



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

APRIL 20, 2022

10:00 A.M.

MEMBERS PRESENT

Mike Pries, Chairman
Chad Saylor, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

J. Scott Burford, Chief Clerk; Joseph A. Curcillo, III, Esq., Solicitor; Mary K. Bateman, Controller; Janis Creason, Treasurer; Stephen Libhart, Deputy Chief Clerk; Chris Davis, Director of Budget & Finance; Edgar Cohen, Director of Facilities Maintenance; Frank Haulman, Information Technology; Brett Hambright, Press Secretary; Donna Miller, Risk Manager; Darla Mathis, Human Resources; Jim Markel, Controller's Office; Vince Paese, Treasurer's Office; Security Guard; Rebecca McCullough, Esq., Solicitor's Office; and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Coaches and players from the Upper Dauphin Area High School and Middle School Archery Team

MINUTES

CALL TO ORDER

Mr. Pries, Chairman of the Board, called the meeting to order at 10:06 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board approve the March 30, 2022 Workshop Meeting Minutes and the April 6, 2022 Legislative Meeting Minutes; motion carried.

It was moved by Ms. Bateman and seconded by Mr. Saylor that the Salary Board approve the April 6, 2022 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

DEPARTMENT DIRECTORS/GUESTS

- A. Dauphin County Commissioners
 - 1. Recognition of Upper Dauphin High School and Middle School Archery Teams State Tournament Achievements

Mr. Pries welcomed the Archery Team. He noted that archery was something that he never did, but he does hunt. It takes a lot of skill and dedication. You are the best of the best. Keep looking ahead and let everyone else behind you.

Mr. Pries read Certificates of Recognition for the Coaches.

Mr. Hartwick stated that it takes precision, discipline and practice. This is not the first time the Archery Team was here. The team is young and will be back in the future. He told the team to thank their parents for their role. Nothing in life comes without hard work – you will have other teams trying to take the title away.

Mr. Hartwick read the following Proclamation:

Office of the County Commissioners Dauphin County, Pennsylvania

Proclamation

We, the Dauphin County Board of Commissioners, are pleased and proud to join with the archers, coaches, proud parents, and fans in honoring the Upper Dauphin Area Middle School Archery Team for its outstanding

achievement in earning silver medal honors at the 2022 National Archery In The Schools Program (NASP) State Tournament;

Whereas, after great success on the local circuit, the Trojans reached the NASP state tournament in State College and compiled a team score of 3,202 points – the team’s best score of the season – and a second-place finish;

Whereas, with about two-thirds of the team being new and inexperienced in school competition, these talented young archers shined in the spotlight, lead by eighth-grader Austin Heim, who was first-place finisher at states, scoring 288 points to lead all archers in the middle school division;

Whereas, in the girls’ middle school division, Lydia Engle shot a 270 score to take 10th place at the state tournament;

Whereas, Upper Dauphin Area School District continued its storied tradition of skilled and devoted archers, making 2022 one of its best seasons yet – with more to come at the NASP National Tournament in Louisville, Ky. from May 11-13;

Therefore, we join the 286,000 residents of Dauphin County in congratulating the Upper Dauphin Area Middle School Archery Team on their 2nd-place finish at the NASP State Championship; we applaud the team’s focus and commitment to greatness and wish them enduring success; and in recognition thereof, we do hereby proudly proclaim April 21, 2022, as “Upper Dauphin Area Middle School Archery Team Day” in Dauphin County.

Certificates of Recognition were presented to the following Coaches: Adam Kravatz (Head HS Coach), Terry Kohler (Head MS Coach), Lee Kopp, Todd Shaffer, Carl Baumbgardner, and Laken Klouser.

The Coach presented Certificates of Recognition to the following Middle School Archery Team: Brayden Bender, Aaron Boyer, Dakota Boyer, Macen Burget, Jordan Bush, Madeline Buss, Mena Clark, Jaelyn Collier, Lydia Engle, Shayda Engle, Grace Eure, Abigail Faust, Ian Forney, Conner Gilbert, Emma Calnon, Austin Heim, Jacelyn Henninger, Olivia Kohler, Austin Koppenhaver, Gary Leitzel, Evan Mauser, Tanner Readinger, Colby Strohecker, Ayden Welsh, Harry Weaver, III and Olyvia Harig.

Mr. Saylor stated next is the High School. The High School Team won first place at the State Tournament at State College. The skills and hard work that you put into this sport will help you throughout the rest of your life. He asked Dakota to stand up. Dakota placed 1st in the individual overall with 291 points and is only a freshman.

