

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, JUNE 29, 2022
10:00 A.M.**

**Final
Tuesday, June 28, 2022
9:35 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
 - June 8, 2022 Workshop Meeting
 - June 15, 2022 Legislative Meeting
 - June 15, 2022 Salary Board Meeting
 - June 7, 2022 Election Board Meeting
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. ELECTION BOARD
 - A. Recertification of Statewide contests on the May 17, 2022 General Primary Election, including undated ballots.
- VII. DIRECTORS/GUESTS
- VIII. PUBLIC PARTICIPATION
- IX. SALARY BOARD – FAYE FISHER
 - A. Children & Youth
 - 1. Create a Full-Time Clerical Supervisor 2 position, Pay Level 00108, Step 01, Salary \$17.45 p/h, effective June 29, 2022.
 - 2. Abolish a Full-Time Administrative Officer 2 position, Pay Level 00115, Step 01, Salary \$24.56 p/h, effective June 29, 2022.
 - B. Solid Waste
 - 1. Create a Full-Time Deputy Director of Solid Waste Management, Pay Level 00115, Step 01, Grade 01, Salary \$24.56 p/h, effective July 11, 2022.
 - C. Controller
 - 1. Create a Full-Time Accounts Payable Specialist position, Pay Level 00109, Step 01, Grade 01, Salary \$18.33 p/h, effective July 11, 2022.
 - 2. Abolish a Full-Time Pre-Audit Specialist position, Pay Level 00110, Step 01, Grade 01, Salary \$19.23 p/h, effective July 11, 2022.
- X. HUMAN RESOURCES – FAYE FISHER

- A. Personnel Packet
- XI. BUDGET & FINANCE – CHRIS DAVIS
- A. Investment Report
 - B. Purchase Order Packet
 - C. Adoption of the 2022/2023 Fiscal Year Budget
 - D. Bid Results – Prison Barber Service
 - E. Bid Award – Prison Food Services
- XII. CHIEF CLERK’S REPORT – J. SCOTT BURFORD
- XIII. SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.
- XIV. MATTERS REQUIRING BOARD ACTION
- A. Local Share Municipal Grant Agreement between Dauphin County and Middle Paxton Township - \$70,000.00.
 - B. Presenter Agreement between Dauphin County (Parks & Recreation) and Lorayn B. McPoyle - Art in the Wild Workshop (November 5, 2022) - \$100.00.
 - C. Contract #13799 between Dauphin County (Parks & Recreation) and BRP Entertainment - Jazz & Wine Festival (September 10, 2022) for Photobooth - \$0.00.
 - D. Presenter Agreement between Dauphin County (Parks & Recreation) and Jana MacGinnes - Art in the Wild Workshop (November 5, 2022) - \$50.00.
 - E. Repository Bid received from Tahuti Properties LLC for the following properties:
 - 1. Parcel #34-026-005-032-0554 (32 Nelson Drive) - \$1,000.00
 - 2. Parcel #36-004-057-033-0161 (33 Michael Drive) - \$1,000.00
 - 3. Parcel #57-033-051 (St. Marys Drive) - \$1,000.00
 - F. Repository Bid received from Scott Sloane for Parcel #09-046-023 (1208 Thompson St.) - \$1,000.00.
 - G. Repository Bid received Wendy Narvaez for Parcel #02-018-038 (341 Nectarine Street) - \$1,000.00.
 - H. Repository Bids received from Chimere T. Waller for the following properties:
 - 1. Parcel #02-019-056 (323 Hummel Street) - \$1,000.00
 - 2. Parcel #02-019-058 (327 Hummel Street) - \$1,000.00
 - I. Repository Bid received from Matias Camacho for Parcel #08-027-009 (1221 State Street) - \$1,000.00.
 - J. Repository Bids received from Charlton Rudolph for the following properties:
 - 1. Parcel #02-043-049 (516 S. 15th Street) - \$1,000.00
 - 2. Parcel #02-043-048 (514 S. 15th Street) - \$1,000.00

- K. Agreement between Dauphin County (Public Safety/South Central Task Force) and Salamander Technologies Inc. for annual renewal of SalamanderLive Level 3 and PC based software subscriptions.
- L. Partial Refund of 2016-2022 Real Estate Taxes - Parcel #14-041-099 (2998A Industrial Road) - Norfolk Southern Railway Corporation - \$76,559.90.
- M. Partial Refund of 2022 Real Estate Taxes - Parcel #56-011-019 (7261 Union Deposit Road) - Linda Lehman - \$703.19.
- N. Agreement between Dauphin County (Public Safety/South Central Task Force) and GoTo Technologies USA, Inc. for annual renewal of GoTo Meeting, GoTo Webinar and GoToAssist software as a service system.
- O. Appointment of the following Deputy Tax Collectors:
 - 1. Diane K. Bair (Lower Paxton Township)
 - 2. Janis Creason/Dauphin County Treasurer (Middle Paxton Township)
 - 3. Janis Creason/Dauphin County Treasurer (Middletown Borough)
 - 4. Lori A. Brown (Mifflin Township)
 - 5. Mark Varady (Reed Township)
 - 6. Bonita J. Young (Royalton Borough)
 - 7. Janis Creason/Dauphin County Treasurer (Rush Township)
 - 8. Megan L. Renno (Steelton Borough)
 - 9. Stacey Afalava (Swatara Township)
 - 10. Colby D. Zimmerman (Upper Paxton Township)
 - 11. Janis Creason/Dauphin County Treasurer (West Hanover Township)
 - 12. Dennis Kasper (Wiconisco Township)
 - 13. Dennis Kasper (Williams Township)
 - 14. Ivy L. Drum (Williamstown Borough)
 - 15. Lori Brown (Elizabethville Borough)
 - 16. Dorothy Lidle (Halifax Borough)
 - 17. Melinda Warfel (Halifax Township)
 - 18. Debbie H. Ebersole (Highspire Borough)
 - 19. Susan A. Faust (Jackson Township)
 - 20. Mattie J. Witmer (Jefferson Township).
- P. Local Share Municipal Grant Agreement between Dauphin County and 3Actrival Productions, LLC - \$75,000.00.
- Q. Resolution #16-2022 authorizing the submission of the amended 2021 Action Plan for Housing and Community Development Programs.
- R. Sex Offender Treatment Purchase of Service Agreement between Dauphin County (Probation Services) and Triad Treatment Specialists.
- S. Sex Offender Treatment Purchase of Service Agreement between Dauphin County (Probation Services) and Pennsylvania Counseling Services.
- T. Co-Responder Memorandum of Understanding between Dauphin County, the Dauphin County Court of Common Pleas, the Dauphin County District Attorney's Office, and the Steelton Police Department.

- U. Annual Financial Statement for Probation Services (Adult Division) Grant-in-Aid Continuing Program Application and Agreement for FY 2019/2020 – PA Board of Probation and Parole.
- V. Annual Financial Statement for Probation Services (Adult Division) Grant-in-Aid Continuing Program Application and Agreement for FY 2020/2021 – PA Board of Probation and Parole.
- W. Confirmation of Services Agreement between Dauphin County (Human Resources) and HR Consultants, Inc. to develop Dauphin County's Affirmative Action Plan for the year July 1, 2022 - June 30, 2023.
- X. Proposal between Dauphin County (Human Resources) and Saxton & Stump for the provision of legal counsel regarding the Affirmative Action Plan.
- Y. Amendment #1 to the Professional Services Agreement between Dauphin County and Sierra-Cedar, LLC.
- Z. Purchase Agreement between Dauphin County and Oracle America, Inc. for Oracle Fusion Recruiting Cloud Service.
- AA. Addendum to the Contract between Dauphin County (Tax Claim) and Crowne Plaza for the Upset 2022 Tax Sale on September 14, 2022.
- BB. Purchase of Service Agreements between Dauphin County (AAA) and:
 1. KD's Preferred Home Care Agency, LLC
 2. Helping Hands Home Health, LLC
 3. Harrisburg Home Health Holdings, LLC t/d/b/a Angels On Call
 4. All Hands Home Care, LLC
 5. MedStaffers, LLC
 6. It's Your Home Care, LLC
 7. Michele's Establishment, Inc. t/d/b/a Caring Matters Home Care 034
 8. Caregivers America, LLC
 9. BRY & WMS Medical, Inc. t/d/b/a ComForCare
 10. At Home Personal Care, LLC
 11. Global Empire, LLC t/d/b/a GHG HomeCare
 12. Open Systems Healthcare, Inc.
 13. Turning Points Home Health, LLC
 14. Watching Over Us Home Care, LLC
 15. Keystone Guardianship Services, Inc.
 16. Good News Consulting, Inc.
 17. James, Smith, Dietterick & Connelly, LLP
 18. The ARC of Cumberland and Perry Counties, Inc. t/d/b/a Life Time Adult Day Care
 19. Dr. Kenneth R. Carroll
 20. Elizabeth DeSousa
 21. Jose Johnson
 22. Angela Chiara-Williams
 23. Senior Care of Pennsylvania, Inc. t/d/b/a Guardian Services of Pennsylvania
 24. Dr. Christopher D. Royer
 25. Yoffe & Yoffe, P.C.
 26. Theresa Sellers, R.N.
 27. Abel Personnel, Inc.
 28. The Medical Bureau of Harrisburg, Inc.
 29. Messiah Lifeways Community Support Services, Inc.

30. Harrisburg Area Young Men's Christian Association, Inc.
31. Cumberland-Dauphin-Harrisburg Transit Authority t/d/b/a Capital Area Transit
32. Connect America.com, LLC
33. Momma Nan's Home Care Services, LLC
34. Patricia Dodd, RD
35. International Service Center, Inc.
36. Language Line Services, Inc.
37. Jewish Family Service of Greater Harrisburg, Inc.
38. Widener University Commonwealth Law School

CC. Community-Based Volunteer Transportation Agreements between Dauphin County (AAA) and:

1. Elder Express
2. West Hanover Township Senior Van Service
3. Dauphin Area Senior Transit (D.A.S.T.)
4. Autumn Leaves Transport Service
5. Lower Paxton Township Senior Citizens Transportation
6. S.E.B.O.S. (Steelton, Enhaut, Bressler, Oberlin, Swatara Transportation Group)
7. Senior Citizens Council of Derry Township
8. Londonderry VIP.

DD. Senior Center Grant Agreements between Dauphin County (AAA) and:

1. Lykens Senior Center
2. Millersburg Area Senior Center Advisory Board
3. The Heinz-Menaker Senior Center, Inc.
4. Jewish Federation of Greater Harrisburg, Inc.

EE. Custodianship Subsidy Agreements #2022-09 and #2022-10.

FF. Adoption Assistance Agreements #2022-32 and #2022-36.

GG. Consulting Services Addendum to Child Accounting and Profile System Application Service Provider Agreement between Dauphin County and Avanco International, Inc.

HH. Child Accounting and Profile System CWIS Maintenance Agreement FY 22-23 between Dauphin County and Avanco International, Inc.

II. Child Accounting and Profile System Application Service Provider Agreement between Dauphin County and Avanco International, Inc.

JJ. Addendums to Purchase of Service Agreements between Dauphin County (Children & Youth) and:

1. Bethany Christian Services of Central Pennsylvania, Inc. - Addendum #1
2. Genesis Home of New Beginnings, LLC - Addendum #1

KK. Purchase of service Agreements between Dauphin County (Children & Youth) and:

1. Drug and Alcohol Rehabilitation Services, Inc.
2. Diversified Treatment Alternative Centers, LLC
3. The Children's Home of Easton, Inc.
4. Catholic Charities of the Diocese of Harrisburg, Pennsylvania, Inc.
5. Brethren Housing Association, Inc.
6. Big Brothers/Big Sisters of the Capital Region, Inc.

