

**DAUPHIN COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS' LEGISLATIVE MEETING  
WEDNESDAY, MAY 4, 2022  
10:00 A.M.**

**Final  
Tuesday, May 3, 2022  
9:50 a.m.**

I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

April 13, 2022 Workshop Meeting  
April 20, 2022 Legislative Meeting  
April 20, 2022 Salary Board Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. DIRECTORS/GUESTS

A. Honorable Judge John McNally

1. Recovery Connections Court Year One Recap

B. Dauphin County Commissioners

1. Warden Gregory Briggs and staff - National Correctional Officers Week

VII. PUBLIC PARTICIPATION

VIII. SALARY BOARD – DARLA MATHIS

A. District Attorney

1. Create a Full-Time Behavioral Health Unit Coordinator position, Pay Level 00114, Step 01, Grade 01, Salary \$23.39 p/h, effective May 16, 2022.

2. Abolish a Full-Time Problem-Solving Courts Specialist position, Pay Level 00110, Step 01, Grade 01, Salary \$19.23 p/h, effective May 16, 2022.

3. Reclassification of a Full-Time Behavioral Health Unit Program Manager position, from Pay Level 00115, Step 01, Grade 01, Salary \$24.56 p/h to Pay Level 00112, Step 01, Grade 01, Salary \$21.20 p/h, effective May 16, 2022.

B. Prothonotary

1. Create a Full-Time Teamsters Administrative Assistant II position, Pay Level 09337, Step 01, Grade 01, Salary \$17.91 p/h, effective May 16, 2022.

2. Abolish a Full-Time Teamsters Clerk II position, Pay Level 09333, Step 01, Grade 01, Salary \$12.11 p/h, effective May 16, 2022.

C. Public Safety

1. Create a Full-Time Telecommunicator Trainee position, Pay Level 01012, Step 11, Grade 01, Salary \$16.71 p/h, effective May 16, 2022.
2. Abolish a Part-Time Telecommunicator position, Pay Level 09050, Step 31, Grade 04, Salary \$16.79 p/h, effective May 16, 2022.
3. Create a Full-Time Chief of Operations position, Pay Level 00115, Step 01, Grade 01, Salary \$24.56 p/h, effective May 16, 2022.

IX. HUMAN RESOURCES – DARLA MATHIS

- A. Personnel Packet

X. BUDGET & FINANCE – CHRIS DAVIS

- A. Investment Report
- B. Purchase Order Packet
- C. Bid for Prison Barber Services

XI. CHIEF CLERK'S REPORT – J. SCOTT BURFORD

XII. SOLICITOR'S REPORT – JOSEPH A. CURCILLO, III, ESQ.

XIII. MATTERS REQUIRING BOARD ACTION

- A. Agreement between Dauphin County (Parks & Recreation) and Refreshing Mountain for Celebrate Wildwood (September 24, 2022) - \$612.52.
- B. Independent Contractor Agreements between Dauphin County (Parks & Recreation) and Larondo Tucker for the following:
1. BrewFest (July 16, 2022) - \$200.00
  2. Jazz & Wine Festival (September 10-11, 2022) - \$400.00
- C. Presenter Agreement between Dauphin County (Parks & Recreation) and Herbert, Rowland & Grubic, Inc. - Celebrate Wildwood (September 24, 2022) - \$0.00.
- D. Presenter Agreement between Dauphin County (Parks & Recreation) and the Dauphin County Library System - Nature Journaling for Adults (July 9, 2022 & July 12, 2022) - \$0.00.
- E. Repository Bids received from TKY215 LLC (CEO Shanaa Wheeler-Yard) for the following properties:
1. Parcel #10-015-069 (2508 Agate Street) - \$1,000.00
  2. Parcel #10-015-066 (2514 Agate Street) - \$1,000.00
- F. Repository Bid received from Jerome Staley & Dontae Williams on property located at 420 Hummel Street (Parcel #02-027-026) - \$1,000.00.
- G. Repository Bids received from JMA Home Renovations LLC for the following properties:
1. Parcel #02-026-017 (458 Crescent Street) - \$1,000.00
  2. Parcel #02-026-018 (460 Crescent Street) - \$1,000.00

- H. Repository Bid received from Johanna Douglas on property located at 1282 S. 14th Street (Parcel #01-028-018) - \$1,000.00.
- I. Repository Bid received from Robert Taylor, Jr. on property located at 348 Nectarine Street (Parcel #02-018-055) - \$1,000.00.
- J. Repository Bid received from Aaron S. Williams, Jr. on property located at 346 Nectarine Street (Parcel #02-018-054) - \$1,000.00.
- K. Repository Bids received from Israel Colon Burgos for the following properties:
  - 1. Parcel #15-013-017 (1845 Boas Street) - \$1,000.00
  - 2. Parcel #01-007-094 (1718 Cloverly Terrace) - \$1,500.00
- L. Agreement with Reed's Service Station for mowing, weed whacking and general clean-up at Northern Dauphin Human Service Center for the 2022 mowing season.
- M. Satisfaction Piece for Wade A. Dietrich on property located at 706 Park View Road, Lykens, PA - \$3,000.00.
- N. Satisfaction Piece for Shannon H. Ward on property located at 2440 N. 4th Street, Harrisburg, PA - \$1,699.00.
- O. Stipulation of Settlement - Avflight Harrisburg Realty Corporation v. Dauphin County Board of Assessment Appeals - Parcel #36-024-012 (603 Airport Drive, Middletown, PA) - Docket No. 2021-CV-9501-TX.
- P. Budget Amendments for the period ending March 31, 2022.
- Q. Satisfaction Piece for Danielle F. Rhodes on property located at 1716 Penn Street, Harrisburg, PA - \$3,000.00.
- R. Replacement Contract between Dauphin County (Information Technology) and Comcast Business for fiber and back up cellular connection for Voter Registration & Elections.
- S. Ratify the submission of Subgrant #37493 to the PA Commission on Crime & Delinquency for the Dauphin County Intermediate Punishment Program.
- T. Amendment to Lease with Higher Information Group - Schedule G with JGF Funding LLC for a Copier/Lease for the Prothonotary's Office.
- U. Purchase of Service Agreement between Dauphin County (Tax Assessment) and Mid-Atlantic Valuation Group, Inc. for a commercial appraiser for the Assessment Appeals Board.
- V. Partial Refund of 2020-2022 Real Estate Taxes - Parcel #35-043-175 (5125 Jonestown Rd. UT331) - Dayton Hudson Corporation & Target Corporation - \$38,973.63.
- W. Master Services Agreement between Dauphin County and Bravo Group, Inc.
- X. 2022 Tourism Applications:
  - 1. American Literacy Corporation - \$10,000.00 (7<sup>th</sup> Annual Central PA Writers and Illustrators Summer Camp)
  - 2. Big 33 - \$100,000.00 (Big 33 expenses (players, coaches, cheerleaders, buddies, facilities, operations))

3. Borough of Steelton - \$20,000.00 (Steelton Fest)
4. Brothers & Sisters Making a Difference - \$4,500.00 (BMD Summer league)
5. Camp Hebron - \$14,000.00 (marketing/gravel, shower/bath trailer)
6. Capital Area Girls on the Run - \$2,000.00 (afterschool program/5k event)
7. Capital Area Selects - \$7,500.00 (opportunities through baseball participation)
8. Central PA Figure Skating Club - \$7,000.00 (RSI competition fees)
9. Central PA Friends of Jazz - \$5,000.00 (Jazz Walk and concert series)
10. Central PA Youth Ballet - \$20,000.00 (The Nutcracker Performance)
11. Civic Club of Harrisburg - \$20,000.00 (Women's History Garden)
12. Courtyard of Honor, Inc. - \$25,000.00 (permanent memorial located downtown Hershey)
13. Courtyard of Honor, Inc. - \$5,000.00 (project "On the Rocks")
14. CREDC - \$75,000.00 (tourism related business)
15. Cyrene Lodge #169 - \$5,000.00 (PA State Association IPOEW 97<sup>th</sup> Annual Convention)
16. Dauphin County EDC - \$40,000.00 (Cultural Fest)
17. Dauphin County Library System - \$75,000.00 (Your Place to Belong Project)
18. Dauphin County System of Care Community Partners - \$7,000.00 (Neighboring Festival)
19. Driven From Within - \$3,000.00 (semi-pro basketball showcase/2023 male summit)
20. Eastern PA Hockey - \$10,000.00 (Troopers Helping Troopers Tournament)
21. Fit4ever365 - \$2,500.00 (professional boxing at Zembo)
22. Friends of Fort Halifax Park Inc. - \$2,000.00 (Colonial Fort Halifax Festival)
23. Friends of the PA Farm Show Foundation - \$10,000.00 (207<sup>th</sup> PA Farm Show 2023)
24. Handles Entertainment - \$10,000.00 (Weekend Wednesdays)
25. Harrisburg Area Riverboat Society - \$10,000.00 (enhancements, printing and marketing, Veterans Cruise support)
26. Harrisburg Area YMCA East Shore Branch - \$2,000.00 (Harrisburg Marathon)
27. Harrisburg Downtown Improvement District - \$2,000.00 (seasonal banners)
28. Harrisburg Rugby Football Club - \$2,500.00 (floodlighting at Sunset Park)
29. Harrisburg Young Professionals - \$5,000.00 (2022 Beautification Project)
30. Harrisburg University - \$30,000.00 (Riverfront Park Concert Special Project Series)
31. Hershey Figure Skating Club - \$3,500.00 (summer competition)
32. Hershey Harrisburg Wine Country - \$50,000.00 (social media campaign expenses)
33. Hershey History Center - \$10,000.00 (tourism enhancement program and Beautification project)
34. High School Sports Live - \$40,000.00 (high school sports live)
35. Historical Society of Dauphin County - \$10,000.00 (restoration project)
36. Hummelstown Area Historical Society - \$5,000.00 (creation of video vignettes)
37. Invica LLC - \$5,000.00 (talk show event)
38. JAB Promotions - \$3,378.00 (professional boxing event expenses)
39. Keystone Human Services - \$12,000.00 (furnishing & equipment for new training room)
40. Lower Paxton Community Foundation - \$1,500.00 (4<sup>th</sup> Annual Christkindlemarket)
41. Market Square Concerts - \$2,500.00 (nine concert series)
42. Metro's of Tomorrow Youth Barber Academy - \$2,000.00 (provide children with educational opportunity to learn about barbering)
43. Middletown Area Historical Society of Dauphin County – \$1,000.00 (annual craft fair)
44. Millersburg Borough - \$1,500.00 (2022 fireworks)
45. Millersburg Borough - \$1,500.00 (public movie screening in MYO Park)

46. Millersburg Borough - \$500.00 (brochure project)
  47. Millersburg Ferry Boat Association - \$5,000.00 (enhance marketing)
  48. MOSELF - \$5,000.00 (urban baseball program)
  49. Motorama Productions, Inc. - \$20,000.00 (show expenses)
  50. Mr. PA Football - \$7,000.00 (awards programs)
  51. Narcisse Theatre Company - \$2,500.00 (Italian Lake Free Theatre Series)
  52. Ned Smith Center for Nature & Art - \$2,000.00 (the Ned Smith Festival)
  53. NRA - \$100,000.00 (Great American Outdoor Show)
  54. Open Stage of Harrisburg - \$20,000.00 (Visibility Project)
  55. PA National Horse Show Foundation - \$100,000.00 (show expenses)
  56. Platinum Smoke, LLC - \$15,000.00 (upscale cigar and bourbon event)
  57. Robert M. Jackson Veterans Center, Inc. - \$20,000.00 (Gospel Fest/Jazz Under the Stars Concert)
  58. Senators Partners LLC d/b/a Harrisburg Senators - \$75,000.00 (marketing & promotional plan for 2022)
  59. Shades of Greatness Inc. - \$10,000.00 (3-day event local sports celebrities)
  60. State YMCA of PA Inc. - \$5,000.00 (Annual PA Youth and Government Model Legislative & Judicial Convention)
  61. Sweet Ride Transportation, Inc. - \$20,000.00 (marketing/advertising, labor/operating)
  62. The Cave Anti-Bullying Foundation - \$10,000.00 (several tournaments to raise funds for program)
  63. The Coexist Gallery - \$2,000.00 (Steelton Cannabis Health Expo)
  64. The Foundation for Enhancing Communities - \$10,000.00 (increase visitor and tourists' awareness of appreciation for City)
  65. The National Civil War Museum - \$50,000.00 (marketing and new educational programs)
  66. The Performance Zone Inc. d/b/a The Field - \$4,000.00 (Cocoon Steelton PA: The Migrations of Many)
  67. The Singer's Lounge Community Partnership Inc. - \$10,000.00 (The Singer's Lounge Junior Showcase)
  68. The Vineyard & Brewery at Hershey - \$60,000.00 (4 concert series)
  69. Township of Derry ICDA - \$10,000.00 (New Year's Eve Celebration)
  70. Travel Champs/Hershey Jr. Bears Pee Wee Cup - \$30,000.00 (International Youth Ice Hockey Tournament)
  71. US Bulgarian Chamber in Harrisburg - \$7,000.00 (Series of virtual programs)
  72. Veterans Outreach of PA - \$3,000.00 (reimbursement of purchased trailer)
  73. Visit Hershey Harrisburg - \$1,000,000.00 (marketing)
  74. Whitaker Center for Science and the Arts - \$30,000.00 (marketing and new educational programs)
  75. World Affairs Council of Harrisburg - \$5,000.00 (funds to encourage international travel to Central PA)
  76. YMCA Camp Curtin - \$1,500.00 (Bigger than Basketball Event)
  77. Young Professionals of Color Great Harrisburg - \$5,000.00 (Juneteenth HBG 2022)
- Y. Satisfaction Piece for Catherine L. Cooper on property located at 131 Ferree Street, Harrisburg, PA - \$3,000.00.
- Z. Senior Center Grant Agreements between Dauphin County (AAA) and:
1. Millersburg Area Senior Center Advisory Board
  2. Royaltown Senior Center, Inc.
  3. Mohler Senior Center, Inc.
  4. Jewish Federation of Greater Harrisburg, Inc.
  5. Heinz-Menaker Senior Center, Inc.

6. Lykens Senior Center, Inc.
  7. Housing Authority of the County of Dauphin (Bistline Senior Center)
  8. Housing Authority of the County of Dauphin (Hoy/Latsha Senior Center)
  9. B'nai B'rith Apartments, Inc.
  10. Harrisburg Housing Authority (Lick/Towers Senior Center).
- AA. Addendum #2 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Hugh S. Smith Ph.D. & Associates, P.C.
- BB. Adoption Assistance Agreement #2022-25.
- CC. Amendments to Adoption Assistance Agreements: #2022-02 - Amendment #1 and #2021-32 - Amendment #1.
- DD. Human Services Development Fund (HSDF) Agreement between Dauphin County and Christian Churches United of the Tri-County Area, Inc.
- EE. Vehicle Parking License Agreement between Dauphin County and Truist Bank.
- FF. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and the Pennsylvania State University, Inc.
- GG. Amendments to Purchase of Service Agreements between Dauphin County (Drug & Alcohol) and:
1. Just For Today Recovery and Veterans' Support Services, Inc. – Amendment #1
  2. YWCA Greater Harrisburg, Inc. – Amendment #1
  3. Halifax Communities That Care, Inc. – Amendment #3
  4. Harrisburg Area YMCA, Inc. – Amendment #3
- HH. Training Packet.
- XIV. FORMER BUSINESS
- XV. NEW BUSINESS
- XVI. COMMISSIONERS' DISCUSSION & ACTIONS
- XVII. CORRESPONDENCE
- A. Notification from Evans Engineering, Inc. advising that The Hershey Company is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a new 20,600 plus/minus square foot plant expansion to the Finished Goods building at 1033 Old West Chocolate Ave., Hershey, PA.
- B. Receipt of a copy of a letter from DEP to Harsco Metals Americas advising that the Pottsville District Mining Office has received the "As-Built" certification for impoundments for the Hekett Multiserve Plant 18 Quarry Operation in Steelton Borough and Lower Swatara Township and that the information was reviewed by both the Monitoring and Compliance and Technical Services Sections and is granted for S.M.P. No. 22010301.
- C. Receipt of a copy of a letter from DEP to Pennsy Supply, Inc. advising that the Pottsville District Mining Office has received the "As-Built" certification for impoundments for the Hummelstown Quarry Operation in South Hanover Township and that the information was reviewed by both the Monitoring and Compliance and Technical Services Sections and is granted for S.M.P. No. 22920301.

- D. Receipt of a copy of a letter from the U.S. Federal Energy Regulatory Commission regarding an Order issuing extension of time to revise Site-specific American Eel Downstream Passage Study Plan.
- E. Receipt of a copy of a letter from DEP to Swatara Township advising that the Swatara Township Yard Waste Composting Facility located at 780 Kelker Street, Harrisburg meets the requirements of 25 Pa. Code Section 271.103(h) permit-by-rule for a yard waste composting facility.
- F. Notification from Light-Heigel & Associates, Inc. advising that Upper Paxton Township is applying to DEP for a Chapter 105 Water Obstructions and Encroachment General Permit for the Streambank Restoration and Road Restoration Project at Snyder Mill Road in Upper Paxton Township.
- G. Receipt of a quarterly report from the South Central PA Highway Safety.
- H. Notification from Rettew advising that West Hanover Township is applying to DEP for a PA Chapter 105/United States Army Corps of Engineers Section 404 Small Projects Joint Permit Application for the restoration of approximately 500 linear feet of streambank along an unnamed tributary to Beaver Creek.

XVIII. PUBLIC PARTICIPATION

XIX. ADJOURNMENT

**\*\*\*\*THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, MAY 11, 2022 AT 10:00 A.M. – A COMMISSIONERS’ WORKSHOP MEETING. \*\*\*\***

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”