Mr. Saylor read the following Proclamation:

**Office of the County Commissioners
Dauphin County, Pennsylvania**

Proclamation

We, the Dauphin County Board of Commissioners, are pleased and proud to join with the archers, coaches, proud parents, and fans in honoring the Upper Dauphin Area High School Archery Team for its outstanding achievement in winning the 2022 National Archery In The Schools Program (NASP) State Championship;

Whereas, after defeating teams at the local level, the Trojans reached the NASP state tournament in State College and compiled a team score of 3,333 points to take first-place honors;

Whereas, the team benefitted from a blend of experienced seniors and talented underclassmen, led by freshman Dakota Shaffer who was first-place finisher at states, scoring 291 points to lead all competitors in the high school division;

Whereas, in the girls' high school division, Grace Tomlinson shot a 285 score to take 8th place at the state tournament;

Whereas, Upper Dauphin Area School District continued its storied tradition of skilled and devoted archers, making 2022 one of its best seasons yet – with more to come at the NASP National Tournament in Louisville, Ky. from May 11-13;

Therefore, we join the 286,000 residents of Dauphin County in congratulating the Upper Dauphin Area High School Archery Team on their well-deserved NASP State Championship; we applaud the team's skills and determination and wish them enduring success; and in grateful recognition thereof, we do hereby proudly proclaim April 20, 2022, as "Upper Dauphin Area High School Archery Team Day" in Dauphin County.

The Coach presented Certificates of Recognition to the following High School Archers: Nathaniel Baker, Lennon Beck, Cole Byerly, Koen Deibert, Aidan Fulkroad, Gabe Gehring, Desteny Keiser, Gracie Kohler, Scott Liddick, Jr., Casey Long, Dakota Miller, Bryson Pell, Brittney Shaffer, Dakota Shaffer, Alyssa Smeltz, Kenny Snyder, Jr., Ben Spangler, Madison Spangler, Grace Tomlinson, Peyton Wertz, Ryan Wertz, Ian Whitcomb, Zachary Woodward, Raquel Koppenhaver, and Shelby-Jo Klinger

The coaches thanked the Commissioners for this honor. All coaches were very proud of the players. The High School team had their ups and downs. It all came together at State College.

(Applause was given and pictures were taken.)

PUBLIC PARTICIPATION

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

HUMAN RESOURCES

Ms. Mathis reported that a Revised Personnel Packet was emailed. No questions were asked.

It was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board approve the Personnel Packet.

Question: Mr. Pries – Aye; Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

BUDGET & FINANCE – CHRIS DAVIS

Investment Report

Mr. Davis provided the following Investment Report:

Report from the Office of Budget & Finance April 20, 2022

- **April 7, 2022** transferred **\$6,366,465.39** to the **Payables** account and **\$2,093,511.05** to the **Payroll** account from the County's Concentration account to cover expenses for the week.
- **April 14, 2022** transferred **\$4,765,444.26** to the **Payables** account from the County's Concentration account to cover expenses for the week.
- **Wire Payments since last report: \$5,221,410.86**
- **Debt Service Payments since last report: \$0.00**
- **Term Investments**
 - 12/29/21 – Univest Bank – 1-Year CD - \$5,000,000.00 – Rate 0.35% - Maturity Date: 12/29/22
- **Balance today in PA INVEST: \$15,078,820.56 rate 0.264%**
- **Balance today in First National Bank: \$106,715.70 rate 0.130%**
- **Balance today in S&T Bank: \$15,178,095.30 rate 0.120%**
- **Balance today in Santander Bank: \$124,174.74 rate 0.100%**
- **Balance today in Customers Bank: \$24,525,262.42 rate 0.250%**
- **Balance today in Customers Bank: \$6,906.09 rate 0.10%**
- **Balance today in PLGIT: \$38,068,449.47 rate 0.466%**
- **Balance today in Mid Penn Bank: \$17,274,324.77 rate 0.20%**
- **Balance today in Citizens Bank: \$37,524,454.48 rate 0.12%**

No T.R.A.N. Line of Credit required for 2022.

Purchase Order Packet

Mr. Davis reported that all budget adjustments have been made.

It was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board approve the Purchase Order Packet.

Question: Mr. Pries – Aye; Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

CHIEF CLERK’S REPORT – J. SCOTT BURFORD

Mr. Burford had nothing to report, and no questions were asked.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo stated that he had nothing to add. Everything listed on the agenda that was reviewed by the Solicitor’s Office is ready for your approval.

