

**DAUPHIN COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS' LEGISLATIVE MEETING  
WEDNESDAY, NOVEMBER 16, 2022  
10:00 A.M.**

**Final  
Tuesday, November 15, 2022  
9:45 a.m.**

I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

October 26, 2022 Workshop Meeting  
November 2, 2022 Legislative Meeting  
November 2, 2022 Public Hearing  
November 2, 2022 Salary Board Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. ELECTION BOARD

A. Jerry Feaser, Director of Voter Registration/Elections

1. First Certification of Votes cast at the November 8, 2022 General Election

VII. DIRECTORS/GUESTS

A. Melissa Nicholson, Executive Director, Gamut Theatre

1. 2023 Season Program

VIII. PUBLIC PARTICIPATION

IX. SALARY BOARD – KATIE HORNBERGER

A. Facility Maintenance

1. Abolish a Full-Time Lead Maintenance Worker III/HVAC position, Pay Level 01016, Step 27, Grade 01, Salary \$27.95 p/h, effective November 4, 2022.
2. Create a Full-Time Maintenance Worker III/HVAC position, Pay Level 01015, Step 16, Grade 01, Salary \$21.18 p/h, effective November 4, 2022.

B. Prison

1. Abolish a Full-Time Temporary Director of Treatment position, Pay Level 00117, Step 01, Grade 01, Salary \$27.05 p/h, effective November 4, 2022.
2. Abolish a Full-Time Administrative Coordinator position, Pay Level 00113, Step 01, Grade 01, Salary \$22.27 p/h, effective November 28, 2022.
3. Create a Full-Time Executive Assistant position, Pay Level 00110, Step 01, Grade 01, Salary \$19.23 p/h, effective November 28, 2022.

- C. Solid Waste & Recycling
  - 1. Create a Full-Time Enforcement Officer – Countywide position, Pay Level 00107, Step 01, Grade 01, Salary \$16.62 p/h, effective November 21, 2022.
  - 2. Abolish a Full-Time Temporary Environmental Enforcement Officer position, Pay Level 00107, Step 03, Grade 01, effective October 31, 2022.
  - 3. Create a Full-Time Enforcement Officer position, Pay Level 00107, Step 01, Grade 01, Salary \$16.62 p/h, effective October 31, 2022.
- D. Treasurer
  - 1. Create a Full-Time Tax Revenue Specialist position, Pay Level 00107, Step 14, Grade 01, Salary \$21.51 p/h, effective November 21, 2022.
- X. HUMAN RESOURCES – KATIE HORNBERGER
  - A. Personnel Packet
- XI. BUDGET & FINANCE – CHRIS DAVIS
  - A. Investment Report
  - B. Purchase Order Packet
  - C. Bid Results for APO/WRC Parking Lot & Trail Improvements
- XII. CHIEF CLERK'S REPORT – J. SCOTT BURFORD
- XIII. SOLICITOR'S REPORT – JOSEPH A. CURCILLO, III, ESQ.
- XIV. MATTERS REQUIRING BOARD ACTION
  - A. Partial Refund of 2022 Real Estate Taxes - Parcel #06-009-058 (1500 N. 6th St.) - Logan Grossberg & Jule Maes - \$411.44.
  - B. Change Order to Tyson Fence Co., Inc. contract - adding \$22,104 to furnish and install 3/4" plastic mesh over 5 fenced in areas, mesh will lay on 3/8" steel cables at the Prison.
  - C. Renewal of Program Design(s) (Year 2 of 4 Year Arrangement) with Capital Blue Cross.
  - D. Agreement between Dauphin County (Public Safety-South Central Task Force) and Mission Cyber Group LLC to perform a risk assessment for the South Central Task Force.
  - E. Ratification of a PCCD Grant in the amount of \$20,248 - Dauphin County was chosen as a demonstration site in Probation Evidence-Based Practices. Funds to be passed through a group formed using that SMART Probation money called PA Partnership for Criminal Justice Improvement.
  - F. Satisfaction Piece for Tina M. Easton on property located at 100 S. 30th Street, Harrisburg, PA - \$4,670.00.
  - G. Satisfaction Piece for Maria E. Barajas on property located at 130 S. 27th Street, Harrisburg, PA - \$3,000.00.

- H. Satisfaction Piece for Judith A. Stine Dori on property located at 1842 Lakeside Drive, Middletown, PA - \$3,500.00.
  - I. Presenter Agreement between Dauphin County (Parks & Recreation) and Dauphin County Cooperative Extension - Master Gardener Lecture Workshops (January 14, February 11, February 25, March 4, March 11, March 18, April 1, April 5, April 12, May 6, October 28 & November 11) - \$2.00 per person.
  - J. Agent Agreement between Dauphin County (Fines & Costs) and Rapid Financial Solutions for CourtFunds (contactless way to disburse restitution payments to victims).
  - K. Tourism Grant Application - Great American Outdoor Show - \$60,000.
  - L. Engagement Letter for Legal Services - Babst, Calland, Clements and Zomnir, P.C. (David Ball et. al. v. Leigh M. Chapman et. al. – Supreme Court Docket No. 102 MM 2022)
  - M. 2022 Sick Leave Sell-Back Program.
  - N. Memorandum of Understanding between Dauphin County (Children & Youth) and Central Dauphin School District.
  - O. Addendum #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Alwaze Clean, LLC.
  - P. Purchase of Service Agreement between Dauphin County (Children & Youth) and Diakon Child, Family & Community Ministries, Inc.
  - Q. Adoption Assistance Agreement #2022-52.
  - R. Amendment #1 to Purchase of Service Agreement between Dauphin County (MH/A/DP) and Therapy Resource Center LLC.
  - S. Amendment #1 to Energy Services Contract between Dauphin County and The Efficiency Network, Inc.
  - T. Resolution #22 - 2022 Implementing Act 57 of 2022 Property Tax Penalty Waiver Provisions.
  - U. Budget Amendments for the period ending September 30, 2022.
  - V. Authorization for Chris Davis, Director of Budget & Finance, to Purchase PLGIT Term Investments.
  - W. Training Packet.
- XV. FORMER BUSINESS
  - XVI. NEW BUSINESS
  - XVII. COMMISSIONERS' DISCUSSION & ACTIONS
  - XVIII. CORRESPONDENCE
    - A. Receipt of a letter from PUC regarding the Application of First Light Fiber, Inc. for approval of an installation of a fiber optics wire line where Poorhouse Road (2ith Street,

SR 3013) crosses, above grade, the tracks of Norfolk Southern Railway Company within the public right of way Swatara Township, Dauphin County (DOT# 592 186 Y).

- B. Notification from Bitner Family Funeral Homes advising that they are submitting a "Renewal" State-Only Operating Permit application to DEP for a human crematory controlled by an afterburner.
- C. Notification from Light-Heigel & Associates, Inc. advising that James E. Kline is applying to DEP for an application for the J&S Fabrication Building Expansion and Site Restoration Project in East Hanover Township.
- D. Notification from Herbert, Rowland & Grubic, Inc. advising that Dauphin County Parks & Recreation will be applying to DEP for a Joint Permit Application for the Wildwood Lake Restoration Project.
- E. Receipt of a copy of a letter from the Federal Energy Regulatory Commission (dated October 27, 2022) to the Eagle Creek Renewable Energy/York Haven Power Co., LLC providing comments with regard to the Nature Like Fishway Drilling Program Plan.
- F. Receipt of a copy of a letter from the Federal Energy Regulatory Commission (dated October 31, 2022) to the Eagle Creek Renewable Energy/York Haven Power Co., LLC advising that they can proceed with the Drilling Program Plan submitted on October 28, 2022. The revised Drilling Program Plan adequately addresses the comments provided as noted in the October 27, 2022 letter.
- G. Receipt of a letter from the Office of Justice Programs advising that the funding entitled 2022 BJA FY 22 Edward Byrne Memorial Justice Assistance Grant Program – Local Solicitation in the amount of \$92,694 has been approved.
- H. Notification from Rettew advising that the Highspire Borough Authority is applying to DEP for a Chapter 106 Floodplain Management Permit Application for the biosolids improvement project at 297 Industrial Avenue, Highspire, PA.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

**\*\*\*\*THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, NOVEMBER 23, 2022 AT 10:00 A.M. – A COMMISSIONERS' WORKSHOP MEETING. \*\*\*\***

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."