



## **DAUPHIN COUNTY BOARD OF COMMISSIONERS**

### **LEGISLATIVE MEETING**

**NOVEMBER 30, 2022**

**10:00 A.M.**

### **MEMBERS PRESENT**

Mike Pries, Chairman  
Chad Saylor, Vice Chairman  
George P. Hartwick, III, Secretary

### **STAFF PRESENT**

J. Scott Burford, Chief Clerk; Fred Lighty, Esq., Solicitor's Office; Mary K. Bateman, Controller; Chris Davis, Director of Budget & Finance; Mary Klatt, Public Defender, Troy Petery, Courts; Faye Fisher, Director of Human Resources; Elizabeth Parry, Director of Information Technology; Brett Hambricht, Press Secretary; Donna Miller, Risk Manager; Rebecca McCullough, Esq., Solicitor's Office; Catharine Kilgore, District Attorney's Office; Rob Morgan, Human Resources; Katie Hornberger, Human Resources; Britt Klouser, Courts; Megan Birch, Information Technology; Jessica Spandler, Commissioners' Office; Ruby Doub, Commissioners' Office; and Richie-Ann Martz, Assistant Chief Clerk

### **GUESTS PRESENT**

News Media, Samuel Bokoyi, Jerry Muteba, Yair Lorenzo, Amisi Bisala, Brandon Cruz, Braulin Pena, Messi Deonodji, Yordi Lorenzo, Dervin Ramirez, Andre Rotta, Gideon Fasanya, Dilan Cruz, Deyser Perez, Christian Quispe, Alizon Calle, Jerry Perez, Shadrock Kissto, Paul Kornfield, Cole Goodman, Ben Hallam, J.T. Dorsey, Rotman Saltos, Eric Turman and Joe Robinson

### **MINUTES**

## **CALL TO ORDER**

Mr. Pries, Chairman of the Board, called the meeting to order at 10:00 a.m.

## **MOMENT OF SILENCE**

Everyone observed a moment of silence.

## **PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

## **APPROVAL OF MINUTES**

**It was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board approve the November 9, 2022 Workshop Meeting Minutes and the November 16, 2022 Legislative Meeting Minutes; motion carried.**

**It was moved by Mr. Saylor and seconded by Ms. Bateman that the Salary Board approve the November 16, 2022 Salary Board Meeting Minutes; motion carried.**

**It was moved by Mr. Saylor and seconded by Mr. Hartwick that the Election Board approve the November 16, 2022 Election Board Meeting Minutes; motion carried.**

## **EXECUTIVE SESSIONS HELD BETWEEN MEETINGS**

Mr. Burford reported that an Executive Session was held this morning to discuss matters of litigation.

## **DEPARTMENT DIRECTORS/GUESTS**

- A. Elizabeth Parry, Director of Information Technology
  - 1. Demonstration for New Dauphin County Website

Ms. Parry introduced Megan Birch who is the Manager of GIS. There were other employees involved in the development of the new website. The new Website falls in line with the rebranding of .gov. It is more user-friendly. The search function has improved. Any changes will be made by the Department internally, not by a vendor. It is ADA compliant. Every six months the Department will reach out to the departments to see if they have any changes. It is expected to go live the week of December 12<sup>th</sup>.

Mr. Hartwick stated that this was forward thinking in partnering with other functions, like Oracle. He thanked Megan. She is the GIS Map expert.

Mr. Pries stated that IT has a big part in the everyday aspects of County government. IT is a part of everything that employees do in Dauphin County. The website for election night was flawless and was user-friendly.

Mr. Saylor indicated that it is a challenge to put a website together when you are working with 40 different departments for different services. He asked how it is ADA accessible for those that are vision impaired.

Ms. Parry stated that if you hover over an item, it will provide a description.

Mr. Hartwick asked if iCivics could be added to get people engaged in County government.

B. Recognition of the Harrisburg High School Boys' Soccer Team for 2022 Season

Mr. Pries called forward Coach Paul Kornfield. He commended the team on their game plans. The players worked together really well. He is honored to have everyone here. All the other teams in the area wanted to know what was going on with Harrisburg.

Mr. Pries read the Certificate of Recognition for Coach Kornfield. He also provided the Coach with the Certificates for the players and other coaches, which he can hand out after the meeting.

Mr. Saylor stated that he is proud of the team. The team has set a level of expectation, and the Board will be expecting the team to return next year. This team had unique challenges with the diversity of the players. He asked how the team overcame these challenges.

