

**DAUPHIN COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS' LEGISLATIVE MEETING  
WEDNESDAY, SEPTEMBER 7, 2022  
10:00 A.M.**

**Final  
Tuesday, September 6, 2022  
9:53 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
  - August 17, 2022 Workshop Meeting
  - August 24, 2022 Legislative Meeting
  - August 24, 2022 Salary Board Meeting
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC HEARING
  - A. Ordinance #4-2022 – Authorizing and directing the incurring of non-electoral debt through the issuance of Tax-Exempt General Obligation Note, Series of 2022 – Dauphin County Infrastructure Bank – General in the amount of \$11,416,000. **(A Vote is Requested)**
- VII. DIRECTORS/GUESTS
  - A. Andrea Kepler, MH/A/DP, CMU Board Members
    - 1. Proclamation for Suicide Prevention and Awareness Day
  - B. Randy McKillop
    - 1. Proclamation for Hershey Heroes/Courtyard of Honor
- VIII. PUBLIC PARTICIPATION
- IX. SALARY BOARD – KATIE HORNBERGER
  - A. Drug & Alcohol
    - 1. Create a Full-Time Drug & Alcohol Mobile Case Management Specialist position, Pay Level 09935, Step 01, Grade 01, Salary \$19.11 p/h, effective September 19, 2022.
    - 2. Abolish a Full-Time Case Management Specialist position, Pay Level 09935, Step 01, Grade 01, Salary \$19.11 p/h, effective September 19, 2022.
  - B. Information Technology
    - 1. Create three (3) Part-Time IT Secondary Co-op positions, Pay Level 09050, Step 01, Grade 01, Salary \$8.01 p/h, effective September 7, 2022.

2. Create a Full-Time Business Relationship Manager position, Pay Level 00116, Step 01, Grade 01, Salary \$25.78 p/h, effective September 7, 2022.
  3. Abolish a Full-Time Deputy Director position, Pay Level 00118, Step 01, Grade 01, Salary \$28.39 p/h, effective September 7, 2022.
- C. Register of Wills
1. Create a Part-Time Teamster's Clerk II position, Pay Level 09333, Step 01, Grade 01, Salary \$12.11 p/h, effective September 5, 2022.
  2. Abolish a Part-Time Teamster's Receptionist/Typist position, Pay Level 09332, Step 01, Grade 01, Salary \$10.99 p/h, effective September 5, 2022.
- X. HUMAN RESOURCES – KATIE HORNBERGER
- A. Personnel Packet
- XI. BUDGET & FINANCE – CHRIS DAVIS
- A. Investment Report
- B. Purchase Order Packet
- XII. CHIEF CLERK'S REPORT – J. SCOTT BURFORD
- XIII. SOLICITOR'S REPORT – JOSEPH A. CURCILLO, III, ESQ.
- XIV. MATTERS REQUIRING BOARD ACTION
- A. Presenter Agreement between Dauphin County (Parks & Recreation) and Plantscapes By Design - Terrarium Planter Workshop (October 18, 2022) - \$32 per participant.
  - B. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Wes Alexander - Celebrate Wildwood (September 24, 2022) - \$150.00.
  - C. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Jason Haley - Fort Hunter Day (September 18, 2022) - \$200.00.
  - D. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Teresa Goudy - Celebrate Wildwood (September 24, 2022) - \$150.00.
  - E. Presenter Agreement between Dauphin County (Parks & Recreation) and Civil War Dance Foundation - Fort Hunter Day (September 18, 2022) - \$200.00.
  - F. Presenter Agreement between Dauphin County (Parks & Recreation) and Kreative Lines, LLC (Pennsylvania Past Players) - Fort Hunter Day (September 18, 2022) - \$400.00.
  - G. Partial Refund of 2022 Real Estate Taxes - Parcel #27-005-031 (334 E. Market St.) - Sharon Daniels - \$212.80.
  - H. Partial Refund of 2022 Real Estate Taxes - Parcel #57-020-033 (2165 S. Front St.) - BB Management LLC - \$227.33.
  - I. Partial Refund of 2022 Real Estate Taxes - Parcel #43-018-034 (158 Landshill Lane) - Craig Main - \$241.12.

- J. Settlement of an Order regarding the Estate of Mary E. Turns - Parcel #43-40-006 - \$4,062.80.
- K. Dauphin County Local Share Municipal Grant Agreement between Dauphin County and RB Development, LLC and the City of Harrisburg - \$150,000.00.
- L. Dauphin County Local Share Municipal Grant Agreement between Dauphin County and GreenWorks Development, LLC and City of Harrisburg - \$50,000.00.
- M. Satisfaction Piece for Jenna N. Weirich on property located at 5 E. Water Street, Middletown, PA - \$3,000.00.
- N. Satisfaction Piece for Keith A. Dionne on property located at 622 Chambers Street, Harrisburg, PA - \$2,300.00.
- O. Satisfaction Piece for Darnell Hatcher on property located at 1420 Naudain Street, Harrisburg, PA - \$3,216.00.
- P. Stipulation of Settlement - First Mulberry, LP - Parcel #02-012-010 (1249 Mulberry St.), Parcel #02-011-016 (1201 Mulberry St.) and Parcel #09-048-026 (1256 Derry St.) for 2021 and 2022 - Docket Nos. 2020-CV-10371-TX, 2020-CV-10372-TX, and 2020-CV-10373-TX.
- Q. Stipulation of Settlement - Logan Grossberg and Jule Maes - Parcel #06-009-058 (1500 N. 6th St., Unit 502) - Docket No. 2021-CV-8696-TX.
- R. Memorandum of Agreement between Dauphin County (Prison) and Teamsters Local 776.
- S. Memorandum of Agreement between Dauphin County (Prison) and Service Employees International Union (SEIU), Local 688.
- T. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
  - 1. Pennsylvania Counseling Services, Inc.
  - 2. Bethany Children's Home, Inc.
  - 3. Child Care Consultants, Inc.
  - 4. Cornell Abraxas Group, Inc.
- U. Amendments to Purchase of Service Agreements between Dauphin County (Children & Youth) and:
  - 1. H.I.S. One, LLC - Amendment #1
  - 2. JusticeWorks YouthCare, Inc. - Amendment #1.
- V. Adoption Assistance Agreement Amendments: #2016-48 - Amendment #1; #2018-79 - Amendment #1; #2008-43 - Amendment #1; and #2020-14 - Amendment #2.
- W. Custodianship Subsidy Agreement #2022-14 and #2022-18.
- X. Memorandum of Understanding between Dauphin County and Infinity Charter School, Inc.
- Y. Amendment #1 to Family Center Grant Agreement between Dauphin County and Community Action Commission, Inc. d/b/a Tri County Community Action.

- Z. Addendum to Comprehensive Health Services Agreement between Dauphin County (Prison) and PrimeCare Medical, Inc. for MAT services.
- AA. Contract between Dauphin County (Conservation District) and Zelenkofske Axelrod LLC to audit the Dauphin County Conservation District for the years ending December 31, 2022, 2023, and 2024.
- BB. Service Agreement between Dauphin County (Prison) and Lavery Law, PC.
- CC. Professional Services Agreement between Dauphin County (Drug & Alcohol) and Susquehanna Software, Inc.
- DD. Satisfaction Piece for Christopher A. Jackson on property located at 4608 Berkley Street, Harrisburg, PA - \$3,000.00.
- EE. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Joe Markiewicz for staff training.
- FF. Agreement between Dauphin County, Janis Creason, Treasurer, Borough of Lykens, and the Upper Dauphin School District for the collection of taxes.
- GG. Agreement between Dauphin County, Janis Creason, Treasurer, Borough of Gratz, and the Upper Dauphin School District for the collection of taxes.
- HH. Agreement between Dauphin County, Janis Creason, Treasurer, Borough of Pillow, and the Upper Dauphin School District for the collection of taxes.
- II. Agreement between Dauphin County, Janis Creason, Treasurer, Borough of Berrysburg, and the Upper Dauphin School District for the collection of taxes.
- JJ. Agreement between Dauphin County, Janis Creason, Treasurer, and the Central Dauphin School District (Dauphin Borough) for the collection of taxes.
- KK. Agreement between Dauphin County, Janis Creason, Treasurer, and the Central Dauphin School District (Penbrook Borough) for the collection of taxes.
- LL. Agreement between Dauphin County, Janis Creason, Treasurer, Louis Paoletti for the collection of taxes and street light assessment collection services.
- MM. Partial Refund of 2022 Real Estate Taxes - Parcel #03-004-017 (17 S. 2nd St.) - South Second Associates, LLC - \$5,259.42.
- NN. Request from Lower Swatara Township to exonerate the 2020 County/Library tax, penalties, interest, and cost for Parcel #36-022-076 (99 Bradford Ave.) - \$840.88.
- OO. Exoneration of the 2022 County Real Estate Taxes and Library for McLamb Memorial Church of the Living God for parcel #49-005-003 (Parsonage) and Parcel #49-005-009 (Church) - \$2,009.56 (total).
- PP. Adoption Assistance Agreement #2022-45, #2022-48, #2022-49, #2022-50, and #2022-51.
- QQ. Approval of County sponsorship, for eligibility purposes only, of Local Share Municipal Gaming Grant Applications from the entities identified in the Solicitor's Report.

- RR. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Breaking the Chainz, Inc.
- SS. Training Packet.
- XV. FORMER BUSINESS
- XVI. NEW BUSINESS
- XVII. COMMISSIONERS' DISCUSSION & ACTIONS
- XVIII. CORRESPONDENCE
  - A. Notification from GHD advising that the Pennsylvania American Water Company is applying to DEP for a Water Supply Permit and a Chapter 105 Water Obstruction and Encroachment Permit for the Steelton Regional Water Treatment Plant Upgrade Project in Steelton Borough.
  - B. Notification from Michael Baker International advising that Norfolk Southern Railway Company is applying to DEP for a NPDES Permit for discharges of stormwater associated with the Harrisburg Intermodal Facility-Auxiliary Area Improvement Project.
  - C. Notification from Apex Design & Engineering Group advising that Steelton-Highspire School District is applying to DEP for a NPDES Permit for the replacement of the existing synthetic turf athletic field with a new permeable synthetic turf sports field, construction of a new 6-lane running track, bleachers, accessory building, paving, walkways, press box, and the associated grading and stormwater management facilities.
  - D. Notification from Herbert, Rowland & Grubic, Inc. advising that the Derry Township Municipal Authority is applying to DEP for a Water Quality Management Part II Permit for the Southwest Wastewater Treatment Plant Headworks Improvement Project in Londonderry Township.
  - E. Receipt of a copy of a letter from DEP to Tecumseh Redevelopment, Inc. advising that the Tecumseh Steelton HWM-1 Landfill RCRA Post Closure Permit Renewal Application No. PAR000567008 is incomplete.
- XIX. PUBLIC PARTICIPATION
- XX. ADJOURNMENT

**\*\*\*\*THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, SEPTEMBER 14, 2022 AT 10:00 A.M. – A COMMISSIONERS' WORKSHOP MEETING. \*\*\*\***

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”