



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

AUGUST 10, 2022

10:00 A.M.

MEMBERS PRESENT

Mike Pries, Chairman (ABSENT)
Chad Saylor, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Stephen B. Libhart, Deputy Chief Clerk; Joseph A. Curcillo, III, Esq., Solicitor; Mary K. Bateman, Controller; Fred Lighty, Esq., Solicitor's Office; Rebecca McCullough, Esq., Solicitor's Office; Faye Fisher, Director of Human Resources; Brett Hambright, Press Secretary; Sheila Britt, Director of Domestic Relations; Chad Gunderman, Domestic Relations; Chris Davis, Director of Budget & Finance; Security Guard; Julie Mackey, Commissioners' Office; Jessica Spandler, Commissioners' Office; and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Rev. Earl Harris and news media

MINUTES

CALL TO ORDER

Mr. Saylor, Vice Chairman of the Board, called the meeting to order at 10:01 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board approve the July 20, 2022 Workshop Meeting Minutes, the July 20, 2022 Public Hearing Minutes and the July 27, 2022 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Bateman and seconded by Mr. Hartwick that the Salary Board approve the July 27, 2022 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

DEPARTMENT DIRECTORS/GUESTS

There was none.

PUBLIC PARTICIPATION

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

HUMAN RESOURCES

Ms. Fisher noted that there were no changes since last week. No questions were asked.

It was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board approve the Personnel Packet.

Question: Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

BUDGET & FINANCE DIRECTOR – CHRIS DAVIS

Investment Report

Mr. Davis provided the following Investment Report:

Report from the Office of Budget & Finance August 10, 2022

- **July 29, 2022** transferred **\$5,904,891.13** to the **Payables** account and **\$2,047,304.44** to the **Payroll** account from the County's Concentration account to cover expenses for the week.
- **August 5, 2022** transferred **\$2,333,168.60** to the **Payables** account from the County's Concentration account to cover expenses for the week.
- **Wire Payments since last report: \$2,564,181.41**
- **Debt Service Payments since last report: \$32,231.27**
- **Term Investments**
 - 12/29/21 – Univest Bank – 1-Year CD - \$5,000,000.00 – Rate 0.35% - Maturity Date: 12/29/22
 - 5/11/22 – M&T Bank – 3 Month Treasury - \$4,999,526.73 – Rate 0.84% - Matures: 8/11/22
 - 5/11/22 – M&T Bank – 6 Month Treasury - \$4,999,335.61 – Rate 1.31% - Matures: 11/10/22
 - 5/11/22 – M&T Bank – 9 Month Treasury - \$4,999,132.81 – Rate 1.62% - Matures: 2/23/23
 - 5/11/22 – M&T Bank – 12 Month Treasury - \$4,999,747.62 – Rate 2.10% - Matures: 5/31/23
- **Balance today in PA INVEST: \$22,109,196.50 rate 2.068%**
- **Balance today in First National Bank: \$106,879.80 rate 0.130%**
- **Balance today in S&T Bank: \$179,381.73 rate 0.120%**
- **Balance today in Santander Bank: \$124,216.26 rate 0.100%**
- **Balance today in Customers Bank: \$24,540,551.30 rate 0.250%**
- **Balance today in Customers Bank: \$6,907.76 rate 0.10%**
- **Balance today in PLGIT Prime: \$95,213,995.85 rate 2.20%**

- **Balance today in Mid Penn Bank: \$10,281,120.42 rate 0.20%**
- **Balance today in Citizens Bank: \$30,748.29 rate 0.12%**

No T.R.A.N. Line of Credit required for 2022.

Purchase Orders

Mr. Davis reported that there are no changes to the Packet. All budget adjustments were made. No questions were asked.

It was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board approve the Purchase Order Packet.

Question: Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

CHIEF CLERK’S REPORT – STEVE LIBHART

Mr. Libhart had nothing to report, and no questions were asked.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that the items listed for approval have been reviewed and are ready for approval. No questions were asked.

MATTERS REQUIRING BOARD ACTION

- A. 2022/2023 Human Services Block Grant Plan, contingent upon Solicitor’s review.
- B. Agreement for Legal Services between Dauphin County (Courts) and Law Offices of Gina M. Carnes (Gina M. Carnes) - GAL Dependency and TPR.
- C. Agreement for Legal Services between Dauphin County (Courts) and Law Offices of Yvonne M. Husic (Yvonne Husic) - GAL Dependency and TPR.
- D. Satisfaction Piece for Andre J. Brown on property located at 3129 N. 6th Street, Harrisburg, PA - \$2,872.00.
- E. Satisfaction Piece for Richard G. Koontz and Monica L. Koontz on property located at 174 Simon Blvd., Elizabethtown, PA - \$3,500.00.
- F. Satisfaction Piece for Daniel G. Anderson and Tamecia V. Maitland on property located at 2718 Boas Street, Harrisburg, PA - \$5,000.00.
- G. Renewal Agreement between Dauphin County (Prison) and Brightly Software Inc. for facility maintenance software.
- H. Service Agreement between Dauphin County (Prison) and Breaking the Chains, Inc. for treatment services.

- I. Advertising Agreement between Dauphin County (Prison) and Partners for a Safer America, Inc. d/b/a Jailadvertising Network.
- J. Master Services and Purchasing Agreement between Dauphin County (Prison) and Axon Enterprise, Inc.
- K. Change Order #1 - Kinsley Construction, Inc. - Dauphin County Bridge Bundle South Project - Decrease of \$37,621.93 for quantity balancing.
- L. Presenter Agreement between Dauphin County (Parks & Recreation) and Naomi Spahr - Art In The Wild (November 5, 2022) - \$100.00.
- M. Agreement between Dauphin County (Parks & Recreation) and Galaxy Digital L.L.C. for web-based Volunteer Management software.
- N. Presenter Agreement between Dauphin County (Parks & Recreation) and Astronomical Society of Harrisburg - New Moon Walk (October 28, 2022) - \$2.50 per participant.
- O. Presenter Agreement between Dauphin County (Parks & Recreation) and Ashly Amira Cabrera - Stained Glass Workshop (December 17, 2022) - \$50.00 per participant.
- P. Presenter Agreement between Dauphin County (Parks & Recreation) and Susquehanna Folk Music Society - Celebrate Wildwood Live Music (September 24, 2022) - \$450.00.
- Q. Services Contract between Dauphin County (Public Safety) and Hexagon Safety & Infrastructure to update Hexagon CAD Software to be compliant with National Information Exchange Model (NIEM) standards.
- R. Amendment to Lease with Higher Information Group - Schedule I with JGF Funding LLC to have a hole punch added to e-studio copier 5516ACT for Public Safety.
- S. Partial Refund of 2021 & 2022 Real Estate Taxes - Parcel #24-004-035 (176 E. Hershey Park Dr.) - Hershey Vacations Unlimit - \$19,942.53.
- T. Contract between Dauphin County (Public Safety) and Motorola Solutions, Inc. for a SCICnet Shared Encryption Key Management Solution (to be used by all SCICnet members (Adams, Dauphin, and Franklin).
- U. Satisfaction Piece for Holly J. Godin on property located at 150 W. Market Street, Berrysburg, PA - \$3,000.00.
- V. Satisfaction Piece for Valerie Stone on property located at 218 N. Pine Street, Middletown, PA - \$3,000.00.
- W. Addendum to Service Agreement between Dauphin County (Prison) and John E. Wetzel and Phronema Justice Strategies, LLC.
- X. FFY2023 Local JAG Grant - Interlocal Agreement between Dauphin County and the City of Harrisburg for the 2022 Byrne Justice Assistance Grant (JAG) Program Award - \$70,841.00 (\$35,420 to Victim Witness and \$35,421 for technology projects).
- Y. FFY2023 Local JAG Grant - Interlocal Agreement between Dauphin County and the Township of Lower Paxton for the 2022 Byrne Justice Assistance Grant (JAG) Program Award - \$10,022.00.

- Z. FFY2023 Local JAG Grant - Interlocal Agreement between Dauphin County and the Township of Swatara for the 2022 Byrne Justice Assistance Grant (JAG) Program Award - \$11,831.
- AA. Ratification to bind Cyber Insurance Renewal with Obsidian Specialty Insurance Co. (Cowbell).
- BB. Pro Rata Share - Norfolk Southern Railroad (Rutherford) - Consolidated Tax Appeals #2018-CV-6875-TX, #2018-CV-6876-TX, #2018-CV-6901-TX, #2018-CV-6902-TX, #2018-CV-6903-TX, #2018-CV-6903-TX, #2018-CV-6904-TX, and #2018-CV-6905-TX - \$5,000.00.
- CC. Amendment #1 to Purchase of Service Agreement between Dauphin County (AAA) and Keystone Guardianship Services, Inc.
- DD. Amendment #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Pressley Ridge Inc.
- EE. Addendum #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Hoffman Homes for Youth, Inc.
- FF. Adoption Assistance Agreements #2022-35, #2022-37, and #2022-46.
- GG. Contract between Dauphin County (Drug & Alcohol) and About Faces Entertainment, LLC for Cultural Fest Balloon Artist (August 20, 2022) - \$465.00.
- HH. Agreement for Legal Services between Dauphin County (District Attorney) and Joshua Lock, Esq. for consultancy services.
- II. Amendment #1 to Purchase of Service Agreement between Dauphin County (MH/A/DP) and Boyo Transportation Services, Inc.
- JJ. Purchase of Service Agreements between Dauphin County (MH/A/DP) and:
 - 1. Fauzia Sheikh, M.D.
 - 2. CMU, Inc.
- KK. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Iowa State University.
- LL. Resolution #20-2022 authorizing participation in the Operation Green Light for Veterans Program.
- MM. Training Packet.