Mr. Kornfield stated that the players came from different backgrounds and had different styles and ways. The coaches got together and came up with a plan that the players agreed to. The players started working in the Spring and by August he thought these players are going to be remarkable.

Dervin Ramirez stated that they learned from the coaches and each other.

Mr. Saylor congratulated them on their achievements.

Mr. Pries mentioned the U.S.A. Soccer Team victory and how Christian Pulisic was from Hershey. There is no reason why anyone of these players can't be that person today – they have the ability, and the sky is the limit.

Mr. Hartwick stated that this story about the Harrisburg Soccer Team gave the Board so much pride. The players overcame the diversity and played as a team. This is not just

about soccer. A movie needs to be made about this team. The skillset of the players and the coaching all came together, and you accomplished something big.

Mr. Hartwick read the following Proclamation:

*Office of the County Commissioners*  
**Dauphin County, Pennsylvania**

**Proclamation**

*We, the Dauphin County Board of Commissioners, are pleased and proud to join with the many players, coaches, proud parents, and fans in honoring the Harrisburg High School Boys' Soccer Team for a historic 2022 season that ended with its first-ever advancement to the PIAA District Three Tournament;*

*Whereas, the Cougars will forever be remembered as the team that established Harrisburg High School boys' soccer as a legitimate contender, winning the Mid-Penn Capital division championship for the first time in school history, defeating Middletown, 3-0, in the division final;*

*Whereas, this team had the perfect blend of many senior leaders and contributing underclassmen, but the key to their ability to jell as a team was acceptance of one another's cultures, customs, and styles – serving as a model example of thriving diversity in Dauphin County;*

*Whereas, led by Head Coach Paul Kornfield and his staff, the program made tremendous strides from where it was just a few years ago, when organization and structure were flimsy – the coaches this year built a foundation of focus and team pride that will be everlasting;*

*Therefore, we join the 286,000 residents of Dauphin County in congratulating the Harrisburg High School boys' soccer team on their historic 2022 season; we applaud the team's commitment to hard work, unity, and team pride; and in grateful recognition thereof, we do hereby proudly proclaim November 30, 2022, as "Harrisburg High School Boys' Soccer Team Day" in Dauphin County.*

(Applause was given.)

Mr. Pries asked the Coach if there was a turning point during the season.

Mr. Kornfield indicated that it came against Bishop McDevitt. The game had to be moved to the Bishop McDevitt field. They scored the first goal, but Harrisburg came back and won 7-1. The other game was against Middletown. It was the first game under the lights. The coaches told them to just go out and play and they won 3-0. He thanked the Commissioners for having them here today and for honoring the team.

(Applause was given and pictures taken.)

**PUBLIC PARTICIPATION**

There was none.

## **SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

## **HUMAN RESOURCES**

Ms. Hornberger noted that there is a change on Item #38 – Instead of MDJ Judy it should be MDJ Margerum. No questions were asked.

**It was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board approve the Personnel Packet, noting the change to #38 from MDJ Judy to MDJ Margerum.**

**Question:** Mr. Pries – Aye; Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

## **BUDGET & FINANCE DIRECTOR – CHRIS DAVIS**

### Investment Report

Mr. Davis stated that there were no changes to the following Investment Report:

## **Report from the Office of Budget & Finance**

November 30, 2022

### **Account Transfers:**

<u>Date:</u>	<u>From:</u>	<u>To:</u>	<u>Amount:</u>
11/17/22	Concentration	Payables	\$ 3,662,040.03
	Concentration	Payroll	\$ 2,257,812.66

11/24/22	Concentration	Payables	\$ 4,386,630.40
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**Wire Payments Since Last Report:** \$ 4,659,500.41

**Debt Service Payments Since Last Report:** \$ 12,895,939.66

### **Term Investments:**

<u>Purchase Date:</u>	<u>Investment:</u>	<u>Financial Institution:</u>	<u>Rate:</u>	<u>Initial Investment:</u>	<u>Maturity Date:</u>
8/25/22	3 Month Treasury	M&T Bank	2.65%	\$ 4,999,609.96	11/25/22
12/29/21	1-Year CD	Univest Bank	0.35%	\$ 5,000,000.00	12/29/22
5/11/22	9 Month Treasury	M&T Bank	1.62%	\$ 4,999,132.81	2/23/23
8/25/22	6 Month Treasury	M&T Bank	3.05%	\$ 4,999,963.49	2/23/23

11/16/22	6 Month Term	PLGIT	5.04%	\$ 10,000,000.00	5/15/23
5/11/22	12 Month Treasury	M&T Bank	2.10%	\$ 4,999,747.62	5/31/23
8/17/22	12 Month Term	PLGIT	3.93%	\$ 5,000,000.00	8/16/23
11/16/22	12 Month Term	PLGIT	5.24%	\$ 5,000,000.00	11/16/23

**Investment Accounts:**

<b><u>Account:</u></b>	<b><u>Financial Institution:</u></b>	<b><u>Rate:</u></b>	<b><u>Balance:</u></b>
**4860	PA INVEST	3.72%	\$ 149,989.87
**4743	First National Bank	2.43%	\$ 107,578.40
**1209	S&T Bank	0.12%	\$ 179,454.28
**7714	Santander Bank	0.10%	\$ 124,258.12
**9102	Customers Bank	0.25%	\$ 49,483.65
**6051	Customers Bank	0.10%	\$ 6,910.04
**3023	PLGIT Prime	4.01%	\$ 81,589,742.48
**9210	Mid Penn Bank	0.75%	\$ 287,875.78
**7194	Citizens Bank	0.12%	\$ 31,794.78
**9449	Univest Bank	3.30%	\$ 24,130,062.23

**No T.R.A.N. Line of Credit required for 2022.**

**Purchase Order Packet**

Mr. Davis reported that there were no changes to the Purchase Order Packet.

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet.**

**Question:** Mr. Pries – Aye; Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

**CHIEF CLERK’S REPORT – J. SCOTT BURFORD**

Mr. Burford had nothing to report, and no questions were asked.

**SOLICITOR’S REPORT – FRED LIGHTY, ESQ.**

Mr. Lighty reported that all the items requiring Board action have been approved for form and legality and are ready for consideration. No questions were asked.

**MATTERS REQUIRING BOARD ACTION**

- A. Contract between Dauphin County (Facilities Maintenance) and CWF Services, LLC for snow plowing/shoveling/salt parking lot at Northern Dauphin Human Services Center.
- B. Addendum #1 to Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Joe Markiewicz.

- C. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Spanish American Civic Association for Equality, Inc.
- D. Satisfaction Piece for Erik Satterthwaite on property located at 538 Dunkle Street, Harrisburg, PA - \$3,000.00.
- E. Satisfaction Piece for Dianna Kline on property located at 256 Church Street, Millersburg, PA - \$3,155.00.
- F. Repository Bid received from Jason Snelbaker for Parcel #62-027-079 (Highland Ave.) - \$1,111.00.
- G. Repository Bid received from Efigenia Vazquez for Parcel #04-012-031 (227 Forster St.) - \$1,000.00.
- H. Repository Bid received from Michael Lester for Parcel #09-013-033 (1257 Bailey St.) - \$1,000.00.
- I. Repository Bid received from Carlos Paniagua for Parcel #09-026-028 (83 N. 18th St.) - \$1,000.00.
- J. Repository Bid received from Yslaudy Pichardo for Parcel #02-029-044 (1315 Hunter St.) - \$1,000.00.
- K. Repository Bid received from Biensy Tejada for Parcel #60-019-026 (Rear of 414 N. Front St.) - \$1,000.00.
- L. Repository Bid received from Abdoul Moumouui Hassane for Parcel #08-019-012 (138 Hoerner Street) - \$1,100.00.
- M. Repository Bid received from Victor Rivas for Parcel #09-068-030 (115 S. 14th St.) - \$2,000.00.
- N. Repository Bid received from David Brown for Parcel #63-027-042 (Manor Drive) - \$1,001.00.
- O. Repository Bid received from Juan Cabrera Alvarez for Parcel #10-031-014 (530 Curtin St.) - \$1,000.00.
- P. Repository Bids received from Paul M. Alston, Jr. for the following properties:
  - 1. Parcel #59-003-038 (314 Ridge St.) - \$1,001.00
  - 2. Parcel #59-003-037 (312 Ridge St.) - \$1,001.00
  - 3. Parcel #59-003-039 (316 Ridge St.) - \$1,001.00.
- Q. Tourism Applications:
  - 1. Joy of Sport Foundation - \$11,000
  - 2. JAB Promotions - \$18,400.00
- R. Agreement for Legal Services between Dauphin County (Courts) and Thomas Brenner, Esq. - Arbitrator Chair.
- S. Agreement for Legal Services between Dauphin County (Courts) and Barley Snyder LLP (Stephanie DiVittore) - Arbitration Chair.

- T. Agreement for Legal Services between Dauphin County (Courts) and Marshall Dennehy Warner (Brooks Foland) - Arbitration Chair.
- U. Agreement for Legal Services between Dauphin County (Courts) and Carol Steinour Young, Esq. - Arbitration Chair.
- V. Agreement for Legal Services between Dauphin County (Courts) and Caldwell & Kearns, PC (Caroline Robelen) - Arbitration Member.
- W. Agreement for Legal Services between Dauphin County (Courts) and Law Offices of Kevin R. Helm (Kevin R. Helm) - GAL Dependency and TPR.
- X. Agreement for Legal Services between Dauphin County (Courts) and Saltzgiver & Boyle (Laurie A. Saltzgiver) - GAL Children in Custody Cases.
- Y. Agreement for Legal Services between Dauphin County (Courts) and Moore, Ingram, Johnson & Steele LLP (Andrew Race) - GAL Children in Custody Cases.
- Z. Agreements for Legal Services between Dauphin County (Courts) and Law Offices of Robert Lieberman (Robert Lieberman) for:
  - 1. GAL Children in Custody Cases
  - 2. Parent Attorney Dependency and TPR
  - 3. Conflict Parent Attorney-Dependency and TPR
- AA. Agreement for Legal Services between Dauphin County (Courts) and Law Offices of Sandra O'Hara (Sandra O'Hara) - Hearing Officer-Dependency and TPR.
- BB. Agreement for Legal Services between Dauphin County (Courts) and Law Offices of Christopher Wilson (Christopher Wilson) - PCRA Counsel.
- CC. Agreement for Legal Services between Dauphin County (Courts) and Law Offices of William Shreve (William Shreve) - PCRA Counsel.
- DD. Agreement for Legal Services between Dauphin County (Courts) and Keefer, Wood, Allen & Rahal, LLP (Bradford Dorrance) - Attorney for Alleged Incapacitated Person in Guardianship Cases.
- EE. Agreement for Legal Services between Dauphin County (Courts) and Law Offices of Gerard Mangieri (Gerard Mangieri) - Adult Criminal Conflict Counsel (Part-Caseload).
- FF. Agreement for Legal Services between Dauphin County (Courts) and McShane Law Firm LLC (Justin McShane) - Mental Health Attorney.
- GG. Agreement for Legal Services between Dauphin County (Courts) and Caraciolo Law Group, PC (Joseph D. Caraciolo) - Domestic Relations Counsel.
- HH. Dauphin County Municipal Waste Management Plan 2023 Nonsubstantial Revision.
- II. Engagement Letter with Martin M. Sacks & Associates for preparation of the annual financial statements of the Dauphin County Community Fund.
- JJ. Amendment to Lease with Higher Information Group - Schedule J with JGF Funding LLC - addition of a Toshiba e-studio 4525AC in Pretrial Services.



- KK. Agreement between Dauphin County and Jay Fulkroad & Sons, Inc. for the 2022 Bridge Maintenance.
- LL. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
1. CHOR Youth & Family Services, Inc.
  2. Gemstone Human Services, LLC
  3. National Mentor Healthcare, LLC t/d/b/a Pennsylvania Mentor
- MM. Adoption Assistance Agreement #2022-53.
- NN. Amendments to Purchase of Service Agreements between Dauphin County (MH/A/DP) and:
1. Potentiality Therapy Services, LLC - Amendment #1
  2. Theraplay, Inc. - Amendment #1.
- OO. Professional Services Agreement between Dauphin County (Conservation District) and Kerwin & Kerwin, LLP.
- PP. Agreements for Legal Services between Dauphin County (Courts) and Law Offices of Natalie Burston (Natalie Burston) for:
1. Arbitration Chair
  2. Adult Criminal Conflict Counsel (Full-Caseload)
  3. Conflict Parent Attorney (Dependency & TPR)
  4. Parent Attorney (Private TPR)
  5. Child Counsel (Private TPR)
- QQ. Agreement for Legal Services between Dauphin County (Courts) and Law Offices of Silliker & Reinhold (Mark Silliker) - Guardian Ad Litem (Delinquency).
- RR. Agreements for Legal Services between Dauphin County (Courts) and Allied Attorneys of Central Pennsylvania, LLC (Nicholas Schwartz) for:
1. Attorney for Alleged Incapacitated Person in Guardianship Cases
  2. Conflict Parent Attorney (Dependency & TPR)
- SS. Agreements for Legal Services between Dauphin County (Courts) and Weisenberger Law (Kristen Weisenberger) for:
1. PCRA Counsel
  2. Adult Criminal Conflict Counsel (Part-Caseload)
- TT. Agreements for Legal Services between Dauphin County (Courts) and Palermo Law Offices (Michael Palermo) for:
1. PCRA Counsel
  2. Adult Criminal Conflict Counsel (Full-Caseload)
  3. Juvenile Conflict Counsel
- UU. Presenter Agreement between Dauphin County (Parks & Recreation) and Nathan Sholley - Winter Lecture Series Planting Trees for Tomorrow: When do they need cut down? (February 7, 2023) - \$150 paid by Friends of Wildwood.

- VV. Stipulation of Settlement - Harrisburg Realty Improvements Corporation v. Dauphin County Board of Assessment Appeals - Parcel #03-001-018 (312 Chestnut St.) - Docket No. 2022 CV 7292.
- WW. Stipulation of Settlement - JJM & P, L.P. v. Dauphin County Board of Assessment Appeals - Parcel #62-064-103 (2241 Paxton Church Road) - Docket No. 2020-CV-10180-TX.
- XX. Stipulation of Settlement - Crums Mill Road, L.P. v. Dauphin County Board of Assessment Appeals - Parcel #35-039-003 (4000 Crums Mill Road) - Docket No. 2020-CV-10178-TX.
- YY. Agreement Between AFSCME Council 90 on behalf of Local 2800 Court-Appointed Non-Professional Employees and the Dauphin County Board of Commissioners for Contract Years January 1, 2023- December 31, 2026.
- ZZ. Agreement between Corl Communications and the County of Dauphin County (Quote #5258) for the installation of CAT6 cabling in the Courthouse and Chestnut Street properties.
- AAA. Engagement Letter between Dauphin County and Babst, Calland, Clements and Zomnir, P.C. for litigation filed in the District Court for the Western District of Pennsylvania titled Pennsylvania State Conference of the NAACP et. al. v. Leigh M. Chapman et. al. and litigation filed in the District Court of the Western District of Pennsylvania titled Bette Eakin, et. al. v. Adams County Board of Elections, et. al.
- BBB. Training Packet.

Mr. Hartwick asked if Item YY could be voted on separately. Some of the Union representatives are here. Everyone came together to reach this contract. After the meeting the Union representatives and the Board can sign the contract.

Ms. Skinner thanked the Commissioners for coming to an agreement with AFSCME.

Mr. Hartwick noted that the President Judge worked with the Board to make sure people are being taken care of.

**It was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board approve Item YY listed above under Matters Requiring Board Action.**

**Question:** Mr. Pries – Aye; Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

**It was moved by Mr. Saylor and seconded by Mr. Hartwick that the Board approve Items A through BBB, minus YY, listed above under Matters Requiring Board Action.**

**Question:** Mr. Pries – Aye; Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

## **FORMER BUSINESS**

There was none.

## **NEW BUSINESS**

There was none.

## **COMMISSIONERS' DISCUSSION & ACTIONS**

There was none.

## **CORRESPONDENCE**

The following correspondence was received in the Commissioners' Office and will be handled by the staff appropriately.

- A. Notification from Herbert, Rowland & Grubic, Inc. advising that Londonderry Township is applying to DEP for a General Permit 11 for the Hoffer Road Storm Sewer Replacement Project in Londonderry Township.
- B. Receipt of a copy of a letter from Herbert, Rowland & Grubic, Inc. to the PA Public Utility Commission advising of the application of Capital Region Water for approval of the alteration of the crossing (AAR/DOT# 592192C) by the installation of water supply facilities where SR 0230 crosses below grade the tracks of Norfolk Southern Corporation, located in the City of Harrisburg.
- C. Notification from Skelly and Loy advising that Mid-Atlantic Interstate Transmission is applying to DEP for a Chapter 105 General Permit No. 5 and General Permit No. 8 for the North Hershey Substation ADSS Installation Project in East Hanover Township.
- D. Receipt of a copy of a letter from DEP to Pennsy Supply, Inc. advising that the existing Surface Mining Permit No. 717SM1 is corrected per application dated February 7, 2022. The purpose of the correction is to renew Individual NPDES Permit No. PA0613827.
- E. Receipt of a letter from the PA Department of Transportation asking for public comment on the SR 0083, Section 079 Dauphin County – Reconstruction and Widening Project.

## **PUBLIC PARTICIPATION**

There was none.

## **ADJOURNMENT**

**There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board adjourn; motion carried.**

Transcribed by: Richie-Ann Martz