accounting Assistant III position, Range 01014, Step 01, Salary \$13.67 p/h, effective February 8, 2010.
2. Eliminate a Full-Time Accounting Assistant II position, Range 01012, Step 04, Salary \$13.16 p/h, effective February 8, 2010.

C. MDJ J. Lenker

1. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 08, Grade 03, Salary \$14.29 p/h, effective January 11, 2010.
2. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 08, Grade 03, Salary \$12.98 p/h, effective January 11, 2010.

D. MDJ Pianka

1. Create a Full-Time Legal Clerk 2 position, Range 01482, Step 06, Salary \$12.19 p/h, effective January 11, 2010.
2. Eliminate a Full-Time Legal Clerk 1 position, Range 01481, Step 06, Salary \$11.07 p/h, effective January 11, 2010.

E. MDJ Solomon

1. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 08, Salary \$13.99 p/h, effective January 11, 2010.
2. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 08, Salary \$12.68 p/h, effective January 11, 2010.

F. MDJ Stewart

1. Create a Full-Time Legal Clerk 2 position, Range 01482 Step 10, Salary \$13.19 p/h, effective January 11, 2010.
2. Eliminate a Full-Time Legal Clerk 1 position, Range 01481, Step 10, Salary \$11.99 p/h, effective January 11, 2010.
3. Create a Full-Time Legal Clerk 2 position, Range 01482, Step 18, Salary \$15.46 p/h, effective January 11, 2010.
4. Eliminate a Full-Time Legal Clerk 1 position, Range 01481, Step 18, Salary \$14.04 p/h, effective January 11, 2010.
5. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 23, Grade 01, Salary \$18.83 p/h, effective January 11, 2010.
6. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 23, Grade 01, Salary \$17.07 p/h, effective January 11, 2010.
7. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 19, Grade 03, Salary \$17.73 p/h, effective January 11, 2010.
8. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 19, Grade 02, Salary \$16.17 p/h, effective January 11, 2010.

G. MDJ Zozos

1. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 06, Salary \$13.45 p/h, effective January 11, 2010.
2. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 06, Salary \$12.19 p/h, effective January 11, 2010.

H. MDJ Lindsey

1. Create a Full-Time Legal Clerk 2 position, Range 01482, Step 05, Salary \$11.95 p/h, effective January 11, 2010.
2. Eliminate a Full-Time Legal Clerk 1 position, Range 01481, Step 05, Salary \$10.86 p/h, effective January 11, 2010.
3. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 05, Salary \$13.18 p/h, effective January 11, 2010.
4. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 05, Salary

\$11.95 p/h, effective January 11, 2010.

I. MDJ Smith

1. Create a Full-Time Legal Clerk 2 position, Range 01482, Step 05, Salary \$11.95 p/h, effective January 11, 2010.
2. Eliminate a Full-Time Legal Clerk 1 position, Range 01481, Step 05, Salary \$10.86 p/h, effective January 11, 2010.
3. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 11, Salary \$14.85 p/h, effective January 11, 2010.
4. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 11, Salary \$13.46 p/h, effective January 11, 2010.
5. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 06, Salary \$13.45 p/h, effective January 11, 2010.
6. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 06, Salary \$12.19 p/h, effective January 11, 2010.

J. MDJ K. Lenker

1. Create a Full-Time Legal Clerk 2 position, Range 01482, Step 05, Salary \$11.95 p/h, effective January 11, 2010.
2. Eliminate a Full-Time Legal Clerk 1 position, Range 01481, Step 05, Salary \$10.86 p/h, effective January 11, 2010.
3. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 09, Salary \$14.27 p/h, effective January 11, 2010.
4. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 09, Salary \$12.94 p/h, effective January 11, 2010.

K. MDJ Judy

1. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 09, Salary \$14.27 p/h, effective January 11, 2010.
2. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 09, Salary \$12.94 p/h, effective January 11, 2010.

L. MDJ Margerum

1. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 17, Salary \$16.72 p/h, effective January 11, 2010.
2. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 17, Salary \$15.16 p/h, effective January 11, 2010.

M. MDJ Wenner

1. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 11, Salary \$14.85 p/h, effective January 11, 2010.
2. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 11, Salary \$13.46 p/h, effective January 11, 2010.
3. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 13, Salary \$15.45 p/h, effective January 11, 2010.
4. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 13, Salary \$14.00 p/h, effective January 11, 2010.

N. MDJ Pelino

1. Create a Full-Time Legal Clerk 2 position, Range 01482, Step 09, Grade 01,

- Salary \$12.94 p/h, effective January 11, 2010.
2. Eliminate a Full-Time Legal Clerk 1 position, Range 01481, Step 09, Grade 01, Salary \$11.75 p/h, effective January 11, 2010.
3. Create a Full-Time Legal Clerk 2 position, Range 01482, Step 05, Grade 01, Salary \$11.95 p/h, effective January 11, 2010.
4. Eliminate a Full-Time Legal Clerk 1 position, Range 01481, Step 05, Grade 01, Salary \$10.86 p/h, effective January 11, 2010.
5. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 20, Grade 04, Salary \$18.81 p/h, effective January 11, 2010.
6. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 20, Grade 03, Salary \$17.16 p/h, effective January 11, 2010.

O. MDJ Jennings

1. Create two (2) Full-Time Legal Clerk 3 positions, Range 01483, Step 06, Salary \$13.45 p/h, effective January 11, 2010.
2. Create two (2) Full-Time Legal Clerk 2 positions, Range 01482, Step 06, Salary \$12.19 p/h, effective January 11, 2010.

P. MDJ Postelle

1. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 15, Salary \$16.07 p/h, effective January 11, 2010.
2. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 15, Salary \$14.57 p/h, effective January 11, 2010.
3. Create a Full-Time Legal Clerk 3 position, Range 01483, Step 08, Salary \$13.99 p/h, effective January 11, 2010.
4. Eliminate a Full-Time Legal Clerk 2 position, Range 01482, Step 08, Salary \$12.68 p/h, effective January 11, 2010.

X. PERSONNEL

A. Personnel Packet

XI. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR

- A. Purchase Orders
- B. Bid Award - Flags

XII. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET & FINANCE DIRECTOR

A. Investment Report

XIII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

XIV. SOLICITOR'S REPORT – WILLIAM TULLY, ESQ., SOLICITOR

XV. MATTERS REQUIRING BOARD ACTION

- A. Training Packet.
- B. Subordination Agreement for Danielle Schade on the property located at 3205 N. 5th Street, Harrisburg, PA 17110.
- C. Resolution #3-2010 establishing a committee commemorating the 150th Anniversary of the American Civil War.

- D. Addendum No. 2 to the Equipment and Monitoring Services Agreement between Dauphin County and G4S Justice Services, Inc.
- E. ProFlex Addendum to the Westlaw Contract (upgrade to the Westlaw West PROFLEX Subscription).
- F. Refund of 2009 Real Estate Taxes to Hershey Foods Corporation – Parcel #24-029-005 in the amount of \$6,231.08.
- G. Refund of 2009 Real Estate Taxes to John & Heidi Commins – Parcel #24-039-027 in the amount of \$480.63.
- H. Strike-off Request from Crown Club LP for County and Library Taxes on Parcel #35-014-010 - \$4,119.60.
- I. Maintenance Agreement between Dauphin County and Tower Services Unlimited for the Generator for HazMat.
- J. Maintenance Agreement between Dauphin County and Tower Services Unlimited for the EMA Building Trailer Generator.
- K. Maintenance Agreement between Dauphin County and Controls, Services & Engineering for HVAC services at the EMA Building.
- L. Grant Agreement between Dauphin County and PEMA for the Hazardous Materials Emergency Preparedness Grant Program for the provision of assistance to local units of government to conduct HazMat planning and training within jurisdiction boundaries.
- M. Maintenance Agreement between Dauphin County and Tower Services Unlimited for service and inspection of generators at the following tower sites: Chambers Hill, Berry Mtn., Blue Mtn., Conewago, Ellendale Mtn., Fairview, Londonderry, Lower Swatara, Pillow, Lykens, Mahantango, Peter's Mtn. and Reservoir Park.
- N. Maintenance Agreement between Dauphin County and Controls, Services & Engineering for service and inspection of HVAC units (2 each) at the following tower sites: Chambers Hill, Berry Mtn., Blue Mtn., Conewago, Ellendale Mtn., Fairview, Londonderry, Lower Swatara, Pillow, Lykens, Mahantango, Peter's Mtn., Reservoir Park, Derry Twp. and 333 Market St.
- O. Proposal from Com-Tec Security, LLC for a security system upgrade at the Schaffner Youth Center.
- P. Maintenance Agreement between Dauphin County and ThyssenKrupp Elevator Corporation for elevator service at the Courthouse for the period of 1/1/2010 to 12/31/2012.
- Q. Maintenance Agreement between Dauphin County and ThyssenKrupp Elevator Corporation for elevator service at the Administration Building for the period 1/1/2010 to 12/31/2012.
- R. Maintenance Agreement between Dauphin County and ThyssenKrupp Elevator Corporation for elevator service at the Human Services Building for the period 1/1/2010 to 12/31/2012.

- S. Maintenance Agreement between Dauphin County and ThyssenKrupp Elevator Corporation for elevator service at the Emergency Management Agency facility for the period 1/1/2010 to 12/31/2012.
- T. Maintenance Agreement between Dauphin County and ThyssenKrupp Elevator Corporation for elevator service at the Olewine Nature Center for the period 1/1/2010 to 12/31/2012.
- U. Proposal from Northeastern Building Maintenance for window cleaning of the downtown complex for three years.
- V. Contract between Dauphin County and Service 1st Restoration & Remodeling for the Work Release Center/Shower Blue & Office Project.
- W. Contract between Dauphin County and Service 1st Restoration & Remodeling for the Work Release Center/Shower Red Project.
- X. Contract between Dauphin County and Service 1st Restoration & Remodeling for the Work Release Center/Shower Green Project.
- Y. Contract between Dauphin County and Service 1st Restoration & Remodeling for the Work Release Center/Shower Navy Project.
- Z. Purchase of Service Agreement between Area Agency on Aging and The Hetrick Center, P.C.
- AA. Purchase of Service Agreements between Children & Youth and:
 - 1. Pinkney's Vineyard of Faith Ministries
 - 2. Youth Services Agency of Pennsylvania
- BB. Amendment #1 to Purchase of Service Agreement between Children & Youth and Monica Archie.
- CC. Adoption Assistance Agreements #2009-82, #2009-83, #2010-01, #2010-02 and #2010-03.
- DD. First Amendment to the Comprehensive Management Service Agreement by and between the Counties of Cumberland, Dauphin, Lancaster, Lebanon and Perry and Community Behavioral Healthcare Network of Pennsylvania, Inc.
- EE. Second Amended and Restated Administrative Agreement between the County of Dauphin and the Capital Area Behavioral Health Collaborative, Inc.
- FF. Pennsylvania Council on the Arts Grant Financial Report.
- II. Energy Conservation and Assistance Agreement between Dauphin County and Rovegno's of Carlisle.
- JJ. Agent and Depository Agreement between Dauphin County, Dauphin County Treasurer and the Borough of Millersburg. County and Treasurer agree to act as depository for purposes of receiving and collecting all real estate taxes beginning 1/4/2010 – 1/6/2014.
- KK. Appointment of Judith Musick as Tax Collector for Lykens Borough from 1/21/2010 to 12/31/2011.

- LL. Appointment of Dorothy (Bonnie) Lidle as Deputy Tax Collector for Halifax Borough.
- MM. Request to contribute the County's pro rata share (\$8,385.60) for appraisal services and trial costs needed to ascertain the true value of the following:
 - 1. J.C. Penney Properties, Inc., 4680 High Pointe Blvd., Parcel No. 63-027-306, Docket No. 2009-CV-14254-TX (\$2,226.00)
 - 2. Rexall L. Gallatly, 2771 E. Harrisburg Pike, Parcel No. 34-011-073, Docket No. 2009-CV-14533-TX (\$1,644.00)
 - 3. Target Corp., 4600 High Pointe Blvd., Parcel No. 63-027-305, Docket No. 2009-CV-14255-TX (\$2,226.00)
 - 4. Waterford at Summit View, 8301 President Drive, Parcel Nos. 63-083-022 & 63-083-018, Docket No. 209-CV-15396-TX (\$2,289.60)
- NN. Proposed Stipulations of Settlement for Tax Assessment Appeals:
 - 1. Strawberry Square Development Corp. and Harristown Development Corp., Docket No. 2009-CV-15843-TX, Parcel No. 03-001-066, Walnut & Third Streets, a/k/a Strawberry Square Phase 1 (1st & 2nd Floor of Strawberry Square).
 - 2. Strawberry Square Associates, LP, Docket No. 2009-CV-15842-TX, Parcel No. 03-001-070, Market & N. Third Streets, a/k/a Strawberry Square Phase II (10 2-6 story buildings).
 - 3. Reva River Plaza, LLC, Docket No. 2008-CV-13789-TX, Parcel Tax ID 10-068-011, 2311 N. Front Street, Harrisburg, PA, a/k/a River House Apartments.
- OO. Purchase of Service Per Diem Rates between Children & Youth and:
 - 1. KinderCare Learning Center
 - 2. Alternative Living Solutions, Inc.
 - 3. Chariots LLC
 - 4. Children's Choice, Inc.
 - 5. Diakon Lutheran Social Ministries
- PP. Amendment #3 to the HealthChoices Behavioral Health Agreement between Dauphin County and the Commonwealth of Pennsylvania Department of Public Welfare.
- QQ. Amendment #4 to the HealthChoices Behavioral Health Agreement between Dauphin County and the Commonwealth of Pennsylvania Department of Public Welfare.
- RR. Program Certification Statement for Children & Youth.
- SS. Appointment of Gratz National Bank as Deputy Tax Collector for Gratz Borough.
- XVI. FORMER BUSINESS
- XVII. NEW BUSINESS
- XVIII. COMMISSIONERS' DISCUSSION & ACTIONS
- XIX. CORRESPONDENCE
 - A. Notification from Bursich advising that the Pennsylvania Turnpike Commission is applying to DEP for a General NPDES Stormwater Permit associated with the roadway and bridge reconstruction project between milepost 250.75 and milepost 251.17 in Dauphin County.

- B. Receipt of an Order from President Judge Richard Lewis advising that Franklin Linn has been appointed to serve on the Dauphin County Board of Elections.
- C. Notification from Snyder, Secary & Associates, LLC advising that Central Dauphin Realty Company is applying to DEP for a General NPDES Permit for stormwater discharges associated the Hamilton Health Center Project in the City of Harrisburg.
- D. Notification from HRG advising that Lower Paxton Township is applying to DEP for a Water Obstruction and Encroachment Permit and a Section 404 Permit for the Old Farm Lane Culvert Project at Nyes Road in Lower Paxton Township.
- E. Notification from Brinjac Engineering advising that the City of Harrisburg is renewing a General NPDES Permit for stormwater discharges associated with construction activities Metro Bank Park – City Island Project (2nd Phase of the baseball stadium renovations).
- F. Notification from H. Edward Black and Associates, Ltd. advising that FWK, LLC is applying to DEP for the renewal of an existing General NPDES Permit for stormwater discharges associated with The Woodlands Project (formerly Laura Acres Phase 5 and 6) in Swatara Township.

XX. PUBLIC PARTICIPATION

XXI. ADJOURNMENT

******THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, FEBRUARY 10, 2010 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.******

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”