Mr. Saylor discuss Resolution #20-2022. Dauphin County is very fortunate to have a sizeable population of men and women that have or are serving in the armed forces. The County has an office dedicated to help the veterans with their needs. There are benefits out there for the veterans and the County can help them get the benefits that they deserve. This past year over 300 veterans came into the office and over 2,000 phone calls were received.

Mr. Hartwick stated that we need to do all we can to get those veterans the benefits that they deserve. There is a 42% higher suicide rate for veterans. He will ask Mr. Coreau,

the County's Director of Veterans Affairs, to make sure the County does all it can to make the veterans aware of the services that are provided. Operation Green Light was mentioned at the County Commissioners' Association Conference.

Mr. Saylor read the following Resolution into the record.

WHEREAS, the 286,000 residents of Dauphin County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Dauphin County seeks to further honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, approximately 17,000 veterans live in Dauphin County and we recognize our obligation to outreach with those individuals and their families, providing resources and support in a wide range of need areas, including benefits and health care, transportation availability, and employment opportunities; and

WHEREAS, Veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, other Veteran Service Organizations, religious groups, and by functioning as County Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, a Pew Research Center study shows that 47% of post 9/11 veterans indicated readjusting to civilian life was difficult; and

WHEREAS, active military service members transitioning from military service are at a high risk for suicide during their first year after military service and one in five post 9/11 say they struggled with substance abuse after leaving the military; and

WHEREAS, the National Association of Counties and the National Association of County Veterans Service Officers encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, Dauphin County's participation in Operation Green Light will enhance awareness of its veteran-centric programs including Veteran's Treatment Court, Together with Veterans, the Military Share program, a free bus service program, and a discount card program; and

WHEREAS, Dauphin County appreciates the sacrifices of our United States Military Personnel and believes specific recognition should be granted.

NOW, THEREFORE, BE IT RESOLVED, with designation as a Green Light for Veterans County, the Board of Commissioners of Dauphin County hereby declares the period of November 7 - 13, 2022, as Operation Green Light for Veterans Week as a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from active service, and encourage its citizens to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence.

It was moved by Mr. Saylor and seconded by Mr. Hartwick that the Board approve Resolution #20-2022 (listed as Item LL under Matters Requiring Board Action).

Discussion: Mr. Hartwick noted that Dauphin County is the second county in the State to support the veterans through this program.

Question: Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

It was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board approve Items A through MM listed above under Matters Requiring Board Action, noting that Item LL was approved in a separate motion.

Discussion: Mr. Hartwick noted that Item A is contingent upon Solicitor's review.

Question: Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS' DISCUSSION & ACTIONS

Mr. Hartwick thanked Donna Miller, Julie Mackey, and the Wellness Committee for the fruit cups. It takes a lot of coordination with the preparation and delivery. The County works to keep a healthy workforce.

CORRESPONDENCE

The following correspondence was received in the Commissioners' Office and will be handled by the staff appropriately.

- A. Notification from Pennoni advising that the Milton Hershey School is applying to DEP for a Chapter 105 Dam Removal Permit for the removal of six low-head dams along Spring Creek in Derry Township.
- B. Notification from ARRO advising that Ben Williams is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a new single-family home located in West Hanover Township.
- C. Notification from Warehaus advising that Stewart Properties is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of two warehouse facilities in Lower Swatara Township.
- D. Receipt of a letter from the Federal Energy Regulatory Commission regarding an Order approving Revised Exhibit A and Exhibit B Drawing for the York Haven Power Company, LLC.

- E. Notification from H.B. Engineering, Inc. advising that Doli Construction Corporation is applying to DEP for a NPDES Permit for stormwater discharges associated with the import of fill materials at a project in South Hanover Township.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Saylor and seconded by Mr. Hartwick that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz