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## RESOLUTION NO. 04-2013

### A RESOLUTION ESTABLISHING A HUMAN SERVICES BLOCK GRANT PLANNING AND ADVISORY COMMITTEE

**WHEREAS** Act 80 of 2012 established a Human Services Block Grant Pilot Program (“Block Grant”) for the purpose of allocating block grant funds to county governments to flexibly provide locally identified county-based human services that will meet the service needs of county residents; and

**WHEREAS**, Pennsylvania counties were given an opportunity to apply to be in said Block Grant. Dauphin County submitted such an application and was approved as one of 20 counties in Pennsylvania to participate in the Block Grant; and

**WHEREAS**, under the Block Grant, Counties, in their leadership role, must identify local needs, develop goals, create strategies, and identify and track outcomes that support the implementation of quality, cost effective and efficient services; and

**WHEREAS**, each Block Grant participating county must develop a local “County Human Services Plan” which must include a description of the intended county-based human services delivery system by client population to be served, a detailed description of how the county intends to serve its residents in the least restrictive setting appropriate to their needs, and the distribution and projected expenditure level of block grant funds by allocation. The plan must also take into account the delivery role played by the County in the areas of child welfare, juvenile justice, homeless assistance, drug and alcohol services, intellectual disability services and mental health services. Moreover, the plan must describe meaningful coordination and cooperation with other critical services not directly led by county government. Said plan is to be submitted annually to the Secretary of Public Welfare for approval as required by law; and

**WHEREAS**, pursuant to DPW Bulletin 2012-1, each county must create a county planning team to receive input and develop the County Human Services Plan. The team must include representation of the program areas included in the plan and other key stakeholders such as representatives of other aspects of the human services system and individuals who receive services; and

**WHEREAS**, Dauphin County, by and through this Resolution, intends to establish such a Human Services Block Grant Planning and Advisory Committee.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF COMMISSIONERS OF DAUPHIN COUNTY, PENNSYLVANIA AS FOLLOWS:**

- A. There is hereby established a “Human Services Block Grant Planning and Advisory Committee.”

B. Said committee shall consist of 15 members comprised as follows:

1. The Dauphin County Human Services Director, *ex officio*, or a designated Dauphin County Block Grant Coordinator;
2. The Dauphin County Mental Health/Intellectual Disabilities Administrator, *ex officio*;
3. The Dauphin County Children and Youth Services Administrator, *ex officio*;
4. The Dauphin County Area Agency on Aging Administrator, *ex officio*;
5. The Dauphin County Drugs and Alcohol Administrator, *ex officio*;
6. One member from the Mental Health/Intellectual Disabilities Advisory Board;
7. One member from the Children and Youth Advisory Board;
8. One member from the Drugs and Alcohol Advisory Board;
9. One person from a Mental Health provider;
10. One person from an Intellectual Disabilities provider;
11. One person from a Children and Youth provider;
12. One person from a Drugs and Alcohol provider;
13. One Mental Health/Intellectual Disabilities consumer, past or present;
14. One Children and Youth consumer, past or present;
15. One Drugs and Alcohol consumer, past or present;

C. All non-county employed members of the Human Services Block Grant Planning and Advisory Committee shall serve for a term of two years. There shall be no limit on the number of terms any given member may serve.

D. All *ex officio* members of the Human Services Block Grant Planning and Advisory Committee shall have full voting rights and in the event more than one *ex officio* seat is held by the same person then said person shall have the corresponding cumulative number of votes.


E. All non-county employed members of the Human Services Block Grant Planning and Advisory Committee shall submit an application for appointment to the Committee and must successfully pass the customary Dauphin County advisory board background check.

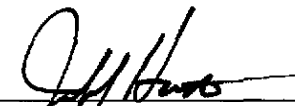
- F. The Dauphin County Human Services Director or a designated Dauphin County Block Grant Coordinator, as the case may be, shall chair the Human Services Block Grant Planning and Advisory Committee and set the agenda for each meeting.
- G. The Human Services Block Grant Planning and Advisory Committee shall meet no less than quarterly and may meet more frequently at the call of the Chair.
- H. All meetings shall be advertised in the manner set forth in the Pennsylvania Sunshine Act, 65 Pa.C.S.A. § 709.
- I. All meetings shall be open to the public and shall provide a reasonable opportunity at each meeting for residents of Dauphin County and families who receive services to comment on matters of concern.
- J. All appropriate Dauphin County staff are hereby directed to provide all necessary support to the Human Services Block Grant Planning and Advisory Committee as may be requested by the Chair.
- K. The Dauphin County Human Services Director or the designated Dauphin County Block Grant Coordinator, as the case may be, shall be responsible for communicating the recommendations or advice of the Human Services Block Grant Planning and Advisory Committee to the Dauphin County board of Commissioners.

**ADOPTED AND RESOLVED**, by the Board of Commissioners of Dauphin County, Pennsylvania, in lawful session duly assembled, on the 13<sup>th</sup> day of March, 2013.

**ATTEST:**

**DAUPHIN COUNTY  
BOARD OF COMMISSIONERS**

  
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Laura E. Evans, Esquire  
Chief Clerk/Chief of Staff

  
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Jeff Haste, Chairman

  
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Mike Pries, Vice Chairman

  
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George P. Hartwick, III, Secretary