MATTERS REQUIRING BOARD ACTION

- A. Engagement Letter from RKL, LLC to perform the calendar year 2021 audit of the County Retirement Fund.
- B. Satisfaction Piece for Carmen A. Andrews on property located at 632 N. 2nd Street, Steelton, PA - \$3,000.00.
- C. Subordination Agreement between Dauphin County (Economic Development) and Angela M. Bryan for property located at 25 Shirley Drive, Middletown, PA.
- D. Presenter Agreement between Dauphin County (Parks & Recreation) and Madden Physical Therapy - Balance/Back Pain and Sciatica (May 10, 2022 & July 19, 2022) - \$0.00.
- E. Presenter Agreement between Dauphin County (Parks & Recreation) and Debra Naha-Koretzky - Celebrate Wildwood (September 24, 2022) - \$150.00.
- F. Independent Contractor Agreements between Dauphin County (Parks & Recreation) and Dionne Baylor for:
 - 1. Proudly PA! (June 11, 2022) - \$200.00
 - 2. BrewFest (July 16, 2022) - \$200.00
 - 3. Jazz & Wine Festival (September 10-11, 2022) - \$400.00.
- G. Presenter Agreement between Dauphin County (Parks & Recreation) and Ryan Bridge - Wetlands Festival (April 23, 2022) - \$1,000.00.
- H. Subordination Agreement between Dauphin County (Economic Development) and Tiana Jackson for property located at 581 Highland Street, Steelton, PA.
- I. Partial Refund of 2022 Real Estate Taxes - Parcel #53-002-079 (506 R Water Street) - Terry Shriner - \$173.97.

- J. Agreement between Dauphin County (Public Safety-South Central Task Force) and Everbridge, Inc. for renewal of the mass notifications base.
- K. Repository Bid received from True Sanctuary LLC (Kaisan Towns) for Parcel #09-039-018 (1167 Market Street) - \$1,000.00.
- L. Repository Bids received from Fatima Laoukili for the following properties:
 - 1. Parcel #11-009-034 (344 Muench Street) - \$1,000.00
 - 2. Parcel #10-055-032 (2138 Susquehanna Street) - \$1,000.00
 - 3. Parcel #11-009-006 (333 Peffer Street) - \$1,000.00.
- M. Repository Bids received from Legacy Auto Exchange LLC for the following properties:
 - 1. Parcel #09-060-036 (1330 Mayflower Street) - \$1,000.00
 - 2. Parcel #09-060-037 (1332 Mayflower Street) - \$1,000.00
 - 3. Parcel #09-060-040 (1334 Mayflower Street) - \$1,000.00
 - 4. Parcel #09-060-035 (1328 Mayflower Street) - \$1,000.00.
- N. Repository Bids received from Justin Aaron Shiley for the following properties:
 - 1. Parcel #69-009-117 (South Street) - \$1,005.00
 - 2. Parcel #69-009-118 (422 South Street) - \$1,005.00.
- O. Repository Bid received from Reginald T. Pinckney for Parcel #02-021-027 (1420 Swatara Street) - \$1,000.00.
- P. Catering Agreement between Dauphin County (Parks & Recreation) and Mountain Laurel Catering & Events - Sponsorship Appreciation Event (May 11, 2022) - \$45 p/p.
- Q. Memorandum of Agreement between Dauphin County (Public Safety) and 193d Special Operations Wing for mutual aid in fire emergency services.
- R. Approval to open an Account at M&T Bank to purchase U.S. Treasury Bills and to authorize Christopher Davis to execute the necessary documents.
- S. Agreement for Legal Services between Dauphin County (Courts) and Caraciolo Law Group PC (Joseph D. Caraciolo) for Domestic Relations Special Counsel.
- T. Engagement Letter from Zelenkofske Axelrod, LLC for conducting the County audit of all funds for the period ended December 31, 2021.
- U. Engagement Letter with McNees Wallace & Nurick LLC to provide legal services to the County.
- V. Agreement between Dauphin County and Hewlett-Packard Financial Services Company for return of leased equipment.
- W. Resolution #10-2022 authorizing the Chairman of the Dauphin County Retirement Board to execute Hancock Timberland and Farmland Fund LP Subscription Agreement.
- X. Purchase of Service Agreement between Dauphin County (AAA) and Watching Over Us Home Care, LLC.

- Y. Addendum #2 to Purchase of Service Agreement between Dauphin County (Children & Youth) and JusticeWorks Youth Care, Inc.
- Z. Adoption Assistance Agreements #2022-17, #2022-18, #2022-19, #2022-20, #2022-21, #2022-22, #2022-23, and #2022-24.
- AA. Amendment #1 to Adoption Assistance Agreement #2021-63.
- BB. Memorandum of Understanding between Dauphin County (Children & Youth) and Derry Township School District.
- CC. Amendments to Purchase of Service Agreements between Dauphin County (MH/A/DP) and:
 - 1. Central Pennsylvania Supportive Services, Inc. - Amendment #1
 - 2. Gemstone Human Services, LLC - Amendment #1
 - 3. United Cerebral Palsy of Central Pennsylvania, Inc. - Amendment #1
 - 4. HealthPro Pediatrics, LLC - Amendment #1
 - 5. BRY & WMS Medical Inc. t/d/b/a ComForCare Senior Service - Amendment #1
 - 6. Shovlin Therapy Services, LLC - Amendment #1
 - 7. Karen K. Reale, OTR/L - Amendment #1
 - 8. Sovia Therapy, LLC - Amendment #1
 - 9. The Advocacy Alliance, Inc. - Amendment #1
 - 10. Clear Communications, LLC - Amendment #1
 - 11. The Medical Bureau of Harrisburg, Inc. - Amendment #1
- DD. Custodianship Subsidy Agreement #2022-08.
- EE. Training Packet.

It was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board approve Items A through EE listed above under Matters Requiring Board Action.

Question: Mr. Pries – Aye; Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS' DISCUSSION & ACTIONS

The Commissioners thanked the staff on a great job with the State of the County dinner. They look forward to working with Harrisburg Mayor Wanda Williams.

CORRESPONDENCE

The following correspondence was received in the Commissioners' Office and will be handled by the staff appropriately.

- A. Receipt of a letter from the U.S. Federal Energy Regulatory Commission advising of an Order granting extension of time pursuant to Article 206 for York Haven Power Company, LLC – Project No. 1888-039.
- B. Receipt of a letter from the U.S. Federal Energy Regulatory Commission advising that they will follow up on a 12.10 Report – Public Safety Incident Response (P-1888-PA, NATDAM #PA00515 – York Haven).
- C. Notification from Millersburg Area Authority advising that they plan to submit an application to DEP for a NPDES Permit for the Millersburg Area Authority Wastewater Treatment Facility located in Millersburg Borough.
- D. Notification from Trinity Consultants advising that Constellation Energy Generation LLC is submitting a State Only Operating Permit renewal to DEP for their Three Mile Island Nuclear Station located in Londonderry Township.
- E. Notification from Pennsy Supply, Inc. advising that they have submitted a State Only Operating Permit renewal to DEP for Fiddler's Elbow North Asphalt Plant in Lower Swatara Township.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz

CONGRATULATIONS

Upper Dauphin Area Archery Teams
2022 National Archery In The Schools Program (NASP)
Nationals Qualifiers

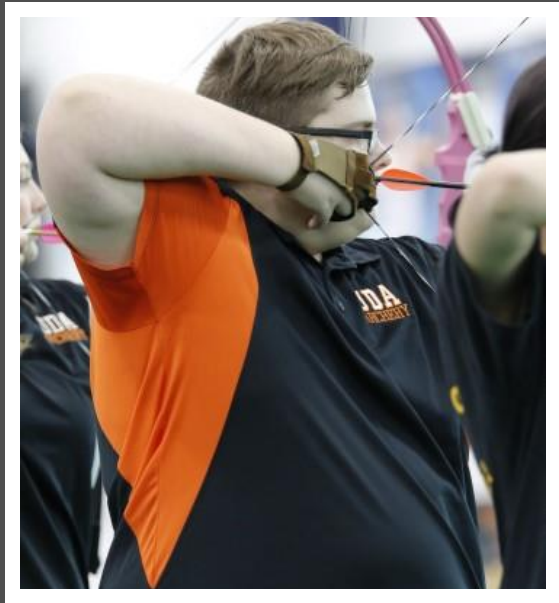


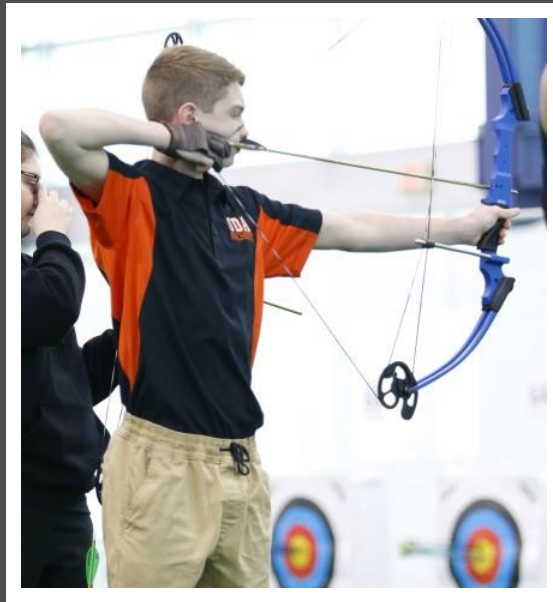
Best Wishes Going Forward from
DAUPHIN COUNTY COMMISSIONERS

Mike Pries
Chad Saylor

George P. Hartwick III







2021-22 SEASON HIGHLIGHTS

- May 11-13: NASP National Tournament @ Louisville, Ky.
- March 11: NASP State Tournament @ State College
- High School Team: 1st Place at States
 - Dakota Shaffer: **1st Place** Individual Overall (291 points)
 - Grace Tomlinson: 8th Place, Female Division (285 points)
- Middle School Team: 2nd Place at States
 - Austin Heim: **1st Place** Individual Overall (288 points)
 - Lydia Engle: 10th Place, Female Division (270 points)

