

**DAUPHIN COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS' LEGISLATIVE MEETING  
WEDNESDAY, JULY 27, 2022  
10:00 A.M.**

**Final  
Tuesday, July 26, 2022  
9:40 a.m.**

I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

July 6, 2022 Workshop Meeting  
July 13, 2022 Legislative Meeting  
July 13, 2022 Salary Board Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. DIRECTORS/GUESTS

A. Dr. John Mason, Jr., Ph. D, Penn State University – Harrisburg

1. Update on Campus Growth, Grant Usage

VII. PUBLIC PARTICIPATION

XIII. SALARY BOARD – DARLA MATHIS

A. Domestic Relations

1. Create a Full-Time Client Service/Intergovernmental Manager position, Pay Level 00112, Step 01, Grade 01, Salary \$21.20 p/h, effective August 8, 2022.
2. Abolish a Full-Time Client Service Manager position, Pay Level 00106, Step 01, Grade 01, Salary \$15.85 p/h, effective August 8, 2022.
3. Create a Full-Time Intergovernmental Assistant Manager position, Pay Level 00111, Step 01, Grade 01, Salary \$20.21 p/h, effective August 8, 2022.
4. Abolish a Full-Time Team Supervisor position, Pay Level 00108, Step 01, Grade 01, Salary \$17.45 p/h, effective August 8, 2022.

B. Register of Wills

1. Create a Full-Time Temporary Teamsters Clerk II position, Pay Level 09333, Step 01, Grade 01, Salary \$12.11 p/h, effective July 27, 2022.
2. Abolish a Full-Time Temporary Receptionist/Typist position, Pay Level 09332, Step 01, Grade 01, Salary \$10.99 p/h, effective July 27, 2022.

C. Public Safety

1. Create three (3) Full-Time Security Officer positions, Pay Level 01007, Step 06, Grade 02, Salary \$12.00 p/h, effective August 8, 2022.

- IX. HUMAN RESOURCES – DARLA MATHIS
  - A. Personnel Packet
- X. BUDGET & FINANCE – CHRIS DAVIS
  - A. Investment Report
  - B. Purchase Order Packet
- XI. CHIEF CLERK’S REPORT – J. SCOTT BURFORD
- XII. SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.
- XIII. MATTERS REQUIRING BOARD ACTION
  - A. Presenter Agreement between Dauphin County (Parks & Recreation) and Steven G. Reinhart - Art In The Wild Workshop (November 5, 2022) - \$100.00.
  - B. Presenter Agreement between Dauphin County (Parks & Recreation) and Beau MacGinnes - Art In The Wild Workshop (November 5, 2022) - \$50.00.
  - C. Amendment to Lease with Higher Information Group - Schedule H with JGF Funding LLC for a Toshiba e-studio 5518A in Human Resources and add hole punch to e-studio 5516ACT in the Commissioners' Office.
  - D. State and Local Government Single Schedule Lease Purchase Agreement between Dauphin County (Information Technology) and Hewlett-Packard Financial Services Company (Lease #10312000059) for HP monitors for Register of Wills, Clerk of Courts, Sheriff, Prothonotary, Voter Registration, and Recorder of Deeds.
  - E. State and Local Government Master Operating Lease Agreement between Dauphin County (Information Technology) and Hewlett-Packard Financial Services Company (Master Agreement #103108/Schedule Number 103108000077) for HP desktops, HP docking stations, HP wired mouse and keyboard combos, HP wireless mouse and keyboard combos, and HP laptop cases for Register of Wills, Clerk of Courts, Sheriff, Prothonotary, Voter Registration, and Recorder of Deeds.
  - F. Agreement between Dauphin County (Tax Assessment) and Palmetto Posting, Inc. for supplemental postings.
  - G. Refund of 2022 Dauphin County Real Estate Taxes - Parcel #63-044-029 (403 Columbia St.) - Steven Kearney - \$704.61.
  - H. Budget Amendments for the quarter ending June 30, 2021.
  - I. Dauphin County State Offender Supervision Fund Agreement for FY 2021-2022 Renewal Signature Page.
  - J. Agreement for Legal Services between Dauphin County (Courts) and Moore, Ingram, Johnson & Steele LLP (Andrew Race) - Guardian Ad Litem Custody Cases.
  - K. Partial Refund of 2021 & 2022 Real Estate Taxes - Parcel #62-009-244 (4600 Deer Path Road) - Nickel Plate Improvement Company - \$17,877.90.

- L. Submission of a RASA/VOJO 2023-2024 Subgrant 37878 to the PA Commission on Crime & Delinquency.
- M. Purchase of Service Agreement between Dauphin County (Children & Youth) and Community Services Group, Inc.
- N. Adoption Assistance Agreements 2022-39 and 2022-44.
- O. Amendments to Purchase of Service Agreements between Dauphin County (Children & Youth) and:
  - 1. Amiracl4Sure, Inc. - Amendment #1
  - 2. Catholic Charities of the Diocese of Harrisburg, Pennsylvania, Inc. - Amendment #1
- P. Consulting Agreement between Dauphin County and McNeese Strategic Solutions Group, LLC (Opioid Settlement).
- Q. Satisfaction Piece for Marques D. Smith on property located at 111 Ashwood Way, Harrisburg, PA - \$3,000.00.
- R. Satisfaction Piece for Tomeka R. Lacy on property located at 2401 Thornton Road, Harrisburg, PA - \$3,000.00.
- S. Satisfaction Piece for Leslie A. Milakovic on property located at 4916 Mauretania Ave., Harrisburg, PA - \$3,000.00.
- T. Satisfaction Piece for Stephen A. Bowman on property located at 543 Front Street, Millersburg, PA - \$3,000.00.
- U. Satisfaction Piece for James D. Strausbaugh on property located at 907 Balthaser Street, Harrisburg, PA - \$3,000.00.
- V. Satisfaction Piece for Jose Cruz Zambrana and Lumarie Ortiz Montero on property located at 1207 Balthaser Street, Harrisburg, PA - \$3,000.00.
- W. Lease Agreement with Higher Information Group for a Copier at the Dauphin County Prison.
- X. Research Agreement between Dauphin County (Probation Services) and Georgetown University (reflects dates of work 7/1/22 - 6/30/25).
- Y. Maintenance Agreement between Dauphin County (Prison) and Cleveland Brothers Equipment Company, Inc. for generator at the Prison.
- Z. Arbitration Award between Dauphin County Court Appointed Professionals and Teamsters Local Union 776.
- AA. Payment Processing Services Agreement between Dauphin County and nCourt, LLC.
- BB. Create a Money Market Account at Univest Bank and Trust Co.
- CC. Training Packet.

XIV. FORMER BUSINESS

XV. NEW BUSINESS

XVI. COMMISSIONERS' DISCUSSION & ACTIONS

XVII. CORRESPONDENCE

- A. Notification that Dauphin County is applying to DEP for a Chapter 105 Water Obstructions and Encroachment General Permit for Fort Hunter Park – Fishing Creek Bank Stabilization Project in Susquehanna and Middle Paxton Townships.
- B. Notification from Mellott Engineering, Inc. advising that Fishing Creek Valley Associates, LP is applying to DEP for a NPDES Permit for stormwater discharges associated with the installation of sanitary sewer at 201 S. Oak Grove Road, West Hanover Township.

XVIII. PUBLIC PARTICIPATION

XIX. ADJOURNMENT

**\*\*\*\*THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, AUGUST 3, 2022 AT 10:00 A.M. – A COMMISSIONERS' WORKSHOP MEETING. \*\*\*\***

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”