

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, JANUARY 23, 2008
(10:00 A. M.)**

**Final
Wednesday, January 23, 2008
9:30 a.m.**

I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

December 12, 2007 Workshop Meeting
December 12, 2007 Salary Board Meeting
December 19, 2007 Legislative Meeting
December 19, 2007 Salary Board Meeting
January 7, 2008 Organizational/Workshop Meeting
January 9, 2008 Public Hearing

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. PUBLIC PARTICIPATION

VII. DIRECTORS/GUESTS

A. John Sponeybarger and Jack Wright

1. Application for Tobacco Prevention Grant through Family Health Council of Central PA **(**A VOTE IS REQUESTED**)**

VIII. SALARY BOARD

A. Adult Probation

1. Eliminate a Probation Officer 1 position, Range 8002, Step 01, Salary \$15.12 p/h, effective January 23, 2008.
2. Create a Probation Officer II position, Range 8003, Step 01, Salary \$15.73 p/h, effective January 23, 2008.

IX. PERSONNEL

A. Personnel Packet

X. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR

A. Purchase Orders

XI. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET & FINANCE DIRECTOR

A. Investment Report

- B. Budget Amendments
- XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR
 - XIII. SOLICITOR'S REPORT – BILL TULLY, ESQ., SOLICITOR
 - XIV. MATTERS REQUIRING BOARD ACTION
 - A. Training Packet.
 - B. Change in IRS issued mileage rates for expense reimbursement. Effective January 1, 2008 rate will adjust from 48.5 cents per mile to 50.5 cents per mile.
 - C. Tax Refunds:
 - 1. Refund of 2002, 2003, 2004, 2005, 2006 and 2007 Real Estate Taxes, Parcel #63-014-022, Robert & Carol Spagnolo - \$650.74.
 - 2. Refund of 2007 Real Estate Taxes, Parcel #44-009-013, Robert Boyer, Jr. – \$111.65.
 - 3. Refund of 2007 Real Estate Taxes, Parcel #39-008-025, Daniel & Susie King - \$398.70.
 - D. Letter of Agreement with HACC Wildwood Conference Center.
 - E. Satisfaction Agreement for:
 - 1. Jessica Teel for the property located at 2003 Forster Street, Harrisburg, PA 17103 (\$5,000.00).
 - 2. Dana M. Ross for the property located at 3005 Derry Street, Harrisburg, PA 17111 (\$3,500.00).
 - F. Subordination Agreement for Jacqueline Vasquez on the property located at 423 Catherine Street, Steelton, PA 17113.
 - G. Approval of Tax Assessment Appeal Settlements of Metal Industries of California:
 - 1. 1517 Route 209, Millersburg, PA
Tax Parcel No. 65-034-019, 65-032-070 and 015
 - 2. 1519 Route 209, Millersburg, PA
Tax Parcel No. 65-032-062, 65-034-070 and 084
 - H. Memorandum of Understandings between the Department of Drug and Alcohol Services and:
 - 1. Steelton-Highspire School District
 - 2. Central Dauphin School District
 - I. Adoption Assistance Agreement #2007-41.
 - J. Letter of Engagement from Conrad Siegel Actuaries to perform Workers Compensation Self-Insurance Loss Reserve Valuation as of December 31, 2007. Project cost between \$4,100 - \$4,400.
 - K. Proposed (Renewal) of Professional Services Agreement between Dauphin County and Greenlee Partners, LLC.

- L. Agreement between Dauphin County Emergency Management Agency and Central Pennsylvania Repeater Association, Inc. (CPRA) for loan and unlimited use of radio equipment (emergency disaster communications support) within the regulations of the Federal Communications Commission. CPRA does not charge any fee and the equipment to be returned when use is no longer needed.
 - M. Contract between Dauphin County Weatherization and PP&L. Weatherization to provide services for PP&L's WRAP program as a sub-contractor, as in prior years. The Contract amount has increased from \$75,000 to \$80,000.
 - N. Maintenance Agreement between Dauphin County Olewine Wildwood Nature Center and B & W, Inc. for HVAC services, which will be completed once during the cooling season and once during the heating season. Cost \$1,095.00.
 - O. Intercon Automation HVAC Controls Maintenance Proposal for the Veterans Building. Proposal #PC070032 from 1/1/2008 – 1/1/2011 for \$34,280.00 per year.
 - P. PA Tourism Sign Agreement between Dauphin County and Pennsylvania Tourism Signing Trust. The Trust is to provide large attraction signs on Route 22/322 for Wildwood Park and Nature Center for a sum of \$12,500.00.
 - Q. Lease Agreements between Dauphin County and De Lage Landen Financial Services:
 - 1. Public Defender's Office, Gestetner DSM725sp copier/printer in new office, 2nd Floor, Administration Building for 36 months at \$96.93 per month.
 - 2. Print Shop upgrade of color copier lease – Konica Minolta C550 (at the same cost) for 48 months at \$672.00 per month.
 - R. Dauphin County Proposal for Tobacco Education, Prevention and Cessation Services to the Family Health Council of Central PA, Inc.
 - S. Family Center Grant Application to the Pennsylvania Department of Public Welfare.
 - T. Consultant Agreement between Dauphin County and Terry Haines for administration of the DCED Affordable Housing Program for the term of 1/1/08 – 12/31/08.
- XV. FORMER BUSINESS
- XVI. NEW BUSINESS
- XVII. COMMISSIONERS' DISCUSSION & ACTIONS
- XVIII. CORRESPONDENCE
- A. Receipt of the Pennsylvania Army National Guard Draft Supplemental Environmental Assessment for Establishing a Surface Danger Zone on a portion of State Game Lands No. 211 in connection with the operation of a multi-purpose training range at the National Guard Training Center-Fort Indiantown Gap from the PA Department of Military and Veterans Affairs.
 - B. Notification from Alpha Consulting Engineers, Inc. advising that Joseph Lelii is applying to DEP for a General NPDES Permit for stormwater discharges associated with construction activities on 7644 Linglestown Road.

- C. Receipt of a copy of a letter from PA DEP to Haines & Kibblehouse, Inc. regarding Application No. 22880302C5, Handwerk Materials – Swatara Quarry Operation in Lower Swatara Township.
- D. Notification from Benatec Associates advising that Cedar Shopping Center, Inc. is submitting an application to DEP for a General NPDES Permit for stormwater discharges associated with construction activities at the Blue Mountain Commons HOP in Susquehanna Township.
- E. Notification from The Hershey Company advising that they are applying to DEP for the renewal of their State Only Operating Permit.
- F. Notification from Light-Heigel & Associates, Inc. advising that Central PA Equities 10 LLC is applying to DEP for a General NPDES Permit for stormwater discharges associated with construction activities on Route 39 & Grandview Drive in Conewago Township.
- G. Notification from Pennsy Supply, Inc. advising that they are applying to DEP for renewal of their State Only Operating Permit for the Fiddler Elbow Asphalt Plant in Lower Swatara Township.
- H. Notification from Pennsy Supply, Inc. advising that they are applying to DEP for renewal of their State Only Operating Permit for the Hummelstown Asphalt Plant in South Hanover Township.
- I. Notification from Dawood advising that Girish Patel is applying to DEP for a General Permit 4 for Outfall Structure along Manada Creek in West Hanover Township.
- J. Notification from Mellott Engineering, Inc. advising that The McNaughton Company is applying to DEP and the United States Army Corps of Engineers for a Water Obstruction and Encroachment Permit and a NPDES Permit associated with the discharge of stormwater for the Autumn Oaks and The Estates of Autumn Oaks Subdivision/Land Development Plans in Lower Paxton Township.
- K. Notification from Rettew advising that Eldorado Properties Corporation-Highspire Terminal is submitting a Synthetic Minor Operating Permit Application to DEP for the bulk gasoline terminal located in Lower Swatara Township.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

******THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, JANUARY 30, 2008 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.******

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”