



## **DAUPHIN COUNTY BOARD OF COMMISSIONERS**

### **LEGISLATIVE MEETING**

**JUNE 1, 2022**

**10:00 A.M.**

#### **MEMBERS PRESENT**

Mike Pries, Chairman  
Chad Saylor, Vice Chairman  
George P. Hartwick, III, Secretary

#### **STAFF PRESENT**

J. Scott Burford, Chief Clerk; Joseph A. Curcillo, III, Esq., Solicitor; Mary K. Bateman, Controller; Gerald Feaser, Jr., Director of Voter Registration/Elections; Chris Spackman, Voter Registration/Elections; Chris Davis, Director of Budget & Finance; Brett Hambright, Press Secretary; Chad Libby, Director of Probation Services; Fred Lighty, Esq., Solicitor's Office; Faye Fisher, Director of Human Resources; Security Guard, Sam Rivera-Cortes, Information Technology; Rebecca McCullough, Esq., Solicitor's Office; Julie Mackey, Commissioners' Office; Kelly Megonnel, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

#### **GUESTS PRESENT**

James Roxbury, Jess Kemmerer, Dave Kratzer, Katie Conter, Phillip D. Davis, Jr., and Pastor Earl Harris

#### **MINUTES**

#### **CALL TO ORDER**

Mr. Pries, Chairman of the Board, called the meeting to order at 10:06 a.m.

## **MOMENT OF SILENCE**

Everyone observed a moment of silence.

## **PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

## **APPROVAL OF MINUTES**

**It was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board approve the May 11, 2022 Workshop Meeting Minutes and the May 18, 2022 Legislative Meeting Minutes; motion carried.**

**It was moved by Ms. Bateman and seconded by Mr. Saylor that the Salary Board approve the May 18, 2022 Salary Board Meeting Minutes; motion carried.**

## **EXECUTIVE SESSIONS HELD BETWEEN MEETINGS**

No Executive Sessions were held between meetings.

## **ELECTION BOARD MEETING**

A complete set of Election Board Meeting Minutes are on file in the Commissioners' Office.

## **DEPARTMENT DIRECTORS/GUESTS**

There was none.

## **PUBLIC PARTICIPATION**

There was none.

## **SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

## **HUMAN RESOURCES**

Ms. Fisher reported that the Personnel Packet stands as presented.

**It was moved by Mr. Saylor and seconded by Mr. Hartwick that the Board approve the Personnel Packet.**

**Question:** Mr. Pries – Aye; Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

## **BUDGET & FINANCE – CHRIS DAVIS**

### **Investment Report**

Mr. Davis provided the following Investment Report:

### **Report from the Office of Budget & Finance June 1, 2022**

- **May 19, 2022** transferred **\$4,388,551.38** to the **Payables** account and **\$2,186,438.43** to the **Payroll** account from the County's Concentration account to cover expenses for the week.
- **May 26, 2022** transferred **\$1,523,253.62** to the **Payables** account from the County's Concentration account to cover expenses for the week.
- **Wire Payments since last report: \$3,071,692.79**
- **Debt Service Payments since last report: \$512,231.26**
- **Term Investments**
  - 12/29/21 – Univest Bank – 1-Year CD - \$5,000,000.00 – Rate 0.35% - Maturity Date: 12/29/22
  - 5/11/22 – M&T Bank – 3 Month Treasury - \$4,999,526.73 – Rate 0.84% - Matures: 8/11/22
  - 5/11/22 – M&T Bank – 6 Month Treasury - \$4,999,335.61 – Rate 1.31% - Matures: 11/10/22
  - 5/11/22 – M&T Bank – 9 Month Treasury - \$4,999,132.81 – Rate 1.62% - Matures: 2/23/23
  - 5/11/22 – M&T Bank – 12 Month Treasury - \$4,999,747.62 – Rate 2.10% - Matures: 5/31/23
- **Balance today in PA INVEST: \$22,080,609.08 rate 0.672%**
- **Balance today in First National Bank: \$106,745.38 rate 0.130%**
- **Balance today in S&T Bank: \$179,345.17 rate 0.120%**
- **Balance today in Santander Bank: \$124,195.50 rate 0.100%**
- **Balance today in Customers Bank: \$24,530,301.61 rate 0.250%**

- **Balance today in Customers Bank: \$6,906.64 rate 0.10%**
- **Balance today in PLGIT Prime: \$78,081,902.51 rate 0.87%**
- **Balance today in Mid Penn Bank: \$10,277,135.48 rate 0.20%**
- **Balance today in Citizens Bank: \$12,528,154.60 rate 0.12%**

**No T.R.A.N. Line of Credit required for 2022.**

**Purchase Order**

Mr. Davis reported that the Purchase Order Packet was distributed, and all budget issues were adjusted. There is one minor change on Page 13 – the appropriation code has been changed.

**It was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board approve the Purchase Order Packet as presented.**

**Question:** Mr. Pries – Aye; Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

**CHIEF CLERK’S REPORT – J. SCOTT BURFORD**

Mr. Burford had nothing to report.

**SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.**

Mr. Curcillo reported that Item DD needs to be pulled. The Information Technology and the Solicitor’s Office will discuss in greater detail.

**MATTERS REQUIRING BOARD ACTION**

- Partial Refund of 2022 Real Estate Taxes - Parcel #68-033-073 (7857 Sunset Drive) - Myrle Hagy - \$731.52.
- Partial Refund of 2022 Real Estate Taxes - Parcel #62-035-226 (3550 Maple Street) - Michael Linnane - \$891.57.
- Partial Refund of 2022 Real Estate Taxes - Parcel #43-018-034 (158 Landshill Lane) - Craig W. Main Estate - \$241.12.
- Event Agreement between Hilton Harrisburg and Dauphin County for the Tax Sale on July 11, 2022.
- Subaward Agreement between Dauphin County (District Attorney) and University of Pittsburgh the Evaluating Racial Equity in PA's Prosecutorial Processes & Generating a Vision Forward Project.

- F. Research Agreement between Dauphin County (Probation Services) and Georgetown University for a 3-year intensive training process on disparities within the justice and probation system.
- G. Amendment #1 to Contract for Services in a Day Reporting Center in Dauphin County between Dauphin County (Probation Services) and GEO Reentry Services, LLC.
- H. Agreement between Dauphin County (Parks & Recreation) and Friends of Fort Hunter, Inc. for PLCB licensing for special events.
- I. Purchase of Consultancy Services Agreement between Dauphin County (District Attorney) and Correctional Counseling, Inc.
- J. Repository Bid received from Idriys Lewis for property located at 530 Schuylkill Street (Parcel #10-022-056) - \$1,000.00.
- K. Repository Bid received from Jose M. Contrera Paniagua for property located at 1620 Park Street (Parcel #09-028-029) - \$1,000.00.
- L. Repository Bid received from Kimberly M. Renwick for property located at 1436 Berryhill Street (Parcel #02-030-080) - \$1,200.00.
- M. Repository Bid received from K.M.W. Real Estate Works LLC for property located at 1606 Hunter Street (Parcel #02-032-040) - \$1,000.00.
- N. Repository Bid received from Nickle Holdings LLC for property located at 1608 Hunter Street (Parcel #02-032-039) - \$1,000.00.
- O. Repository Bid received from Howard Drayton for property located at 2004 N. 4th Street (Parcel #11-003-027) - \$1,000.00.
- P. Repository Bids received from Johanna Burke for the following properties:
  - 1. Parcel #09-015-019 (1427 Shoop Street) - \$1,000.00
  - 2. Parcel #09-015-020 (1425 Shoop Street) - \$1,000.00
- Q. Repository Bid received from Mohamed Mtere for property located at 531 Seneca Street (Parcel #10-024-031) - \$1,000.00.
- R. Repository Bid received from C & C Green Rhino, LLC for property located at 1315 Hunter Street (Parcel #02-029-044) - \$1,000.00.
- S. Repository Bids received from Marree Williams for the following properties:
  - 1. Parcel #02-019-054 (317 Hummel Street) - \$1,000.00
  - 2. Parcel #10-025-046 (550 Camp Street) - \$1,000.00
  - 3. Parcel #09-060-032 (28 Crooked Street) - \$1,200.00.
- T. Repository Bids received from Troy R. Smith for the following properties:
  - 1. Parcel #09-052-045 (1626 Zarker Street) - \$1,000.00
  - 2. Parcel #09-052-046 (1624 Zarker Street) - \$1,000.00.
- U. Repository Bid received from Rabanne Armstrong for Parcel #09-021-011 (1411 Regina Street) - \$1,000.00.

- V. Satisfaction Piece for Leon Anthony Cassel and Stormi J. Cassel on property located at 726 S. 28th Street, Harrisburg, PA - \$3,000.00.
- W. Satisfaction Piece for Trisha R. Malehorn on property located at 3148 N. 6th St., Harrisburg, PA - \$4,200.00.
- X. Local Share Municipal Grant Agreement between Dauphin County and S.R. Campbell Associates, Inc. d/b/a Campbell Associates and Lykens Borough - \$75,000.00.
- Y. Production Services Agreement between Dauphin County (Parks & Recreation) and Illusion Sound and Lighting for Proudly PA (June 11, 2022) - \$9,200.00 and Jazz & Wine Festival (September 10-11, 2022) - \$18,150.00.
- Z. Amendment #02 to Agreement to Provide Professional Consulting Services between Dauphin County and Maximus Consulting Services, Inc.
- AA. Subordination Agreement between Dauphin County and the Pennsylvania Housing Finance Agency - Tyler C. Etzweiler (137 S. Union St., Pillow, PA).
- BB. Subordination Agreement between Dauphin County and the Pennsylvania Housing Finance Agency - Stephanie M. Wright (600 S. 23rd St., Harrisburg, PA).
- CC. Independent Contractor Services Agreement between Dauphin County (Prison) and Tri-County OIC. Term expires June 30, 2022.
- DD. Payment Processing Services Statement of Work between Dauphin County (Fines & Costs) and nCourt, LLC. **(PULLED)**
- EE. Subordination Agreement between Dauphin County and the Pennsylvania Housing Finance Agency - Tricia J. Strong (618 Chambers St., Steelton, PA).
- FF. Addendum #1 to Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Pyramid Healthcare, Inc. t/b/d/a Mazzitti & Sullivan Counseling Services.
- GG. Purchase of Service Agreement between Dauphin County (Children & Youth) and BCL Partners, LLC d/b/a Leading Youth For Excellence (LYFE).
- HH. Addendums to Purchase of Service Agreements between Dauphin County (Children & Youth) and:
  - 1. Families United Network, Inc. - Addendum #1
  - 2. The Bair Foundation of Pennsylvania, Inc. - Addendum #1.
- II. Adoption Assistance Agreement #2022-31.
- JJ. Amendment #3 to Purchase of Service Agreement between Dauphin County and Susquehanna Accounting & Consulting Solutions, Inc.
- KK. Human Services Development Fund (HSDF) Agreement between Dauphin County and the Housing Authority of the County of Dauphin.
- LL. Resolution #13-2022 authorizing the filing of a proposal for funds with the Department of Community and Economic Development, Commonwealth of Pennsylvania (Emergency Solutions Grant (ESG) Program).
- MM. Engagement Letter for Federal Government Affairs Representation from Summit

Strategies.

- NN. Environmental Review Record for 2022 FY Capital Fund grant from the U.S. Department of Housing and Urban Development for the Housing Modernization and Site Improvements for various housing facilities.
- OO. Appointment of Stephen Libhart to the Dauphin County Hospital Authority Board. Mr. Libhart's term will expire December 31, 2024.
- PP. Training Packet.

**It was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board approve Items A through PP listed above under Matters Requiring Board Action, minus Item DD which was pulled.**

**Question:** Mr. Pries – Aye; Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

### **FORMER BUSINESS**

There was none.

### **NEW BUSINESS**

There was none.

### **COMMISSIONERS' DISCUSSION & ACTIONS**

There was none.

### **CORRESPONDENCE**

The following correspondence was received in the Commissioners' Office and will be handled by the staff appropriated.

- A. Notification from Cleveland-Cliffs Inc. advising that they are applying to DEP for the renewal of their Title V Air Quality Operating Permit for their location in Steelton Borough.
- B. Receipt of a copy of a letter from Federal Energy Regulatory Commission to Eagle Creek Renewable Energy regarding an additional information request – Revised Site-specific American Eel Downstream Study Plans – Article 401.

### **PUBLIC PARTICIPATION**

There was none.

## **ADJOURNMENT**

**There being no further business, it was moved by Mr. Saylor and seconded by Mr. Hartwick that the Board adjourn; motion carried.**

Transcribed by: Richie-Ann Martz