7. Bethany Christian Services of Greater Delaware Valley, Inc.
8. Bethany Christian Services of Central Pennsylvania, Inc.
9. ACCESS Services, Inc.
10. Adelphoi Village, Inc.
11. Alwaze Clean, LLC
12. ACE Family, LLP
13. Bethanna, Inc.
14. Hugh S. Smith Ph.D. & Associates, P.C.
15. Hoffman Homes for Youth, Inc.
16. H.I.S. One, LLC
17. Healthier Spaces Organizing, LLC
18. Harrisburg Area Young Men's Christian Association, Inc. (Camp Curtin)
19. The Medical Bureau of Harrisburg, Inc.
20. Living Well Institute, Inc.
21. JusticeWorks YouthCare, Inc.
22. Jewish Family Service of Greater Harrisburg, Inc.
23. YWCA of Greater Harrisburg, Inc. (Visitation Center)
24. Harrisburg Area Young Men's Christian Association, Inc. (Northern Dauphin)
25. TrueNorth Wellness Services, Inc.
26. Triad Treatment Specialists, Inc.
27. Samara: The Center for Individual and Family Growth, Inc.
28. Rocco Manfredi, MD
29. Rite of Passage, Inc.
30. Knowledge Learning Corporation
31. Pressley Ridge, Inc.
32. Pinkney's Vineyard of Faith Ministries, Inc.
33. Perseus House, Inc.
34. PA Lifesharing, LLC
35. Pediatric Services of America, LLC t/d/b/a Aveanna Healthcare
36. PA Child Corporation
37. Outside In School of Experiential Education, Inc.
38. Halifax United Methodist Church, Inc.
39. AMiracle4Sure, Inc.
40. Common Sense Adoption Services, Inc.
41. UPMC Pinnacle Hospitals, Inc.
42. County of Jefferson, Ohio
43. Latino Connection, LLC
44. BTS Services, Inc.
45. Communities in Schools of Pennsylvania, Inc.
46. Easter Seals Western and Central Pennsylvania, Inc.
47. International Service Center, Inc.
48. Sound Community Solutions, Inc.
49. Youth Advocate Programs, Inc.
50. Families United Network, Inc.
51. Scholars, Inc.
52. Commonwealth Clinical Group, Inc.
53. Boys and Girls Club of Harrisburg, Inc.
54. Genesis Home of New Beginnings, LLC
55. Harrisburg Area Learning Academy, Inc.
56. Keith Greim
57. Neighborhood Center of the Susquehanna Conference of the United Methodist Church, Inc.
58. KiddieGarden Daycare Center LLC
59. Valley Youth House Committee, Inc.
60. The Program for Female Offenders of South Central Pennsylvania, Inc.
61. Hamilton Health Center, Inc.

62. Breaking the Chainz, Inc.

LL. Purchase of Service Agreements between Dauphin County (Drug & Alcohol) and:

1. Avenues Recovery Center at Valley Forge, LLC
2. Catholic Charities of the Diocese of Harrisburg, Pennsylvania, Inc.
3. Daystar Center for Spiritual Recovery, Inc.
4. Gaudenzia, Inc.
5. Drug and Alcohol Rehabilitation Services, Inc.
6. Pyramid HealthCare, Inc. t/d/b/a Mazzitti & Sullivan Counseling Services
7. Outside In School of Experiential Education, Inc.
8. Pennsylvania Counseling Services, Inc.
9. T.W. Ponessa & Associates Counseling Services, Inc.
10. Halfway Environment for Alcoholics Recovering, Inc. t/d/b/a The Gate House
11. International Service Center, Inc.
12. The Medical Bureau of Harrisburg, Inc.
13. Positive Recovery Solutions, LLC
14. Halifax Communities That Care, Inc.
15. C.E. Mendez Foundation, Inc.
16. Pyramid Healthcare, Inc.
17. Youth Intensive Services, Inc.
18. Hamilton Health Center, Inc.
19. Just For Today Recovery and Veterans' Support Services, Inc.
20. Life Esteem, Inc.
21. Shalom House, Inc.
22. Substance Abuse Services, Inc.
23. Lower Dauphin Communities That Care, Inc.
24. Acadia Healthcare, Inc. t/d/b/a Clearbrook Treatment Center
25. YWCA of Greater Harrisburg, Inc.
26. Bowling Green Inn at Brandywine, Inc.
27. Pennsylvania Psychiatric Institute, Inc.
28. Stacey Karchner
29. White Deer Run, Inc.
30. Teen Challenge Training Center, Inc.
31. Harrisburg Young Men's Christian Association, Inc.
32. Cornell Abraxas Group, LLC
33. ARS of Pennsylvania LLC
34. Advanced Treatment Systems, LLC
35. Firetree, Ltd.
36. Genesis House, Inc.
37. Naaman Center, Inc.

MM. Family Center Grant Agreement between Dauphin County and Community Action Commission, Inc. t/d/b/a Tri County Community Action.

NN. Human Services Development Fund (HSDF) Agreement between Dauphin County and Central Pennsylvania Food Bank, Inc.

OO. Homeless Assistance Program Fund (HAP) Agreements between Dauphin County and:

1. Brethren Housing Association, Inc.
2. Catholic Charities of the Diocese of Harrisburg, Pennsylvania, Inc.
3. Christian Churches United of the Tri-County Area, Inc.
4. Gaudenzia, Inc.
5. Shalom House, Inc.
6. Scholars, Inc.

7. YWCA of Greater Harrisburg, Inc.
- PP. Memorandum of Understanding between Dauphin County and United Way of the Capital Region.
- QQ. Purchase of Service Agreements between Dauphin County (MH/A/DP) and:
1. JG Early Intervention Specialists, Inc.
 2. Aspirations, LLC
 3. Building Blocks Therapy, LLC
 4. Behavior By Design, LLC
 5. Early Bird Therapy, LLC
 6. Feeding Little Bellies, LLC
 7. Karen K. Reale, OTR/L
 8. Theraplay, Inc.
 9. Cherie M. Rodgers, M.A., CCC-SLP
 10. Annie C. Hardway t/d/b/a ASL Services
 11. Dinnah Mitro, PT
 12. Nurture and Thrive, LLC
 13. Thomas E. Fink, Ph.D.
 14. Lynn Cummings, M.S., CCC-SLP
 15. Jessica Gazsi, PT, DPT
 16. Bonnie Quackenbush, MA, CCC-SLP
 17. TMB Developmental Therapy & Infant Massage, Inc.
 18. Sovia Therapy, LLC
 19. Living Unlimited, Inc.
 20. The Advocacy Alliance, Inc.
 21. AHEDD, Inc.
 22. BRY & WMS Medical, Inc. t/d/b/a ComForCare
 23. UPMC Pinnacle Hospitals, Inc.
 24. Shovlin Therapy Services, LLC
 25. Joanna K. Karns, MT-BC
 26. Vision for Equality, Inc.
 27. Julie E. Granito, M.A., CCC-SLP
 28. Potentiality Therapy Services, LLC
 29. Central PA Therapy Connections, LLC
 30. The Cornerstone Agency of PA, Inc.
 31. Therapy Resource Center, LLC
 32. Gemstone Human Services, LLC
 33. HealthPro Pediatrics, LLC
 34. Better Outcomes Living Diversely, Inc.
 35. The Medical Bureau of Harrisburg, Inc.
 36. Keon Enterprises, LLC
 37. NAMI Dauphin County, Inc.
 38. Pediatric Physical Therapy, Inc.
 39. Central Pennsylvania Supportive Services, Inc.
 40. International Service Center, Inc.
 41. PA Lifesharing, LLC
 42. Paxton Street Home Benevolent Society, Inc. t/d/b/a Paxton Ministries
 43. G. David Smith, Ph.D.
 44. Riverside Associates, P.C.
 45. T.W. Ponessa & Associates Counseling Services, Inc.
 46. Gaudenzia, Inc.
 47. YWCA of Greater Harrisburg, Inc.
 48. RJ Interpreting, LLC
 49. Volunteers of America of Pennsylvania, Inc.

