



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

SEPTEMBER 7, 2022

10:00 A.M.

MEMBERS PRESENT

Mike Pries, Chairman
Chad Saylor, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

J. Scott Burford, Chief Clerk; Joseph A. Curcillo, III, Esq., Solicitor; Mary K. Bateman, Controller; Janis Creason, Treasurer; Fred Lighty, Esq., Solicitor's Office; Stephen Libhart, Deputy Chief Clerk; Andrea Kepler, Director of MH/A/DP; Brett Hambright, Press Secretary; Chris Davis, Director of Budget & Finance; Frank Haulman, Information Technology; Security Guard; Rebecca McCullough, Esq., Solicitor's Office; Katie Hornberger, Human Resources; Donna Miller, Risk Manager; Julie Mackey, Commissioners' Office; Jessica Spandler, Commissioners' Office; Ruby Doub, Commissioners' Office; Lynn Pascoa, MH/A/DP; Melissa Walters, MH/A/DP; Sherie Arias, MH/A/DP; Heather Mayberry, MH/A/DP; Lauren Davis, MH/A/DP; Frank Magel, MH/A/DP; and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Bob Pendra, Erica Wible, Scott Shearer, Randy McKillop, Ralph Rodriguez, Jennifer Ostrander, Neil Weber, Leila Simmons, Kristi Parthemore, Krista Field, Erin Wiener, Brad Scheidler, William Price, Lou Verdelli, Tom Fosnaught, and Joe Robinson

MINUTES

CALL TO ORDER

Mr. Pries, Chairman of the Board, called the meeting to order at 10:08 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Saylor and seconded by Mr. Hartwick that the Board approve the August 17, 2022 Workshop Meeting Minutes and the August 24, 2022 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Bateman and seconded by Mr. Hartwick that the Salary Board approve the August 24, 2022 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Burford reported that an Executive Session was held this morning to discuss personnel matters.

PUBLIC HEARING

A complete set of Public Hearing Minutes are on file in the Commissioners' Office.

DEPARTMENT DIRECTORS/GUESTS

- A. Andrea Kepler, MH/A/DP, CMU Board Members
 - 1. Proclamation for Suicide Prevention and Awareness Day

Mr. Pries called Andrea Kepler forward.

Ms. Kepler thanked the Commissioners for taking the time to acknowledge September as Suicide Prevention Awareness Month. Suicide is a serious public health issue impacting individuals, families, friends, co-workers, schools, organizations, and communities throughout the state. Nationally, suicide is the 10th leading cause of death, claiming more than twice as many lives each year as homicide. Pennsylvania ranks 28th of all states for the rate of deaths by suicide. In Dauphin County, 53 individuals died by suicide in 2021 according to the Coroner's Report, a 20% increase over the 44 persons who died by suicide in 2020. In September 2020, Pennsylvania released a statewide Suicide Prevention Plan highlighting eight goals with the first being to increase suicide prevention awareness efforts that reduce stigma and promote safety, help seeking, and wellness. Dauphin County MH/A/DP has established a goal

accordingly to increase community awareness around mental health concerns including suicide through an ongoing speakers' series. She introduced employees of MH/A/DP, representatives from the CMU Board of Directors, Neil Weber, Jennifer Ostrander, Robert Pendrak, and Ralph Rivera and CMU staff members.

Mr. Pries stated that the crisis workers have served over 4,000 people this year via phone, walk-in, or mobile services. He thanked everyone for the work that they do and will continue to do.

Mr. Saylor stated that he learned a lot from Mr. Hartwick. The efforts in law enforcement and the challenges that the schools face. Getting people trained so they have a better understanding of how MH affects everyone. They are the unsung heroes – thank you for the work that you do.

Mr. Hartwick thanked the people in the workforce. It is a job that is stressful and is difficult on your families. What you are doing is God's work. It is okay to ask for help. It is more difficult today than it has been. Dauphin County has been chosen to provide testimony to the State on Adult MH. No monies were allocated directly to counties.

Mr. Hartwick read the following Proclamation:

*Office of County Commissioners
Dauphin County, Pennsylvania*

Proclamation

We, the Dauphin County Board of Commissioners, join with our community in raising awareness of mental illness and partner with professionals and volunteers committed to reaching those in need by recognizing September as National Suicide Awareness and Prevention Month and Sept. 10 as Suicide Prevention Day;

Whereas, suicide is a public health concern as more than 5.4 million people in the United States have lost a loved one to suicide – in every instance, a valued and irreplaceable life tragically lost;

Whereas, in the state of Pennsylvania, one person dies by suicide nearly every five hours, making it the third leading cause of death for ages 15-34 and the fourth leading cause of death for ages 35-54;

Whereas, in Dauphin County, we lost more people to suicide in 2021 than in the previous year, signifying the pervasiveness of mental illness and depression and renewing a call to provide services and supports while tearing down the stigma attached to mental illness;

Whereas, we applaud our Mental Health / Autism / Developmental Programs staff and Crisis Intervention team for their efforts to provide healthy outlets for someone experiencing intense hardship – Crisis Intervention having over 4,400 contacts with people in the past year;

Therefore, we join the 286,000 residents of Dauphin County in renewing and amplifying efforts to reach out to those who may be contemplating suicide; and in recognition of a community message of hope and love, we

observe September 2022 as "Suicide Awareness and Prevention Month" and proudly proclaim September 10, 2022, as "Suicide Prevention Day" in Dauphin County.

(Pictures were taken.)

B. Randy McKillop

1. Proclamation for Hershey Heroes/Courtyard of Honor

Mr. Pries stated that the next presentation is honoring a man, Michael Horrocks, who was the co-pilot of United Flight 175 that crashed into the south tower of the World Trade Center. Mr. McKillop took the lead in getting Mr. Horrocks recognized, along with the First Responders, and citizens who served in the military during periods of armed conflict.

Mr. McKillop thanked the Board for giving him this opportunity. Courtyard of Honor is to memorialize citizens of Derry Township who have served in the military during periods of armed conflict, First Responders who have guarded our safety and security at home, and to honor September 11, 2001, First Officer of United Flight 175, Michael Horrocks. Courtyard of Honor is a 501C3 in Pennsylvania.

Mr. Horrocks graduated in 1981 from Hershey High School and West Chester University in 1985. He was the football captain for both. He joined the Marine Corp, fought in Desert Storm, and served for 10 years and eventually became a first officer for United Airlines. Mr. Horrocks lost his life September 11, 2001. He was the co-pilot of flight #175 that crashed into the south tower of the World Trade Center.

Mr. McKillop is leading efforts to build the Courtyard of Honor in downtown Hershey. He finally received approval on the parcel of land from Derry Township. He talked about the sponsors and fundraising efforts for the permanent memorial at the corner of Cocoa and Caracas Avenue. His goal is to raise donations, find individual and corporate sponsors and have it completed before the 25th anniversary of 9/11.

Mr. Pries thanked Mr. McKillop for his heartfelt presentation.

Mr. Saylor thanked Mr. McKillop for all his hard work and commitment to bringing this Courtyard of Honor to Derry Township and honoring the First Responders, citizens who served in the military (armed conflict) and Michael Horrocks. Mr. Saylor also mentioned the other spots in Dauphin County where citizens are recognized such as Heroes Grove

in Lower Paxton Township and along Riverfront Park. He thanked him for leading this and bringing Michael Horrocks home to Derry Township.

Mr. Hartwick stated that he has known Mr. McKillop for thirty years and there is nothing that will stop him from achieving his goals. He is not surprised that Mr. McKillop is leading this charge. He thanked him for his work with this project.

Mr. Pries read the following Proclamation:

Office of County Commissioner
Dauphin County, Pennsylvania
Proclamation

We, the Dauphin County Board of Commissioners, join with the Hershey community to salute the brave men and women who gave their all serving in our country's military, along with our emergency responders, who will be celebrated in the new Derry Township Courtyard of Honor;

Whereas, we are proud to join the Hershey community in honoring those public servants and all of our "everyday heroes" throughout the month of September – and beyond; although they seek no accolades, they are deserving of recognition for making our neighborhoods better and safer places to live and work;

Whereas, among the many heroes remembered in September and throughout the year with the Derry Township Courtyard of Honor is Michael "Rocks" Horrocks, a 1981 Hershey High School graduate and celebrated high school and university quarterback, who co-piloted United Flight 175, hijacked on September 11, 2001, and crashed into the second tower of the World Trade Center;

Whereas, all the heroes celebrated in the Derry Township Courtyard of Honor lived in Derry Township or were alums of Milton Hershey;

Whereas, we invite all our residents to visit www.CourtyardofHonor.org and learn more about this poignant memorial and how you can help support the effort to create this lasting tribute to Hershey's bravest;

Therefore, we join with the 286,000 residents of Dauphin County in honoring Michael "Rocks" Horrocks and all those who made the ultimate sacrifice, as well as all our community heroes; and in grateful recognition of all those whose service protects us, we declare September 2022 as "Hershey Heroes Month" in Dauphin County.

(Applause was given and pictures taken.)

Colonel Tom Fosnaught of Derry Township discussed the opportunity to put this shrine in Derry Township. He stated that this shrine will not only be a memorial, but he will hold his Memorial Day ceremonies at this location. The Colonel stated that he is truly amazed with all the work that Randy has done.

(Pictures were taken.)

PUBLIC PARTICIPATION

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

HUMAN RESOURCES

Ms. Hornberger reported that there are no changes, and no questions were asked.

It was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board approve the Personnel Packet.

Question: Mr. Pries – Aye; Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

BUDGET & FINANCE – CHRISTOPHER DAVIS, DIRECTOR

Investment Report

Mr. Davis provided the following Investment Report:

Report from the Office of Budget & Finance

September 7, 2022

Account Transfers:

<u>Date:</u>	<u>From:</u>	<u>To:</u>	<u>Amount:</u>
8/25/22	Concentration	Payables	\$ 8,366,999.18
	Concentration	Payroll	\$ 2,530,065.96

9/1/22	Concentration	Payables	\$ 1,849,074.52
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Wire Payments Since Last Report:	\$ 4,591,053.82
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Debt Service Payments Since Last Report:	\$ 32,231.28
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Term Investments:

<u>Purchase Date:</u>	<u>Investment:</u>	<u>Financial Institution:</u>	<u>Rate:</u>	<u>Initial Investment:</u>	<u>Maturity Date:</u>
5/11/22	6 Month Treasury	M&T Bank	1.31%	\$ 4,999,335.61	11/10/22
8/25/22	3 Month Treasury	M&T Bank	2.65%	\$ 4,999,609.96	11/25/22
12/29/21	1-Year CD	Univest Bank	0.35%	\$ 5,000,000.00	12/29/22
5/11/22	9 Month Treasury	M&T Bank	1.62%	\$ 4,999,132.81	2/23/23
8/25/22	6 Month Treasury	M&T Bank	3.05%	\$ 4,999,963.49	2/23/23
5/11/22	12 Month Treasury	M&T Bank	2.10%	\$ 4,999,747.62	5/31/23

8/17/22	12 Month Term	PLGIT	3.93%	\$ 5,000,000.00	8/16/23
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Investment Accounts:

<u>Account:</u>	<u>Financial Institution:</u>	<u>Rate:</u>	<u>Balance:</u>
**4860	PA INVEST	2.20%	\$ 22,137,487.02
**4743	First National Bank	0.13%	\$ 106,994.44
**1209	S&T Bank	0.12%	\$ 179,398.83
**7714	Santander Bank	0.10%	\$ 124,226.81
**9102	Customers Bank	0.25%	\$ 45,761.75
**6051	Customers Bank	0.10%	\$ 6,908.34
**3023	PLGIT Prime	2.32%	\$ 101,344,443.94
**9210	Mid Penn Bank	0.20%	\$ 4,282,754.13
**7194	Citizens Bank	0.12%	\$ 31,772.10
**9449	Univest Bank	2.53%	\$ 24,000,000.00

No T.R.A.N. Line of Credit required for 2022.

Purchase Order Packet

Mr. Davis reported that there are no changes to the Purchase Order Packet. All necessary adjustments have been made. No questions were asked.

It was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board approve the Purchase Order Packet.

Question: Mr. Pries – Aye; Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

CHIEF CLERK’S REPORT – J. SCOTT BURFORD

Mr. Burford had nothing to report, and no questions were asked.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo stated that he had nothing specific to report. He noted that everything is ready for Board action.

MATTERS REQUIRING BOARD ACTION

- A. Presenter Agreement between Dauphin County (Parks & Recreation) and Plantscapes By Design - Terrarium Planter Workshop (October 18, 2022) - \$32 per participant.
- B. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Wes Alexander - Celebrate Wildwood (September 24, 2022) - \$150.00.
- C. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Jason Haley - Fort Hunter Day (September 18, 2022) - \$200.00.

- D. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Teresa Goudy - Celebrate Wildwood (September 24, 2022) - \$150.00.
- E. Presenter Agreement between Dauphin County (Parks & Recreation) and Civil War Dance Foundation - Fort Hunter Day (September 18, 2022) - \$200.00.
- F. Presenter Agreement between Dauphin County (Parks & Recreation) and Kreative Lines, LLC (Pennsylvania Past Players) - Fort Hunter Day (September 18, 2022) - \$400.00.
- G. Partial Refund of 2022 Real Estate Taxes - Parcel #27-005-031 (334 E. Market St.) - Sharon Daniels - \$212.80.
- H. Partial Refund of 2022 Real Estate Taxes - Parcel #57-020-033 (2165 S. Front St.) - BB Management LLC - \$227.33.
- I. Partial Refund of 2022 Real Estate Taxes - Parcel #43-018-034 (158 Landshill Lane) - Craig Main - \$241.12.
- J. Settlement of an Order regarding the Estate of Mary E. Turns - Parcel #43-40-006 - \$4,062.80.
- K. Dauphin County Local Share Municipal Grant Agreement between Dauphin County and RB Development, LLC and the City of Harrisburg - \$150,000.00.
- L. Dauphin County Local Share Municipal Grant Agreement between Dauphin County and GreenWorks Development, LLC and City of Harrisburg - \$50,000.00.
- M. Satisfaction Piece for Jenna N. Weirich on property located at 5 E. Water Street, Middletown, PA - \$3,000.00.
- N. Satisfaction Piece for Keith A. Dionne on property located at 622 Chambers Street, Harrisburg, PA - \$2,300.00.
- O. Satisfaction Piece for Darnell Hatcher on property located at 1420 Naudain Street, Harrisburg, PA - \$3,216.00.
- P. Stipulation of Settlement - First Mulberry, LP - Parcel #02-012-010 (1249 Mulberry St.), Parcel #02-011-016 (1201 Mulberry St.) and Parcel #09-048-026 (1256 Derry St.) for 2021 and 2022 - Docket Nos. 2020-CV-10371-TX, 2020-CV-10372-TX, and 2020-CV-10373-TX.
- Q. Stipulation of Settlement - Logan Grossberg and Jule Maes - Parcel #06-009-058 (1500 N. 6th St., Unit 502) - Docket No. 2021-CV-8696-TX.
- R. Memorandum of Agreement between Dauphin County (Prison) and Teamsters Local 776.
- S. Memorandum of Agreement between Dauphin County (Prison) and Service Employees International Union (SEIU), Local 688.
- T. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
 - 1. Pennsylvania Counseling Services, Inc.
 - 2. Bethany Children's Home, Inc.
 - 3. Child Care Consultants, Inc.
 - 4. Cornell Abraxas Group, Inc.

- U. Amendments to Purchase of Service Agreements between Dauphin County (Children & Youth) and:
 - 1. H.I.S. One, LLC - Amendment #1
 - 2. JusticeWorks YouthCare, Inc. - Amendment #1.
- V. Adoption Assistance Agreement Amendments: #2016-48 - Amendment #1; #2018-79 - Amendment #1; #2008-43 - Amendment #1; and #2020-14 - Amendment #2.
- W. Custodianship Subsidy Agreement #2022-14 and #2022-18.
- X. Memorandum of Understanding between Dauphin County and Infinity Charter School, Inc.
- Y. Amendment #1 to Family Center Grant Agreement between Dauphin County and Community Action Commission, Inc. d/b/a Tri County Community Action.
- Z. Addendum to Comprehensive Health Services Agreement between Dauphin County (Prison) and PrimeCare Medical, Inc. for MAT services.
- AA. Contract between Dauphin County (Conservation District) and Zelenkofske Axelrod LLC to audit the Dauphin County Conservation District for the years ending December 31, 2022, 2023, and 2024.
- BB. Service Agreement between Dauphin County (Prison) and Lavery Law, PC.
- CC. Professional Services Agreement between Dauphin County (Drug & Alcohol) and Susquehanna Software, Inc.
- DD. Satisfaction Piece for Christopher A. Jackson on property located at 4608 Berkley Street, Harrisburg, PA - \$3,000.00.
- EE. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Joe Markiewicz for staff training.
- FF. Agreement between Dauphin County, Janis Creason, Treasurer, Borough of Lykens, and the Upper Dauphin School District for the collection of taxes.
- GG. Agreement between Dauphin County, Janis Creason, Treasurer, Borough of Gratz, and the Upper Dauphin School District for the collection of taxes.
- HH. Agreement between Dauphin County, Janis Creason, Treasurer, Borough of Pillow, and the Upper Dauphin School District for the collection of taxes.
- II. Agreement between Dauphin County, Janis Creason, Treasurer, Borough of Berrysburg, and the Upper Dauphin School District for the collection of taxes.
- JJ. Agreement between Dauphin County, Janis Creason, Treasurer, and the Central Dauphin School District (Dauphin Borough) for the collection of taxes.
- KK. Agreement between Dauphin County, Janis Creason, Treasurer, and the Central Dauphin School District (Penbrook Borough) for the collection of taxes.
- LL. Agreement between Dauphin County, Janis Creason, Treasurer, Louis Paoletti for the collection of taxes and street light assessment collection services.

- MM. Partial Refund of 2022 Real Estate Taxes - Parcel #03-004-017 (17 S. 2nd St.) - South Second Associates, LLC - \$5,259.42.
- NN. Request from Lower Swatara Township to exonerate the 2020 County/Library tax, penalties, interest, and cost for Parcel #36-022-076 (99 Bradford Ave.) - \$840.88.
- OO. Exoneration of the 2022 County Real Estate Taxes and Library for McLamb Memorial Church of the Living God for parcel #49-005-003 (Parsonage) and Parcel #49-005-009 (Church) - \$2,009.56 (total).
- PP. Adoption Assistance Agreement #2022-45, #2022-48, #2022-49, #2022-50, and #2022-51.
- QQ. Approval of County sponsorship, for eligibility purposes only, of Local Share Municipal Gaming Grant Applications from the entities identified in the Solicitor's Report.
- RR. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Breaking the Chainz, Inc.
- SS. Training Packet.

It was moved by Mr. Saylor and seconded by Mr. Hartwick that the Board approve Items A through SS listed above under Matters Requiring Board Action.

Question: Mr. Pries – Aye; Mr. Saylor – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS' DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received in the Commissioners' Office and will be handled by the staff appropriately.

- A. Notification from GHD advising that the Pennsylvania American Water Company is applying to DEP for a Water Supply Permit and a Chapter 105 Water Obstruction and Encroachment Permit for the Steelton Regional Water Treatment Plant Upgrade Project in Steelton Borough.

- B. Notification from Michael Baker International advising that Norfolk Southern Railway Company is applying to DEP for a NPDES Permit for discharges of stormwater associated with the Harrisburg Intermodal Facility-Auxiliary Area Improvement Project.
- C. Notification from Apex Design & Engineering Group advising that Steelton-Highspire School District is applying to DEP for a NPDES Permit for the replacement of the existing synthetic turf athletic field with a new permeable synthetic turf sports field, construction of a new 6-lane running track, bleachers, accessory building, paving, walkways, press box, and the associated grading and stormwater management facilities.
- D. Notification from Herbert, Rowland & Grubic, Inc. advising that the Derry Township Municipal Authority is applying to DEP for a Water Quality Management Part II Permit for the Southwest Wastewater Treatment Plant Headworks Improvement Project in Londonderry Township.
- E. Receipt of a copy of a letter from DEP to Tecumseh Redevelopment, Inc. advising that the Tecumseh Steelton HWM-1 Landfill RCRA Post Closure Permit Renewal Application No. PAR000567008 is incomplete.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Saylor and seconded by Mr. Hartwick that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz