

**DAUPHIN COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS' LEGISLATIVE MEETING  
WEDNESDAY, AUGUST 10, 2022  
10:00 A.M.**

**Final  
Tuesday, August 9, 2022  
9:45 a.m.**

I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

July 20, 2022 Workshop Meeting  
July 20, 2022 Public Hearing  
July 27, 2022 Legislative Meeting  
July 27, 2022 Salary Board Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. DIRECTORS/GUESTS

VII. PUBLIC PARTICIPATION

XIII. SALARY BOARD – FAYE FISHER

A. Parks & Recreation

1. Create a Full-Time Parks Manager, Northern Dauphin County position, Pay Level 00111, Step 01, Grade 01, Salary \$20.21 p/h, effective September 5, 2022.

B. Domestic Relations

1. Abolish a Full-Time Assistant Fiscal Officer position, Pay Level 00105, Step 01, Grade 01, Salary \$15.08 p/h, effective August 22, 2022.
2. Create a Full-Time Fiscal Supervisor position, Pay Level 00108, Step 01, Grade 01, Salary \$17.45 p/h, effective August 22, 2022.
3. Abolish a Full-Time Department Clerk 1 position, Pay Level 01481, Salary \$12.31 p/h, effective August 22, 2022.
4. Create a Full-Time Department Clerk 3 position, Pay Level 01483, Salary \$14.14 p/h, effective August 22, 2022.
5. Abolish a Full-Time Department Clerk 1 position, Pay Level 01481, Salary \$12.31 p/h, effective August 22, 2022.
6. Create a Full-Time Department Clerk 2 position, Pay Level 01482, Salary \$12.88 p/h, effective August 22, 2022.
7. Abolish a Full-Time Department Clerk 3 position, Pay Level 01483, Salary \$14.14 p/h, effective August 22, 2022.
8. Create a Full-Time Accounts Clerk 3 position, Pay Level 01483, Salary \$14.14 p/h, effective August 22, 2022.
9. Abolish a Full-Time Office Manager position, Pay Level 00108, Step 01, Grade 01, Salary \$17.45 p/h, effective August 22, 2022.

10. Create a Full-Time Administrative Support Manager position, Pay Level 00111, Step 01, Grade 01, Salary \$20.21 p/h, effective August 22, 2022.
11. Abolish two (2) Full-Time Client Service Representative positions, Pay Level 01484, Salary \$15.53 p/h, effective August 22, 2022.

C. Information Technology

1. Abolish a Full-Time Systems Administrator position, Pay Level 00114, Step 01, Salary \$23.39 p/h, effective August 10, 2022.
2. Create a Full-Time Enterprise Administrator position, Pay Level 00114, Step 01, Salary \$23.39 p/h, effective August 10, 2022.
3. Abolish a Full-Time Storage Technician position, Pay Level 00112, Step 01, Salary \$21.20 p/h, effective August 10, 2022.
4. Create a Full-Time Enterprise Architecture Specialist position, Pay Level 00112, Step 01, Salary \$21.20 p/h, effective August 10, 2022.

D. Human Services Director's Office

1. Create a Part-Time Grants Coordinator position, Pay Level 09051, Step 01, Grade 01, Salary \$16.77 p/h, effective August 21, 2022.

E. Prison

1. Create a Full-Time Clinical Director position, Pay Level 00115, Step 01, Grade 01, Salary \$24.56 p/h, effective August 22, 2022.
2. Abolish a Part-Time Prison Teacher position, Pay Level 09051, Step 01, Grade 01, Salary \$16.77 p/h, effective August 22, 2022.
3. Create a Full-Time Director of Unit Management position, Pay Level 00115, Step 01, Grade 01, Salary \$24.56 p/h, effective August 22, 2022.

IX. HUMAN RESOURCES – FAY FISHER

- A. Personnel Packet

X. BUDGET & FINANCE – CHRIS DAVIS

- A. Investment Report

- B. Purchase Order Packet

XI. CHIEF CLERK'S REPORT – STEVE LIBHART

XII. SOLICITOR'S REPORT – JOSEPH A. CURCILLO, III, ESQ.

XIII. MATTERS REQUIRING BOARD ACTION

- A. 2022/2023 Human Services Block Grant Plan, contingent upon Solicitor's review.
- B. Agreement for Legal Services between Dauphin County (Courts) and Law Offices of Gina M. Carnes (Gina M. Carnes) - GAL Dependency and TPR.
- C. Agreement for Legal Services between Dauphin County (Courts) and Law Offices of Yvonne M. Husic (Yvonne Husic) - GAL Dependency and TPR.
- D. Satisfaction Piece for Andre J. Brown on property located at 3129 N. 6th Street, Harrisburg, PA - \$2,872.00.

- E. Satisfaction Piece for Richard G. Koontz and Monica L. Koontz on property located at 174 Simon Blvd., Elizabethville, PA - \$3,500.00.
- F. Satisfaction Piece for Daniel G. Anderson and Tamecia V. Maitland on property located at 2718 Boas Street, Harrisburg, PA - \$5,000.00.
- G. Renewal Agreement between Dauphin County (Prison) and Brightly Software Inc. for facility maintenance software.
- H. Service Agreement between Dauphin County (Prison) and Breaking the Chainz, Inc. for treatment services.
- I. Advertising Agreement between Dauphin County (Prison) and Partners for a Safer America, Inc. d/b/a Jailadvertising Network.
- J. Master Services and Purchasing Agreement between Dauphin County (Prison) and Axon Enterprise, Inc.
- K. Change Order #1 - Kinsley Construction, Inc. - Dauphin County Bridge Bundle South Project - Decrease of \$37,621.93 for quantity balancing.
- L. Presenter Agreement between Dauphin County (Parks & Recreation) and Naomi Spahr - Art In The Wild (November 5, 2022) - \$100.00.
- M. Agreement between Dauphin County (Parks & Recreation) and Galaxy Digital L.L.C. for web-based Volunteer Management software.
- N. Presenter Agreement between Dauphin County (Parks & Recreation) and Astronomical Society of Harrisburg - New Moon Walk (October 28, 2022) - \$2.50 per participant.
- O. Presenter Agreement between Dauphin County (Parks & Recreation) and Ashly Amira Cabrera - Stained Glass Workshop (December 17, 2022) - \$50.00 per participant.
- P. Presenter Agreement between Dauphin County (Parks & Recreation) and Susquehanna Folk Music Society - Celebrate Wildwood Live Music (September 24, 2022) - \$450.00.
- Q. Services Contract between Dauphin County (Public Safety) and Hexagon Safety & Infrastructure to update Hexagon CAD Software to be compliant with National Information Exchange Model (NIEM) standards.
- R. Amendment to Lease with Higher Information Group - Schedule I with JGF Funding LLC to have a hole punch added to e-studio copier 5516ACT for Public Safety.
- S. Partial Refund of 2021 & 2022 Real Estate Taxes - Parcel #24-004-035 (176 E. Hershey Park Dr.) - Hershey Vacations Unlimit - \$19,942.53.
- T. Contract between Dauphin County (Public Safety) and Motorola Solutions, Inc. for a SCICnet Shared Encryption Key Management Solution (to be used by all SCICnet members (Adams, Dauphin, and Franklin).
- U. Satisfaction Piece for Holly J. Godin on property located at 150 W. Market Street, Berrysburg, PA - \$3,000.00.
- V. Satisfaction Piece for Valerie Stone on property located at 218 N. Pine Street, Middletown, PA - \$3,000.00.

- W. Addendum to Service Agreement between Dauphin County (Prison) and John E. Wetzel and Phronema Justice Strategies, LLC.
- X. FFY2023 Local JAG Grant - Interlocal Agreement between Dauphin County and the City of Harrisburg for the 2022 Byrne Justice Assistance Grant (JAG) Program Award - \$70,841.00 (\$35,420 to Victim Witness and \$35,421 for technology projects).
- Y. FFY2023 Local JAG Grant - Interlocal Agreement between Dauphin County and the Township of Lower Paxton for the 2022 Byrne Justice Assistance Grant (JAG) Program Award - \$10,022.00.
- Z. FFY2023 Local JAG Grant - Interlocal Agreement between Dauphin County and the Township of Swatara for the 2022 Byrne Justice Assistance Grant (JAG) Program Award - \$11,831.
- AA. Ratification to bind Cyber Insurance Renewal with Obsidian Specialty Insurance Co. (Cowbell).
- BB. Pro Rata Share - Norfolk Southern Railroad (Rutherford) - Consolidated Tax Appeals #2018-CV-6875-TX, #2018-CV-6876-TX, #2018-CV-6901-TX, #2018-CV-6902-TX, #2018-CV-6903-TX, #2018-CV-6903-TX, #2018-CV-6904-TX, and #2018-CV-6905-TX - \$5,000.00.
- CC. Amendment #1 to Purchase of Service Agreement between Dauphin County (AAA) and Keystone Guardianship Services, Inc.
- DD. Amendment #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Pressley Ridge Inc.
- EE. Addendum #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Hoffman Homes for Youth, Inc.
- FF. Adoption Assistance Agreements #2022-35, #2022-37, and #2022-46.
- GG. Contract between Dauphin County (Drug & Alcohol) and About Faces Entertainment, LLC for Cultural Fest Balloon Artist (August 20, 2022) - \$465.00.
- HH. Agreement for Legal Services between Dauphin County (District Attorney) and Joshua Lock, Esq. for consultancy services.
- II. Amendment #1 to Purchase of Service Agreement between Dauphin County (MH/A/DP) and Boyo Transportation Services, Inc.
- JJ. Purchase of Service Agreements between Dauphin County (MH/A/DP) and:
  1. Fauzia Sheikh, M.D.
  2. CMU, Inc.
- KK. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Iowa State University.
- LL. Resolution #20-2022 authorizing participation in the Operation Green Light for Veterans Program.
- MM. Training Packet.

XIV. FORMER BUSINESS

XV. NEW BUSINESS

XVI. COMMISSIONERS' DISCUSSION & ACTIONS

XVII. CORRESPONDENCE

- A. Notification from Pennoni advising that the Milton Hershey School is applying to DEP for a Chapter 105 Dam Removal Permit for the removal of six low-head dams along Spring Creek in Derry Township.
- B. Notification from ARRO advising that Ben Williams is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a new single-family home located in West Hanover Township.
- C. Notification from Warehaus advising that Stewart Properties is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of two warehouse facilities in Lower Swatara Township.
- D. Receipt of a letter from the Federal Energy Regulatory Commission regarding an Order approving Revised Exhibit A and Exhibit B Drawing for the York Haven Power Company, LLC.
- E. Notification from H.B. Engineering, Inc. advising that Doli Construction Corporation is applying to DEP for a NPDES Permit for stormwater discharges associated with the import of fill materials at a project in South Hanover Township.

XVIII. PUBLIC PARTICIPATION

XIX. ADJOURNMENT

**\*\*\*\*THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, AUGUST 17, 2022 AT 10:00 A.M. – A COMMISSIONERS' WORKSHOP MEETING. \*\*\*\***

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”