



DAUPHIN COUNTY BOARD OF COMMISSIONERS

WORKSHOP MEETING

JULY 20, 2022

10:00 A.M.

MEMBERS PRESENT

Mike Pries, Chairman
George P. Hartwick, III, Secretary

Chad Saylor, Vice Chairman (ABSENT)

STAFF PRESENT

J. Scott Burford, Chief Clerk; Joseph A. Curcillo, III, Esq., Solicitor; Mary K. Bateman, Controller; Janis Creason, Treasurer; Jean Marfizo King, Register of Wills; Fred Lighty, Esq., Solicitor's Office; Rebecca McCullough, Esq., Solicitor's Office; Faye Fisher, Director of Human Resources; Chris Davis, Director of Budget & Finance; Brett Hambright, Press Secretary; Donna Miller, Risk Manager; Jennifer Simpson, Court Administration; Katie Hornberger, Human Resources; Jim Markel, Controller's Office; Sheila Britt, Director of Domestic Relations; Heidi Doyle, Domestic Relations; Chad Gunderman, Domestic Relations; Julie Mackey, Commissioners' Office; Ruby Doub, Commissioners' Office; Jessica Spandler, Commissioners' Office; and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Ryan Gonder, Jay Wenger, Tim Horstmann, and Joseph Robinson, Jr.

MINUTES

CALL TO ORDER

Mr. Pries, Chairman of the Board, called the meeting to order at 10:04 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

There are three sets of Meeting Minutes that will be considered at next week's Legislative Meeting.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

PUBLIC HEARING

A complete set of Public Hearing Minutes are on file in the Commissioners' Office.

DEPARTMENT DIRECTORS/GUESTS

There was none.

PUBLIC PARTICIPATION

There was none.

HUMAN RESOURCES

Ms. Fisher reported that the Salary Board and Personnel Packets were distributed yesterday. No action is required, and no questions were asked.

The Salary Board Packet and the Personnel Packet will be considered at next week's Legislative Meeting.

PURCHASE ORDERS – CHRIS DAVIS

Mr. Davis reported that there are no changes to the Purchase Order Packet that was distributed yesterday. All budget adjustments will be made prior to next week.

The Purchase Order Packet will be considered at next week's Legislative Meeting.

SOLICITOR'S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that everything will be ready for consideration at next week's Legislative Meeting. The items listed on today's agenda have been reviewed and are ready for consideration. No questions were asked.

CHIEF CLERK'S REPORT – J. SCOTT BURFORD

Mr. Burford had nothing to report, and no questions were asked.

TRAINING PACKET

The Training Packet will be considered at next week's Legislative Meeting.

MATTERS REQUIRING BOARD ACTION

- A. Resolution #19-2022 approving the operation of the Central Pennsylvania Film Commission Office to be administered by the Film, Arts, and Tourism Specialist (FACTS) Nonprofit Organization regarding film activities within Dauphin County and supporting application by FACTS on behalf of the Office for Membership to the Association of Film Commissioners International.
- B. Proposal from JPL to do a TV Spot Production for the Solid Waste & Recycling Department.
- C. Authorization for Donna Miller, Risk Manager, to execute a Lease Agreement between Dauphin County and Ford Leasing Company for a vehicle to be used by the Coroner's Office, contingent upon Solicitor's approval.
- D. Release and Settlement Agreement between Grace L. Dietrich, et.al. and Dauphin County - \$275,000.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through D listed above under Matters Requiring Board Action.

Question: Mr. Pries – Aye; and Mr. Hartwick – Aye; motion carried.

COMMISSIONERS' COMMENTS

Mr. Hartwick indicated that he will be representing Pennsylvania at the NACo Conference. There is a full agenda. The MH Diversion Program received a NACo Achievement Award.

Ms. Bateman had nothing to report.

Ms. Creason indicated that everything is going well.

Ms. King thanked the Commissioners for their support.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz