

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, JULY 13, 2022
10:00 A.M.**

**Final
Tuesday, July 12, 2022
9:40 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
 - June 22, 2022 Workshop Meeting
 - June 29, 2022 Legislative Meeting
 - June 29, 2022 Salary Board Meeting
 - June 29, 2022 Election Board Meeting
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. DIRECTORS/GUESTS
 - A. George Connor, Director of Community & Economic Development
Erica Wible, Esq. of McNees Wallace & Nurick
Scott Shearer of PFM
 - 1. Dauphin County Infrastructure Bank-General Project Update
- VII. PUBLIC PARTICIPATION
- XIII. SALARY BOARD – FAYE FISHER
 - A. Human Services
 - 1. Create a Temporary Full-Time Housing Supports Case Manager position, Pay Level 00110, Step 01, Grade 01, Salary \$19.23 p/h, effective June 29, 2022.
 - B. Probation Services
 - 1. Create a Full-Time Administrative Assistant 2 CAA (QA) position, Pay Level 1485, Step 01, Grade 01, Salary \$17.05 p/h, effective July 25, 2022.
 - 2. Abolish a Full-Time Probation Officer Aide 2 position, Pay Level 1484, Step 01, Grade 01, Salary \$15.53 p/h, effective July 25, 2022.
- IX. HUMAN RESOURCES – FAYE FISHER
 - A. Personnel Packet
- X. BUDGET & FINANCE – CHRIS DAVIS
 - A. Investment Report

- B. Purchase Order Packet
- XI. CHIEF CLERK'S REPORT – J. SCOTT BURFORD
- XII. SOLICITOR'S REPORT – REBECCA MCCULLOUGH, ESQ.
- XIII. MATTERS REQUIRING BOARD ACTION
- A. Agreement for Legal Services between Dauphin County (Courts) and Law Offices of Amy Backenstose (Amy Backenstose) - GAL Dependency & TPR.
 - B. Satisfaction Piece for Brenda A. Bacon on property located at 3415 Sharon Street, Harrisburg, PA - \$3,000.00.
 - C. Presenter Agreement between Dauphin County (Parks & Recreation) and Why Knot - Macrame Workshop (August 25, 2022) - \$40.00 p/person.
 - D. Independent Contractor Services Agreement between Dauphin County (Prison) and Tri-County OIC for data coordination and program support for adult education programs for the period 7/1/2022 to 6/30/2023.
 - E. Presenter Agreement between Dauphin County (Parks & Recreation) and Chinese Cultural & Arts Institute - Tai Chi (August 3, 15 (drumming) and 18, 2022 - \$75 per program.
 - F. Presenter Agreement between Dauphin County (Parks & Recreation) and Dauphin County Cooperative Extension - Master Gardener Walk at Celebrate Wildwood (September 24, 2022) - \$150.00.
 - G. Satisfaction Piece for Bobby L. Straub on property located at 193 Dietrich Road, Halifax, PA - \$2,700.00.
 - H. Satisfaction Piece for Jacqueline S. Vega on property located at 1008 May Street, Harrisburg, PA - \$1,812.00.
 - I. Satisfaction Piece for Edwin Vidot, Jr. & Damaris Vidot on property located at 757 Highland Street, Steelton, PA - \$3,000.00.
 - J. Satisfaction Piece for Michelle Riegel on property located at 416 Harris Street, Harrisburg, PA - \$3,000.00.
 - K. Satisfaction Piece for Kristen L. Bitner on property located at 1521 Derry Street, Harrisburg, PA - \$5,000.00.
 - L. Subordination Agreement between Dauphin County (Economic Development) and James Austin for property located at 1115 S. Rolleston Street, Harrisburg, PA.
 - M. Satisfaction Piece for Marcella E. Carter on property located at 536 Dunkle Street, Harrisburg, PA - \$2,445.00.
 - N. Satisfaction Piece for Timothy R. Rozema on property located at 582 North Street, Harrisburg, PA - \$3,000.00.
 - O. Contract between Dauphin County (Probation Services) and NeoGov for the annual fee for policy management platform.

- P. Engagement Letter Proposal from Gershman, Brickner & Bratton, Inc. (GBB) to provide solid waste management consulting services.
- Q. Transfer of \$500,000 from I-Gaming to Dauphin County Community & Economic Development for DCIB-General.
- R. Allocation of \$2,500 to Hunters Sharing the Harvest for food insecurities.
- S. Agreement for Legal Services between Dauphin County (Courts) and Law Offices of William Shreve (William Shreve) - PCRA Counsel.
- T. Presenter Agreement between Dauphin County (Parks & Recreation) and Ryan Bridge - Moth Program (July 23, 2022) - \$585.00.
- U. Resolution #18-2022 - authorizing the submission of the 2022-2026 Consolidated Plan/2022 Action Plan for Housing and Community Development Programs.
- V. Appointment of the following Deputy Tax Collectors:
 - 1. Susan K. Miller (Wayne Township)
 - 2. Wanda Hockenberry (Washington Township)
 - 3. Peter Durantine (Hummelstown Borough)
 - 4. Derry Township Tax Collection Association (Derry Township)
 - 5. Dauphin County Treasurer (East Hanover Township)
- W. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
 - 1. The Bradley Center, Inc.
 - 2. Keystone Adolescent Center, Inc.
 - 3. Language Line Services, Inc.
 - 4. Dauphin County CASA, Inc.
 - 5. Affordable Housing Associates of Dauphin County, Inc.
- X. Addendum #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Scholars, Inc.
- Y. Adoption Assistance Agreement #2022-38, #2022-40, #2022-41, #2022-42, and #2022-43.
- Z. Purchase of Service Agreements between Dauphin County (Drug & Alcohol) and:
 - 1. Center for Behavioral Health H.A., LLC
 - 2. UHS of Pennsylvania, Inc. t/d/b/a Roxbury Treatment Center
- AA. Purchase of Service Agreements between Dauphin County (MH/A/DP) and:
 - 1. Philhaven, Inc. t/d/b/a Wellspan Philhaven
 - 2. Harrisburg Young Men's Christian Association, Inc.
 - 3. Lavery Law PC
 - 4. Community LifeTeam, Inc.
 - 5. Elwyn of Pennsylvania and Delaware, Inc.
 - 6. UPMC Western Psychiatric Hospital, Inc.
- BB. Medical Assistance Transportation Program (MATP) Agreement between Dauphin County (MH/A/DP) and Merakey Pennsylvania, Inc.

- CC. Agreement between Dauphin County (Facilities Maintenance) and Houck Services, Inc. for parking garage floor drain repairs at the Human Services Garage.
 - DD. Transfer of \$1,000,000 to DCED for Water Resource Enhancement “Stormwater” Project (WREP).
 - EE. Transfer of \$120,000 from Unrestricted Gaming to DCED for community programming.
 - FF. Appointment of George Connor to the Dauphin County Housing Authority. Mr. Connor’s term will expire August 26, 2027.
 - GG. Appointment of Tina Nixon to the Fort Hunter Board of Trustees. Ms. Nixon’s term will expire December 31, 2023.
 - HH. Training Packet.
- XIV. FORMER BUSINESS
- XV. NEW BUSINESS
- XVI. COMMISSIONERS’ DISCUSSION & ACTIONS
- XVII. CORRESPONDENCE
- A. Notification from Pennoni advising that The Hershey Company is applying to DEP for a NPDES Permit for the construction of a new manufacturing facility with associated warehouse and office space on the northern side of Reese Avenue just north of the intersection of University Drive and State Route 422 in Derry Township.
 - B. Notification from MI Windows and Doors, LLC advising that they are applying to DEP for a Plan Approval Permit for the manufacturing facility located in Gratz Borough.
 - C. Notification from KCI Technologies, Inc. advising that Highview Commercial WH1, LLC is applying to DEP for a NPDES Permit for discharges of stormwater associated with the development of a 7-Eleven Convenience Store at 7600 Allentown Blvd. in West Hanover Township.
 - D. Receipt of a letter from the Federal Energy Regulatory Commission regarding the construction approval – main Dam and East Headrace Wall Repairs – the updated documents are acceptable, and construction can proceed.
 - E. Notification from BL Companies advising that Utah Development, LLC is applying to DEP for a USACE Section 404/PADEP Chapter 105 Permit for the extension of an existing gravel lot to the southwest on 80 & 86 Hershey Road, Harrisburg.
 - F. Notification from Pennsylvania American Water advising that it is applying to DEP to renew a NPDES Permit at the Hershey H.C. Smith Water Treatment Plant located in Dauphin County.
- XVIII. PUBLIC PARTICIPATION
- XIX. ADJOURNMENT

******THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, JULY 20, 2022 AT 10:00 A.M. – A COMMISSIONERS’ WORKSHOP MEETING. ******

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”