50. Catholic Charities of the Diocese of Harrisburg, Pennsylvania, Inc.
51. Commonwealth Clinical Group, Inc.
52. Aurora Social Rehabilitation Services, Inc.
53. Focus Behavioral Health, Inc.
54. United Cerebral Palsy of Central Pennsylvania, Inc.
55. Pennsylvania Counseling Services, Inc.
56. Youth Advocate Programs, Inc.
57. George Shultz, Esquire
58. Community Services Group, Inc.
59. Contact Helpline, Inc.
60. William J. Fulton, Esquire
61. Housing Authority of the County of Dauphin
62. Patch-n-Match, Inc.
63. James Petrascu, Esquire
64. Pennsylvania Psychiatric Institute, Inc.
65. TrueNorth Wellness Services, Inc.
66. Barbara Weber, M.S., CCC-SLP, BCBA
67. Cumberland-Dauphin-Harrisburg Transit Authority t/d/b/a Capital Area Transit
68. Clear Communications, LLC
69. Downtown Daily Bread, Inc.

RR. Medical Assistance Transportation Program (MATP) Agreements between Dauphin County (MH/A/DP) and:

1. Boyo Transportation Services, Inc.
2. Community Services Group, Inc.
3. Peditria Healthcare, LLC t/d/b/a Aveanna Healthcare
4. Center for Community Building, Inc.
5. Cumberland-Dauphin-Harrisburg Transit Authority t/d/b/a Capital Area Transit

SS. Amendments to Purchase of Service Agreements between Dauphin County (MH/A/DP) and:

1. TMB Developmental Therapy & Infant Massage, Inc. - Amendment #1
2. Gemstone Human Services, LLC - Amendment #2
3. Clear Communications, LLC - Amendment #2
4. Karen K. Reale, OTR/L - Amendment #2

TT. Contract and Proposal between Dauphin County (Probation Services) and ACCORD Restoration of PA for repair work at the Probation Office.

UU. Authorization for Donna Miller to execute three Lease Agreements between Dauphin County and Ford Credit Municipal Finance for three (3) 2022 Ford F150 Trucks with equipment for the Coroner's Office. (This replaces the prior Lease Agreements which were approved by Purchase Order dated September 22, 2021. New leases reflect an increase due to market price changes.)

VV. Resolution #17-2022 approving the Upper Dauphin Industrial Development Authority, having the benefit of using tax exempt obligations in relation to the PA Steam Academy Charter School.

WW. Dauphin County Local Share Municipal Grant Agreement between Dauphin County and Harrisburg Area Riverboat Society, Inc. - \$75,000.00.

- XX. Long-Term Structured Residence (LTSR) Program between Dauphin County and Counties of Franklin and Fulton on behalf of the Franklin/Fulton Mental Health/Intellectual & Developmental Disabilities/Early Intervention Program.
- YY. Appointment of Scott Shepler to the Solid Waste Advisory Committee.
- ZZ. Training Packet.
- XV. FORMER BUSINESS
- XVI. NEW BUSINESS
- XVII. COMMISSIONERS' DISCUSSION & ACTIONS
- XVIII. CORRESPONDENCE
 - A. Notification from Power Engineers advising that Penn State Health is applying to DEP for a facility-wide air quality State Only Operating Permit to continue operating the Milton S. Hershey Medical Center facility located in Derry Township.
 - B. Receipt of a copy of a letter from the Federal Energy Regulatory Commission to the York Haven Power Co., LLC regarding the 2021 Dam Safety Surveillance and Monitoring Report for P-01888-PA, NATDAM #PA00515, York Haven.
 - C. Receipt of a letter from the Gratz Borough Council advising that they intend to apply for Multimodal Transportation Fund resources needed to construct the Market Street Multimodal Mobility Corridor Project.
 - D. Notification from Langan advising that Hanover Logistics, LLC is applying to DEP for an application to construct two warehouses totaling approximately 1,122,931 square feet, sanitary sewer main extension and roadway improvements in East Hanover Township, Dauphin, and Lebanon Counties.
 - E. Notification from The EADS Group advising that Lykens Borough Authority is applying to DEP for a NPDES Permit for the discharge of treated wastewater from the Lykens borough Authority Wastewater Treatment plant located in Lykens Borough.
- XIX. PUBLIC PARTICIPATION
- XX. ADJOURNMENT

******THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, JULY 6, 2022 AT 10:00 A.M. – A COMMISSIONERS' WORKSHOP MEETING. ******

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”