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COUNTY OF DAUPHIN  
COMMONWEALTH OF PENNSYLVANIA

RESOLUTION NO 2018 - 7

Adopted: March 21, 2018

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF DAUPHIN COUNTY,  
COMMONWEALTH OF PENNSYLVANIA, APPROVING STANDARD MILEAGE  
RATES FOR REIMBURSEMENTS PAID TO COUNTY OFFICERS AND EMPLOYEES  
FOR USE OF PRIVATELY OWNED OR LEASED MOTOR VEHICLES.**

**WHEREAS**, the County of Dauphin ("County"), Commonwealth of Pennsylvania, is a county of the third class, and it is governed under The County Code ("County Code"), Act of August 9, 1955, P.L. 323, No. 130, as amended, 16 P.S. §101 et seq.; and

**WHEREAS**, under Section 203 of the County Code, 16 P.S. §203, the board of county commissioners ("Board") is vested with the County's corporate power; and

**WHEREAS**, under the County Code and pursuant to such corporate power, the Board is authorized to approve an employee handbook for personnel purposes; and

**WHEREAS**, on April 6, 2016, the Board approved an employee handbook ("Handbook") for personnel purposes; and

**WHEREAS**, under Section XII. C. of the Handbook (see Page 23 of 29), "employees [wherever possible] should reserve a County vehicle for business use[;]" and

**WHEREAS**, as set forth in the Handbook, "[t]he County will [nonetheless] reimburse employees for the use of their personal automobiles while on County business at the mileage rate authorized by the Board[;]" (Id.) and

**WHEREAS**, the Board wishes to authorize the use of the standard mileage rates for business travel set by the Internal Revenue Service ("I.R.S."), as authorized by the Internal Revenue Code.

**NOW, THEREFORE**, be it resolved by the Board as follows:

1. Consistent with Notice 2018-03 (see Exhibit A hereto), the standard mileage rate for calendar year 2018 for all miles of County business use of privately owned or leased motor vehicles is 54.5 cents per mile. This rate shall apply to all County officers, as enumerated at Section 401 of the County Code, 16 P.S. §401, and all County employees who use their privately owned or leased motor vehicles for official County business purposes.


2. Effective January 1, 2019 and all subsequent calendar years, the standard mileage rate for all miles of County business use of privately owned or leased motor vehicles shall be the standard mileage rate which the I.R.S. sets for such years. Such rates shall apply to all County officers, as enumerated at Section 401 of the County Code, *id.*, and all County employees who use their privately owned or leased motor vehicles for official County business purposes.


3. This Resolution shall take effect immediately, and a certified copy hereof shall be filed with the Chief Clerk. All previous resolutions or motions, or parts thereof, inconsistent herewith are hereby rescinded, cancelled and annulled.

4. This Resolution has been duly approved this 21<sup>st</sup> day of March, 2018 by a motion and vote of the Board.

ATTEST

DAUPHIN COUNTY  
BOARD OF COMMISSIONERS

  
\_\_\_\_\_  
Chad Saylor, Chief Clerk/  
Chief of Staff

By:   
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Jeffrey T. Haste, Chairman

By:   
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Mike Pries, Vice Chairman

By:   
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George F. Hartwick, III, Secretary