



DAUPHIN COUNTY BOARD OF COMMISSIONERS

WORKSHOP MEETING

JUNE 22, 2022

10:00 A.M.

MEMBERS PRESENT

Mike Pries, Chairman
Chad Saylor, Vice Chairman
George P. Hartwick, III, Secretary (Virtual)

STAFF PRESENT

J. Scott Burford, Deputy Chief Clerk; Joseph A. Curcillo, III, Esq., Solicitor's Office; Mary K. Bateman, Controller; Janis Creason, Treasurer; Chris Davis, Director of Budget & Finance; Faye Fisher, Director of Human Resources; Stephen Libhart, Deputy Chief Clerk; Brett Hambright, Press Secretary; Donna Miller, Risk Manager; Edgar Cohen, Director of Facilities Maintenance; Frank Haulman, Information Technology; Fred Lighty, Esq., Solicitor's Office; Robert Christoff, Conservation District; Matthew Williard, Conservation District; Ashlie Bedford, Commissioners' Office; Rebecca McCullough, Esq., Solicitor's Office; Security Guards; Julie Mackey, Commissioners' Office; Kelly Megonnel, Commissioners' Office; Ruby Doub, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

MINUTES

CALL TO ORDER

Mr. Pries, Chairman of the Board, called the meeting to order at 10:05 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

There are four sets of Meeting Minutes that will be considered at next week's Legislative Meeting.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Burford reported that an Executive Session was held on June 15, 2022 to discuss matters of litigation.

DEPARTMENT DIRECTORS/GUESTS

- A. Matthew Williard, Dauphin County Conservation District
 - 1. Update on Municipal Storm Sewer System (MS4) Regulations

Mr. Williard reported that Dauphin County has been subject to NPDES permit requirements since 2003. The purpose of the presentation is to summarize last year's compliance efforts and highlight specific efforts for the coming year, provide an opportunity for public input and meet permit requirements.

The permit requires the development and implementation of a program to address six minimum control measures (MCM). Those six MCM's are:

MCM 1 – Public Education – distribution of an electronic newsletter to all county employees, placed an educational newspaper ad in cooperation with other Dauphin County MS4 regulated municipalities, distributed educational materials to 74 public and private schools in the regulated municipalities, rain barrel workshop was held June 15 in cooperation with Susquehanna Township and a grant for three more rain barrel workshops in Londonderry, West Hanover, and Swatara Townships.

MCM 2 – Public Participation – the staff at Wildwood Park conducted six volunteer workdays at the park with a combined total of 127 volunteers at the six events.

MCM 3 – Illicit Discharge Elimination – illicit discharges are one of the main focuses of the MS4 program. An Illicit Discharge is defined as "a direct or indirect non-stormwater discharge to the county storm sewer system, except as exempted in section 7 of the county ordinance, screened outfalls at the Drug and Alcohol building and the DJ office on Paxton Church Road, information has been posted to the Dauphin County Conservation District website regarding illicit discharges and reporting, illicit discharges

are also a primary focus of our employee outreach and training and the adoption of a revised Illicit Discharge Ordinance applicable to county facilities.

MCM 4 – Construction Site Stormwater Management – continued implementation of the Chapter 102 and NPDES Construction Permitting Program, implementation of this program meets all MCM 4 requirements for the county and all MS4 regulated municipalities in Dauphin County. The Conservation District implements this program under an MOU with those municipalities.

MCM 5 – Post Construction Stormwater Management – continued implementation of the Chapter 102 and NPDES Construction Permitting Program, implementation of this program meets several MCM 5 requirements for the county and all MS4 regulated municipalities in Dauphin County. The Conservation District implements this program under an MOU with those municipalities.

MCM 6 – Pollution, Prevention and Good Housekeeping at Regulated Facilities – reviewed the Pollution, Prevention and Good Housekeeping plans for the 14 regulated facilities, conducted storm sewer system inspections in November 2021 and May 2022 for all facilities and provided training materials or meetings to 963 county and non-county employees at regulated facilities.

In general, there is nothing unusual anticipated for the 2022-2023 permit implementation year. However, the following items should be noted.

Inspections – After careful consideration, and in consideration of nearly 20 years of inspections, they will be conducting regulated storm sewer system inspections once per year instead of twice per year.

Future Permit Requirements – The statewide general permit expires in March 2023. There has been no information from DEP regarding any changes to permit requirements.

Public Input – The 2022-2023 Dauphin County MS4 Implementation plan will be posted to the Dauphin County Conservation District Website shortly after July 1, 2022. A paper copy will also be available at the Conservation District Office. Public and county employees are invited to review and comment on this document.

Mr. Pries asked how many municipalities, what is an outfall and the reason for doing inspections once a year.

Mr. Williard stated there are 15 municipalities, Outfalls are locations where stormwater exits the facility property and there is not much input into the system and very little

issues that is why it is only going to be done once a year. It can always be changed to do it twice a year.

Mr. Hartwick questioned what the difference was between regulated and non and if it is voluntary.

Mr. Williard stated that it is not voluntary. EPA has designated them. It is based on population density.

Mr. Hartwick asked if they look at all facilities and do impervious surveys.

Mr. Williard stated that Dauphin County has its own MS4 permit. Dauphin County is a required entity. They do not look at anything for the municipalities. It is only for Dauphin County owned facilities.

Mr. Hartwick asked who monitors the municipalities.

Mr. Williard indicated that some have an in-house person and others contract out.

Mr. Saylor noted that Erin Letavic was working with the municipalities, and he would like to see a list of municipalities that charge a fee and what that amount is.

Mr. Hartwick asked to also include the basis of their assessment.

Mr. Burford indicated that he would get that information.

There was no public comment.

PUBLIC PARTICIPATION

There was none.

HUMAN RESOURCES

Ms. Fisher reported that the Salary Board Packet and the Personnel Packet were distributed yesterday. No questions were asked.

The Salary Board Packet and the Personnel Packet will be considered at next week's Legislative Meeting.

PURCHASE ORDERS

Mr. Davis reported that the Purchase Order Packet was distributed yesterday. Adjustments will be made this week.

The Purchase Order Packet will be considered at next week's Legislative Meeting.

SOLICITOR'S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo had nothing to report but noted that everything will be ready for next week's Legislative Meeting. No questions were asked.

CHIEF CLERK'S REPORT – J. SCOTT BURFORD

Mr. Burford had nothing to report, and no questions were asked.

TRAINING PACKET

It was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board approve Items 1 and 3 of the Training Packet.

Question: Mr. Pries – Aye; Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

MATTERS REQUIRING BOARD ACTION

A. PCCD Grant Application for Crisis Intervention Team Initiative.

It was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board approve Item A listed above under Matters Requiring Board Action.

Question: Mr. Pries – Aye; Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

COMMISSIONERS' COMMENTS

There was none.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Saylor and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz