

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, AUGUST 24, 2022
10:00 A.M.**

**Final
Tuesday, August 23, 2022
9:55 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
 - August 3, 2022 Workshop Meeting
 - August 10, 2022 Legislative Meeting
 - August 10, 2022 Salary Board Meeting
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. DIRECTORS/GUESTS
 - A. Recognition of Michael Stepp - RBI of Greater Harrisburg Softball Team for 2022 World Series Championship
- VII. PUBLIC PARTICIPATION
- XIII. SALARY BOARD – KATIE HORNBERGER
 - A. Public Defender
 - 1. Create a Temporary Part-Time Law Clerk position, Pay Level 09050, Step 18, Grade 01, Salary \$12.19 p/h, effective September 6, 2022.
 - B. Public Safety
 - 1. Create two (2) Full-Time Shift Leader positions, Pay Level 01009, Step 06, Grade 01, Salary \$13.09 p/h, effective September 6, 2022.
 - 2. Abolish two (2) Full-Time Security Officer positions, Pay Level 01007, Step 06, Grade 02, Salary \$12.00 p/h, effective September 6, 2022.
 - 3. Create a Full-Time Security System Specialist position, Pay Level 01009, Step 06, Grade 01, Salary \$13.09 p/h, effective September 6, 2022.
 - 4. Abolish a Full-Time Shift Leader/Infographic Support position, Pay Level 01009, Step 06, Grade 01, Salary \$13.09 p/h, effective September 6, 2022.
 - C. Drug & Alcohol
 - 1. Create a Full-Time Clerk Typist 3 position, Pay Level 09930, Step 01, Grade 01, Salary \$16.24 p/h, effective August 24, 2022.
 - 2. Abolish a Full-Time Clerk Typist 2 position, Pay Level 09927, Step 01, Grade 01, Salary \$14.77 p/h, effective August 24, 2022.
- IX. HUMAN RESOURCES – KATIE HORNBERGER

- A. Personnel Packet
- X. BUDGET & FINANCE – CHRIS DAVIS
 - A. Investment Report
 - B. Purchase Order Packet
- XI. CHIEF CLERK’S REPORT – J. SCOTT BURFORD
- XII. SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.
- XIII. MATTERS REQUIRING BOARD ACTION
 - A. Dauphin County Local Share Municipal Grant Agreement between Dauphin County (Economic Development) and Harrisburg Area YMCA, Camp Curtin Branch and the City of Harrisburg - \$50,000.00.
 - B. Dauphin County Local Share Municipal Grant Agreement between Dauphin County (Economic Development) and Heroes Fund, Inc. and Lower Paxton Township - \$75,000.00.
 - C. Dauphin County Local Share Municipal Grant Agreement between Dauphin County (Economic Development) and Macedonia Missionary Baptist Church and the City of Harrisburg - \$32,500.00.
 - D. Change Order No. 003 - Jay Fulkroad & Sons, Inc. (Dauphin County Bridge Bundle North Project) - \$25,120.45 for unforeseen concrete repairs to the abutments and beam seats.
 - E. Partial Refund of 2022 Real Estate Taxes - Parcel #52-004-012 (Mountain Rd. L-1) - Johnson Real Estate Ventures, LLC - \$339.62.
 - F. Satisfaction Piece for Delta C. Bauer on property located at 5799 Locust Lane, Harrisburg, PA - \$3,000.00.
 - G. Satisfaction Piece for Rosa Poum on property located at 315 Colonial Road, Harrisburg, PA - \$3,000.00.
 - H. Satisfaction Piece for Elvia M. Villanueva on property located at 1019 4th Avenue, Harrisburg, PA - \$3,000.00.
 - I. Co-Responder Fiscal Memorandum of Understanding between Dauphin County (District Attorney) and Steelton Borough Police Department.
 - J. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Garth Smallwood - Jazz & Wine Festival (September 10-11, 2022) - \$300.00.
 - K. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Harold Anderson - Jazz & Wine Festival (September 10-11, 2022) - \$300.00.
 - L. Engagement Letter between Dauphin County and PFM Financial Advisors LLC.
 - M. State and Local Government Single Schedule Lease Purchase Agreement (Lease and Schedule #10312000056) between Dauphin County and Hewlett-Packard Financial Services Company - replaces contract ID 20210728HH due to rate change.

- N. Sex Offender Treatment Purchase of Service Agreement between Dauphin County (Probation Services) and Commonwealth Clinical Group.
- O. Authorization to apply Act 8 Automation funds \$35,000 to HIG proposal to supplement a Tax Assessment digitizing project.
- P. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Richard Gates - Trick or Treat Trek (October 30, 2022) - \$200.00.
- Q. Performance Agreement between Dauphin County (Parks & Recreation) and Michael Joel Cantor - Kids' Magic Show (October 30, 2022) - \$550.00.
- R. Presenter Agreement between Dauphin County (Parks & Recreation) and Carter Johnson - Pre-Colonial History Walk (September 18, 2022) - \$150.00.
- S. Authorization to execute Opioid Settlement Certificate.
- T. Amendment #1 to Community-Based Volunteer Transportation Agreement between Dauphin County (AAA) and Senior Citizens Council of Derry Township.
- U. Amendment #1 to Purchase of Service Agreement between Dauphin County (AAA) and Caregivers America LLC.
- V. Amendment #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Affordable Housing Associates of Dauphin County Inc.
- W. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
 - 1. Child First Family Services LLC
 - 2. Knowledge Learning Corporation
 - 3. LifeSpan Family Services of PA, Inc.
- X. Custodianship Subsidy Agreements 2002-12 and 2022-13.
- Y. Adoption Assistance Agreement 2021-35 - Amendment #1.
- Z. Adoption Assistance Agreement 2022-47.
- AA. Memorandums of Understanding between Dauphin County (Children & Youth) and:
 - 1. Elizabethtown College
 - 2. The University of Central Florida Board of Trustees
 - 3. Board of Supervisors of Louisiana State University and Agricultural and Mechanical College
- BB. Children & Youth Needs Based Budget.
- CC. Emergency Solutions Grant CV1 Amendments:
 - 1. Capital Area Coalition on Homelessness, Inc.-Amendment #4
 - 2. Christian Churches United of the Tri-County Area, Inc.-Amendment #3
 - 3. Valley Youth House Committee, Inc.-Amendment #3
 - 4. Shalom House, Inc.-Amendment #3
 - 5. Gaudenzia, Inc.-Amendment #3

- DD. Emergency Solutions Grants CV2/2.1 Amendments:
 - 1. Capital Area Coalition on Homelessness, Inc.-Amendment #3
 - 2. Christian Churches United of the Tri-County Area, Inc.-Amendment #3
 - 3. Valley Youth House Committee, Inc.-Amendment #3
 - EE. Homeless Assistance Program (HAP) Amendment #1 between Dauphin County and Christian Churches United of the Tri-County Area, Inc.
 - FF. Purchase of Service Agreement Amendment #13 between Dauphin County (MH/A/DP) and PerformCare, Inc.
 - GG. Approval of the HVS Consulting & Valuation Proposal for the Ad Valorem Assessment of the Hollywood Casino at Penn National Race Course. The County proportionate share of \$32,652.00.
 - HH. Ratification of the RACP Application for improvements to Detweiler Park.
 - II. Ratification of a Term Investment with PLGIT.
 - JJ. Purchase of U.S. Treasuries and authorization for Chris Davis to make the purchase.
 - KK. Adding Investment Sweeps to M&T Accounts and authorization for Chris Davis to complete necessary paperwork.
 - LL. Purchase of Service Agreement between Dauphin County (MH/A/DP) and Merakey Pennsylvania, Inc.
 - MM. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Daniel Albert for Recovery Month event planning.
 - NN. Stipulation and Joint Motion for Agreed Upon Order – South Second Associates, LLC – Parcel #03-004-017 (17 S. 2nd Street) – Docket No. 2021-CV-9772-TX.
 - OO. Resolution # 21-2022 between the counties of Dauphin, Adams, Cumberland, and Franklin to develop and operate a regional telecommunication system.
 - PP. Intergovernmental Agreement Relating to South Central Inter-County Phone Network between Dauphin County, Franklin County, Adams County, and Cumberland County.
 - QQ. Lease between JPMorgan Chase Bank, National Association and Dauphin County.
 - RR. Contract between Dauphin County (Prison) and Aramark Correctional Services, LLC for food service.
 - SS. CWIS Data Sharing Agreement.
 - TT. Appointment of Dr. Gregory Brown to the Dauphin County Council on Aging. Dr. Brown's term will expire December 31, 2025.
 - UU. Training Packet.
- XIV. FORMER BUSINESS
 - XV. NEW BUSINESS

XVI. COMMISSIONERS' DISCUSSION & ACTIONS

XVII. CORRESPONDENCE

- A. Notification from Alpha Consulting Engineers, Inc. advising that JLLH Associates, Ltd has completed a County Notification of Planned Land Development for Chapter 102 Permit to be included in their DEP request for a NPDES Permit for work in Swatara Township (Faulkner Dealership Campus).
- B. Receipt of a letter from the Federal Energy Regulatory Commission advising of their inspection finding of the York Haven Power Co.
- C. Notification from the EADS Group advising that the Elizabethville Borough Area Authority is applying to DEP for renewal of their NPDES Discharge Permit for discharge of treated wastewater from the treatment plant.
- D. Receipt of a letter from the Dauphin County Conservation District advising that the NOI for Detweiler Park 3a, 3b, 4 PAD220012 / 20-22-01 has been reviewed and determined to be complete.
- E. Notification from Larson Design Group advising that they are applying to DEP for a Water Obstruction Permit for a bridge replacement project in Jefferson Township – West Cross Road (T-535) over North Fork Powells Creek.
- F. Notification from Herbert, Rowland & Grubic, Inc. advising that Capital Region Water is applying to DEP for a Chapter 105 Water Obstructions and Encroachment Permit for the CRW Advanced Water Treatment Facility in Swatara Township.
- G. Receipt of a letter from Glace Associates, Inc. advising that the Gratz Borough Municipal Authority is applying to DEP for the renewal of its existing NPDES Permit No. PA0088188 for the discharge of treated wastewater to an unnamed tributary of the Wiconisco Creek in Lykens Township.
- H. Notification from Lehigh Engineering, LLC advising that Elizabethville Borough is applying to DEP for a General Permit #11 for a proposed culvert replacement project located along Pine Avenue.
- I. Notification from Stewart-Amos Steel, Inc. advising that they have applied to DEP for renewal of their permit for surface coating operation.
- J. Notification from Herbert, Rowland & Grubic, Inc. advising that the Lower Swatara Township Municipal Authority is applying to DEP for a Water Quality Management Part II Permit for the Lumber Street Interceptor Improvements Project.

XVIII. PUBLIC PARTICIPATION

XIX. ADJOURNMENT

******THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, AUGUST 31, 2022 AT 10:00 A.M. – A COMMISSIONERS' WORKSHOP MEETING. ******

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”