



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

NOVEMBER 2, 2022

10:00 A.M.

MEMBERS PRESENT

Mike Pries, Chairman
Chad Saylor, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

J. Scott Burford, Chief Clerk; Joseph A. Curcillo, III, Esq., Solicitor; Mary K. Bateman, Controller; Matt Krupp, Prothonotary; Stephen Libhart, Deputy Chief Clerk; Fred Lighty, Esq., Solicitor's Office; Rebecca McCullough, Esq., Solicitor's Office; Chris Davis, Director of Budget & Finance; Brett Hambright, Press Secretary; Katie Hornberger, Human Resources; Jeff Enders, Director of Public Safety; Frank Haulman, Information Technology; Julie Mackey, Commissioners' Office; and Jessica Spandler, Commissioners' Office

GUESTS PRESENT

Scott Shearer, Lou Verdelli, Jay Wenger, Luis Rodriguez, Erica Wibel, Jesse Peters and six 10th graders from the Lighthouse Christian Academy

MINUTES

CALL TO ORDER

Mr. Pries, Chairman of the Board, called the meeting to order at 10:06 a.m.

Mr. Pries welcomed Jesse Peters, Principal and the six 10th graders. They will be observing the Commissioners' Meeting.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board approve the October 12, 2022 Workshop Meeting Minutes and the October 19, 2022 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Bateman and seconded by Mr. Saylor that the Salary Board approve the October 19, 2022 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Burford reported that an Executive Session was held on October 27, 2022 to discuss matters of litigation.

PUBLIC HEARING

A complete set of Public Hearing Minutes are on file in the Commissioners' Office.

DEPARTMENT DIRECTORS/GUESTS

There was none.

PUBLIC PARTICIPATION

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

HUMAN RESOURCES

Ms. Hornberger reported that there was one addition – more detail for the merit increases.

It was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board approve the Personnel Packet.

Question: Mr. Pries – Aye; Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

BUDGET & FINANCE – CHRIS DAVIS

Investment Report

Mr. Davis provided the following Investment Report:

Report from the Office of Budget & Finance

November 2, 2022

Account Transfers:

<u>Date:</u>	<u>From:</u>	<u>To:</u>	<u>Amount:</u>
10/20/22	Concentration	Payables	\$ 3,387,743.35
	Concentration	Payroll	\$ 2,212,864.63

10/27/22	Concentration	Payables	\$ 2,762,440.30
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Wire Payments Since Last Report: \$ 3,953,209.72

Debt Service Payments Since Last Report: \$ 32,231.27

Term Investments:

<u>Purchase Date:</u>	<u>Investment:</u>	<u>Financial Institution:</u>	<u>Rate:</u>	<u>Initial Investment:</u>	<u>Maturity Date:</u>
5/11/22	6 Month Treasury	M&T Bank	1.31%	\$ 4,999,335.61	11/10/22
8/25/22	3 Month Treasury	M&T Bank	2.65%	\$ 4,999,609.96	11/25/22
12/29/21	1-Year CD	Univest Bank	0.35%	\$ 5,000,000.00	12/29/22
5/11/22	9 Month Treasury	M&T Bank	1.62%	\$ 4,999,132.81	2/23/23
8/25/22	6 Month Treasury	M&T Bank	3.05%	\$ 4,999,963.49	2/23/23
5/11/22	12 Month Treasury	M&T Bank	2.10%	\$ 4,999,747.62	5/31/23
8/17/22	12 Month Term	PLGIT	3.93%	\$ 5,000,000.00	8/16/23

Investment Accounts:

<u>Account:</u>	<u>Financial Institution:</u>	<u>Rate:</u>	<u>Balance:</u>
**4860	PA INVEST	3.08%	\$ 4,220,944.88
**4743	First National Bank	2.27%	\$ 107,359.56
**1209	S&T Bank	0.12%	\$ 179,435.99
**7714	Santander Bank	0.10%	\$ 124,247.57
**9102	Customers Bank	0.25%	\$ 49,473.16

**6051	Customers Bank	0.10%	\$	6,909.47
**3023	PLGIT Prime	3.22%	\$	101,731,007.84
**9210	Mid Penn Bank	0.45%	\$	287,765.80
**7194	Citizens Bank	0.12%	\$	31,791.55
**9449	Univest Bank	3.25%	\$	24,067,914.26

No T.R.A.N. Line of Credit required for 2022.

Purchase Order Packet

Mr. Davis reported that all necessary budget adjustments have been made, and the Report is ready for approval.

It was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board approve the Purchase Order Packet.

Question: Mr. Pries – Aye; Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

Bid Award – 2022 Bridge Maintenance Project

It was moved by Mr. Saylor and seconded by Mr. Hartwick that the Board award the Bid for the 2022 Bridge Maintenance Project to the low qualified bidder, Jay Fulkroad & Sons, Inc. in the amount of \$95,129.99, contingent upon Solicitor’s review of the Agreement, receipt of required insurance documents, and receipt of acceptable Performance and Payment Bonds; and a Notice of Intent to Award be issued to Jay Fulkroad & Sons, inc.

Question: Mr. Pries – Aye; Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

CHIEF CLERK’S REPORT – J. SCOTT BURFORD

Mr. Burford had nothing to report, and no questions were asked.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that the documents listed on the agenda that were reviewed by the Solicitor’s Office are ready for approval. No questions were asked.

MATTERS REQUIRING BOARD ACTION

- A. Contracting Services Bulk-Time Agreement between Dauphin County (Prison) and Automated Logic for management of HVAC System.

- B. Partial Refund of 2021 & 2022 Real Estate Taxes - Parcel #35-075-082 (4230 Union Deposit Road) - Paul L. Mahoney - \$27,012.31.
- C. Satisfaction Piece for Patrick Bell on property located at 19 N. 24th Street, Harrisburg, PA - \$3,425.57.
- D. Satisfaction Piece for Carrisa A. Hicks on property located at 680 Main Street, Bressler, PA - \$3,005.00.
- E. Agreement for Legal Services between Dauphin County (Courts) and Mangieri Law, LLC (Gerard Mangieri, Esquire) - Adult Criminal Conflict Counsel-Part-caseload.
- F. Agreement for Legal Services between Dauphin County (Courts) and Law Offices of Natalie Burston (Natalie Burston) - Conflict Parent Attorney-Dependency and TPR.
- G. Partial Refund of 2021 & 2022 Real Estate Taxes - Parcel #02-012-010 (1249 Mulberry St.), Parcel #02-011-016 (1618 N. 5th St.), and Parcel #09-048-026 (1256 Derry St.) - First Mulberry, LP - \$10,428.92.
- H. 2023 Commissioners' Workshop and Legislative Meeting Schedule.
- I. Comcast Business Service Order for cable modem at Detweiler Park, 1701 A Peters Mountain Rd.
- J. Comcast Enterprise Services Sales Order for SD Wan Box at Detweiler Park, 1701 A Peters Mountain Road.
- K. Agreement between Dauphin County and Flyway Excavating, Inc. for the Wildwood Park Boardwalk Improvements Project.
- L. Presenter Agreement between Dauphin County (Parks & Recreation) and Zoann Parker - Reindeer Appearance - December 10, 2022 - \$850.00.
- M. Presenter Agreement between Dauphin County (Parks & Recreation) and Jon Schach - Winter Lecture Series Planting Trees for Tomorrow: When do they need cut down? - February 7, 2023 - \$0.00.
- N. Presenter Agreement between Dauphin County (Parks & Recreation) and Diane Kovach - Intro to Knitting (November 8 & 15, 2022) - \$60.00.
- O. Agreement between Dauphin County, Janis Creason, Treasurer; Lou Paoletti, Tax Collector for Derry Township, and Derry Township for the collection of taxes.
- P. Software Usage Agreement between Dauphin County and Derry Township School District.
- Q. Repository Bids received from Paul M. Alston, Jr. for the following properties:
 - 1. Parcel #09-052-054 (1604 Zarker Street) - \$1,000.00
 - 2. Parcel #10-025-046 (550 Camp Street) - \$1,000.00
 - 3. Parcel #09-052-053 (1606 Zarker Street) - \$1,000.00
 - 4. Parcel #02-032-039 (1608 Hunter Street) - \$1,000.00
 - 5. Parcel #02-032-040 (1606 Hunter Street) - \$1,000.00
 - 6. Parcel #09-068-053 (1444 Thompson Street) - \$1,000.00
- R. Repository Bids received from 1st Class KLC LLC on the following properties:

1. Parcel #08-028-012 (125 N. Summit Street) - \$8,000.00
 2. Parcel #09-068-056 (1411 Thompson Street) - \$1,000.00
 3. Parcel #09-068-057 (1413 Thompson Street) - \$1,000.00
 4. Parcel #09-028-029 (1620 Park Street) - \$1,000.00
 5. Parcel #02-013-033 (1314 Kittatinny Street) - \$1,000.00
- S. Repository Bid received from Golden Brick Road LLC on property located at 548 Saul Alley (Parcel #10-024-026) - \$1,000.00.
- T. Repository Bid received from Kenia Ramirez on property located at 74 N. 17th Street (Parcel #09-024-078) - \$1,500.00.
- U. Repository Bid received from Elwalied Hassn Bashier Elhassn on property located at 2417 N. 5th Street (Parcel #10-030-059) - \$1,000.00.
- V. Repository Bid received from Molara Sanni on property located at 141 Sylvan Terrace (Parcel #09-043-047) - \$3,933.00.
- W. Repository Bids received from Ryan E. Banks on the following properties:
1. Parcel #09-030-080 (1436 Berryhill Street) - \$1,000.00
 2. Parcel #09-024-045 (1629 Carnation Street) - \$1,500.00
- X. Repository Bids received from Amon's Remodeling LLC on the following properties:
1. Parcel #02-049-011 (543 S. 15th Street) - \$1,000.00
 2. Parcel #09-024-029 (85 Disbrow Street) - \$1,000.00
 3. Parcel #09-026-026 (85 N. 18th Street) - \$1,000.00
 4. Parcel #09-027-013 (1847 Whitehall Street) - \$1,000.00
 5. Parcel #09-030-013 (31 N. 18th Street) - \$1,000.00
 6. Parcel #09-043-025 (1178 Christian Street) - \$1,000.00
 7. Parcel #09-060-032 (28 Crooked Street) - \$1,000.00
- Y. Repository Bid received from Brian Gray on property located at 1518 Thompson Street (Parcel #09-069-035) - \$1,150.00.
- Z. Repository Bid received from Terance Fisher on property located at 708 N. 19th Street (Parcel #15-015-019) - \$1,000.00.
- AA. Repository Bid received from Karmelina Compres on property located at 553 Curtin Street (Parcel #10-024-043) - \$1,000.00.
- BB. Repository Bids received from Efigenia Vasquez on the following properties:
1. Parcel #34-011-213-001-0001 (404 S. Geyers Church Rd.) - \$1,001.00
 2. Parcel #10-023-025 (2406 N. 6th Street) - \$1,001.00
 3. Parcel #10-023-024 (2408 N. 6th Street) - \$1,001.00
- CC. Satisfaction Piece for Hem L. and Tika D. Dhungana on property located at 311 N. 48th Street, Harrisburg, PA - \$3,000.00.
- DD. Agreement between Dauphin County and Monday.com for Work OS - Enterprise Plan.
- EE. Independent Contractor Agreement between Dauphin County (Coroner) and Wayne K. Ross, MD., P.C.

- FF. Agent Agreement between Dauphin County (Courts) and Rapid Investments, Inc. d/b/a RAPID Financial Solutions.
- GG. Approval of Application from Commonwealth Environmental Systems, L.P. for Designation as a Disposal Facility for Construction/Demolition Waste.
- HH. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
1. National Counseling Group, Inc.
 2. Kidspace National Centers, Inc.
 3. Merakey Pennsylvania, Inc.
 4. Pathways Adolescent Center, Inc.
 5. City-Mission Living Stones, Inc.
- II. Addendums to Purchase of Service Agreements between Dauphin County (Children & Youth) and:
1. Valley Youth House Committee, Inc. - Addendum #1
 2. Harrisburg Area Young Men's Christian Association, Inc. - Addendum #1
- JJ. Custodianship Subsidy Agreement #2022-19.
- KK. Amendments to Purchase of Service Agreements between Dauphin County (MH/A/DP) and:
1. Building Blocks Therapy, LLC - Amendment #1
 2. Youth Advocate Programs, Inc. - Amendment #1
 3. UPMC Pinnacle Hospitals, Inc. - Amendment #1
 4. Lynn Cummings, M.S., CCC-SLP - Amendment #1
- LL. Addendums to Purchase of Service Agreements between Dauphin County (Drug & Alcohol) and:
1. Compass Mark, Inc. - Addendum #1
 2. John Breeden - Addendum #1
- MM. Request to waive County Library tax and County tax and costs for the following properties: 1) Parcel #09-068-021 (1441 Vernon St.) - 2018, 2019, 2020, 2021; 2) Parcel #10-062-042 (2123 Penn St.) - 2019, 2020, 2021; 3) Parcel #10-046-088 (2220 Logan St.) - 2020; 4) Parcel #10-046-054 (2229 Logan St.) - 2019, 2020, 2021; and 5) Parcel #09-025-080 (1706 Regina St.) - 2018, 2019, 2020, 2021 - Grand total \$6,300.09.
- NN. Approval of Community Mental Health Services Block Grant Application to the Pennsylvania Department of Human Services Office of Mental Health and Substance Abuse Services for funding of a crisis walk-in center and further authorizing Dauphin County MH/A/DP Administrator Andrea Kepler to execute all relevant documents.
- OO. Proposal from Accord Restoration for the post-election disinfecting of the 110 polling places.
- PP. Training Packet.

It was moved by Mr. Saylor and seconded by Mr. Hartwick that the Board approve Items A through PP listed above under Matters Requiring Board Action.

Question: Mr. Pries – Aye; Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS' DISCUSSION & ACTIONS

Mr. Pries stated that a kick-off will be held on Monday to observe Veterans Day on Friday – Operation Greenlight. The initiative runs through the weekend. The Board encouraged everyone to light up their homes, businesses, and properties in GREEN. The County obtained bulbs and film, which will be used at county building locations: all illuminated front entrances of county buildings (e.g., Administration Building, Courthouse, Human Services Building and all MDJ buildings. Other areas within the Count – The city will be lighting the Market Street Bridge in green. Hershey Hospital Complex will be spotlighted in green. The Capitol Building will have green lights beaming from the Lt. Governor's balcony. The green lights are symbolic for our unwavering support of our veterans and their families. The Board wants the veterans to know that there are resources available. The Board knows that veterans are a proud bunch, and do not ask for accolades or recognition, and are not quick to ask for help, but they need to know that Dauphin County is here for them.

CORRESPONDENCE

The Commissioners' Office received the following correspondence, which will be handled by the staff appropriately.

- A. Notification from GHD advising that Susquehanna Township Authority is applying to DEP for a NPDES Permit for stormwater discharges associated with the drainage areas AR-23B/23C Sanitary Sewer Improvements Project in Susquehanna and Lower Paxton Townships.
- B. Notification from Rettew advising that Highspire Borough Authority is applying to DEP for a Water Quality Management Permit for Wastewater Treatment Plant Biosolids Improvements at the Highspire Sewage Treatment Plant.
- C. Notification from R. J. Fisher & Associates, Inc. advising that they are applying to DEP for the renewal of a NPDES Permit for the Land Development Plan for Union Knoll in Lower Swatara Township.

- D. Notification from ARM Group LLC advising that Lykens Solar 1, LLC is applying to DEP for a NPDES Permit for the discharge of stormwater during the construction of a 5 MW AC solar farm in Lykens Township.
- E. Receipt of a copy of a letter from PA DEP to Derry Township advising that the technical review of Permit Application No. WMGM030SC002, APS No: 1073931, AUTH No. 1414514, OnBase Ref ID Nos. 72630, 72927 has been accepted.
- F. Notification from Navarro & Wright advising that they are re-applying to DEP for a NPDES Permit for stormwater discharges associated with the subdivision of two parcels from the parent tract at the southwest corner of the intersection of Bachmanville Road (SR 2011) and Felty Mill Road.
- G. Receipt of a copy of a letter from TMI-2 Solutions to the U.S. Nuclear Regulatory Commission regarding the License Amendment Request – Three Mile Island, Unit 2, Decommissioning Technical Specifications, Supplement to Response to Request for Additional Information.
- H. Notification from The Hershey Company advising that the West Hershey Plant is applying to DEP for a State Only Permit Renewal Application to continue operating its chocolate and confectionery products manufacturing facility located at 1033 Old West Chocolate Avenue, Hershey.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz/Julie Mackey