

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, JANUARY 9, 2008
(10:00 A. M.)**

**Final
Wednesday, January 9, 2008
9:30 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DIRECTORS/GUESTS
- VIII. SALARY BOARD
 - A. Adult Probation
 - 1. Create a Full-Time Probation Officer I position, Range 8002, Step 01, Salary \$15.12 p/h, effective January 9, 2008.
 - B. Facilities Maintenance
 - 1. Create a Full-Time Custodial Worker I position, Range 1005, Step 01, Salary \$8.81 p/h, effective January 9, 2008.
 - 2. Create a Full-Time Maintenance Worker I position, Range 1011, Step 01, Salary \$11.81 p/h, effective January 9, 2008.
 - C. Night Court
 - 1. Eliminate a Full-Time Legal Clerk 3 position, Range 1483, Step 10, Salary \$13.71 p/h, effective January 9, 2008.
 - 2. Create a Full-Time Legal Clerk 1 (Legal Clerk 3) position, Range 1481 (1483), Step 01, Salary \$9.45 (\$11.48), effective January 9, 2008.
 - D. Prison
 - 1. Create a Full-Time Treatment Specialist I position, Range 6634, Step 01, Salary \$15.72 p/h, effective January 28, 2008.
 - 2. Create a Full-Time Records Officer position, Range 26, Step 01, Salary \$17.60 p/h, effective January 28, 2008.
 - 3. Create a Full-Time Maintenance Worker position, Range 30, Step 01, Salary \$18.00 p/h, effective January 28, 2008.
 - 4. Create two (2) Full-Time Correctional Officer positions, Range 30, Step 01, Salary \$18.00 p/h, effective January 28, 2008.
 - 5. Create a Full-Time Training Officer position, Range 00131, Step 01, Salary \$29.23 p/h, effective January 28, 2008.

- E. Sheriff's Office
 - 1. Create two (2) Full-Time Teamsters Clerk 2 positions, Range 9333, Step 01, Salary \$10.20 p/h, effective January 14, 2008.
 - 2. Create five (5) Full-Time Deputy Sheriff positions, Range 9336, Step 01, Salary \$13.67 p/h, effective January 14, 2008.

- F. Work Release
 - 1. Create eight (8) Full-Time Probation Officer Aide II positions, Range 1484, Step 01, Salary \$12.65 p/h, effective January 14, 2008.
 - 2. Create four (4) Full-Time Probation Officer I positions, Range 8002, Step 01, Salary \$15.12 p/h, effective January 14, 2008.
 - 3. Eliminate a Full-Time Administrative Assistant 2 position, Range 01485, Step 05, Salary \$15.09 p/h, effective January 14, 2008.
 - 4. Create a Full-Time Clerical Supervisor 2 position, Range 00108, Step 01, Salary \$15.78 p/h, effective January 14, 2008.

- G. Treasurer's Office
 - 1. Eliminate a Full-Time Hotel Tax/Licensing Specialist position, Range 00107, Step 05, Grade 02, Salary \$16.42 p/h, effective January 14, 2008.
 - 2. Create a Full-Time Accounting Assistant III position, Range 01014, Step 04, Salary \$14.50 p/h, effective January 14, 2008.

- H. District Attorney's Office
 - 1. Create a Part-Time Law Clerk position, Range 9050, Step 15, Salary \$10.25, effective January 10, 2008.

- I. 2008 Pay Scales and Pay Increases.

- IX. PERSONNEL PACKET

- X. PURCHASE ORDERS – RANDY BARATUCCI, PURCHASING DIRECTOR
 - A. Purchase Orders

- XI. REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET & FINANCE DIRECTOR
 - A. Investment Report

- XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

- XIII. SOLICITOR'S REPORT – BILL TULLY, ESQ., SOLICITOR

- XIV. MATTERS REQUIRING BOARD ACTION
 - A. Training Packet.
 - B. Tax Refunds:
 - 1. Refund of 2005 (Interim), 2006 (Annual) and 2007 (Annual) Real Estate Taxes – Franklin & Sandra Sipe, Parcel #56-005-146 - \$535.72.

2. Refund of 2002, 2003, 2004, 2005, 2006 and 2007 Real Estate Taxes – S & A Custom Built Homes, Inc., Parcel #68-024-241 - \$843.59.
 3. Refund of 2002, 2003, 2004, 2005, 2006 and 2007 Real Estate Taxes – Brian Enterline, Parcel #13-073-013 - \$259.01.
- C. Satisfaction Agreement for Eleanor Lowery for property located at 1940 Caledonia Street, Harrisburg, PA 17104 (\$3,500.00).
 - D. Subordination Agreement for Timothy L. Cleveland for property located at 142 N. Union Street, Pillow, PA 17080.
 - E. Contribute County's pro rata share of \$2,345.00 for appraisal services and trial costs needed to ascertain the true value of Sear Roebuck & Company, a/k/a Algon Realty Company for property located at 4600 Jonestown Road, Tax Parcel No. 35-037-005.
 - F. Contribute County's pro rata share of \$857.00 for appraisal services and trial costs needed to ascertain the true value of Ames True Temper for property located at 1500 S. Cameron Street, Tax Parcel No. 01-049-037.
 - G. Contribute County's pro rata share of \$833.00 for appraisal services and trial costs needed to ascertain the true value of All Seasons Storage, DEBOB, for property located at 5630 Jonestown Road, Tax Parcel No. 35-015-004.
 - J. Refund \$2,160.11 to South Hanover Township Tax Collector Tracy Cooper as tax payment for property #56-109-172. Check from Charles W. Bennett was returned to Ms. Cooper from Fulton Bank for non-sufficient funds. The tax account on this property will be returned to unpaid status and the Treasurer will reinstate the tax liability so the property will be turned over delinquent.
 - K. Approval of Gregory G. Kline as 9-1-1 Coordinator for Dauphin County Emergency Management Agency effective January 1, 2008.
 - L. Adopt Resolution #1-2008 approving the 2008 Dauphin County Comprehensive Plan.
 - K. G. R. Sponaugle Service Maintenance Proposals:
 1. HVAC Mechanical-Only Services for the Veterans Building. Proposal #MP07369 from 1/1/08 – 12/31/2010 for \$14,400 per year.
 2. HVAC Mechanical-Only Services for the Administration Building. Proposal #MP07263 from 1/1/08 – 12/31/2010 for \$28,020 per year.
 - L. Intercon Automation HVAC Controls Maintenance Agreements:
 1. Proposal #PC070068 for the Administration Building from 1/1/2008 – 1/1/2011 for \$11,250 per year.
 2. Proposal #PC070069 for HVAC Controls and Mechanical for the Courthouse from 1/1/2008 – 1/1/2011 for \$82,000 per year.
 - M. Dauphin County – CIT Capital USA, Inc. litigation.
 - N. Consent to assignment by eco International, LLC which entered an Asset Purchase Agreement 11/2/07 with Amandi Services, Inc. who contracted with Dauphin County on 2/7/07 for e-waste recycling services.
 - O. Purchase of Service Per Diem Rates for Children and Youth and:

1. United Methodist Home for Children Residential Care, Inc.
 2. St. Michael's School, Inc.
 3. Perseus House, Inc.
 4. Bair Foundation of Pennsylvania
- P. Consultant Agreement between Dauphin County and Randy Paul, P.E. Randy Paul to provide services to Dauphin County Prison. (The scope of work shall include HVAC, Plumbing and Electrical Consulting Engineering design services to provide construction documents.)
- Q. Purchase of Service Agreement between A.A.A. and UPC of Central PA, Inc.
- R. Purchase of Service Agreements between Drug and Alcohol Services and:
1. Advanced Treatment Systems, Inc.
 2. Lower Paxton Township
- S. Memorandum of Understandings between Drug and Alcohol Services and:
1. Halifax School District
 2. Dauphin County Technical School
 3. Lower Dauphin School District
 4. Derry Township School District
 5. Millersburg Area School District
 6. Middletown School District
- T. Purchase of Service Agreement between Children and Youth and Bethany Christian Services of Western Pennsylvania, Inc.
- U. Amendments to Purchase of Service Agreements between Children and Youth and:
1. Jondu, Inc. – Amendment #1
 2. St. Michael's School – Amendment #1
- V. Agreement between Dauphin County Department of Solid Waste Management & Recycling and The Illusion Maker, which will provide instructional performances at various schools during the 2008 school year, at a cost not to exceed \$7,000.
- W. Appointment of Jeff Haste to the Dauphin County General Authority. Term expires 1st Monday of January 2013.
- X. Proposal and Letter of Understanding to provide professional services regarding Capozzi & Associates, et al. v. County of Dauphin, et al. from Karl Jarek, and The Nottingham Group, LLC.
- Y. Emergency Shelter Grant Application for 2008 for MH/MR.
- XV. FORMER BUSINESS
- XVI. NEW BUSINESS
- XVII. COMMISSIONERS' DISCUSSION & ACTIONS
- XVIII. CORRESPONDENCE

- A. Notification from ConAgra Mills advising that they have submitted an application to DEP for the renewal of a State Only Operating Permit.
- B. Notification from Donco Construction, Inc. advising that they are applying to DEP for the renewal of a General NPDES Permit for stormwater discharges associated with construction activities in Halifax Township.
- C. Notification from GSP Management Co. advising that they plan to submit an application to DEP for a NPDES Permit fro Shady Back Acres MPH.
- D. Notification from CET Engineering Services advising that Lower Paxton Township is applying to DEP for a Water Quality Management Part II Permit relative to the replacement of approximately 2,150 feet of sanitary sewer as part of its Paxton Creek Trunk "A" Sanitary Sewer Replacement Project located in Lower Paxton Township.
- E. Notification from Dauphin Engineering Co. advising that Susquehanna Township Authority is applying to DEP for stormwater discharges associated with construction activities in Susquehanna Township.
- F. Notification from CET Engineering Services advising that Lower Paxton Township is applying to DEP for a General Permit 11 for the construction of utility line stream crossings and wetland crossings with the use of General Permit 8 for temporary road crossings and General Permit 3 for the construction of stream bank restoration.
- G. Notification from H. Edward Black and Associates, P.C. advising that Daniel Schiavoni is applying to DEP for a General NPDES Permit for stormwater discharges associated with construction activities in Susquehanna Township.
- H. Notification from Glace Associates, Inc. advising that the Williamstown Borough Sewer Authority is applying to DEP for a MDWM-GP-4 Outfall Structure Permit for a sewage treatment plant upgrade.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

******THE NEXT SCHEDULED MEETING WILL BE MONDAY, JANUARY 16, 2008 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP MEETING.******

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."