

**DAUPHIN COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS' LEGISLATIVE MEETING  
WEDNESDAY, APRIL 20, 2022  
10:00 A.M.**

**Final  
Tuesday, April 19, 2022  
9:42 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
  - March 30, 2022 Workshop Meeting
  - April 6, 2022 Legislative Meeting
  - April 6, 2022 Salary Board Meeting
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. DIRECTORS/GUESTS
  - A. Dauphin County Commissioners
    - 1. Recognition of Upper Dauphin High School and Middle School Archery Teams State Tournament Achievements
- VII. PUBLIC PARTICIPATION
- VIII. SALARY BOARD – DARLA MATHIS
  - A. Children & Youth (Item #1/Salary Bd. Packet)
    - 1. Create two (2) Part-Time Social Casework Intern positions, Pay Level 09050, Step 01, Grade 01, Salary \$8.01 p/h, effective April 20, 2022.
  - B. Parks & Recreation (Item #2 & 3/Salary Bd. Packet)
    - 1. Create a Part-Time History Educator position, Pay Level 09050, Step 17, Grade 03, Salary \$12.00 p/h, effective May 2, 2022.
    - 2. Abolish a Part-Time Head Docent position, Pay Level 09050, Step 17, Grade 03, Salary \$12.00 p/h, effective May 2, 2022.
  - C. Public Safety (Item #4/Salary Bd. Packet)
    - 1. Create a Part-Time Administrative Assistant position, Pay Level 09050, Step 17, Grade 03, Salary \$12.00 p/h, effective May 2, 2022.
- IX. HUMAN RESOURCES – DARLA MATHIS
  - A. Personnel Packet
- X. BUDGET & FINANCE – CHRIS DAVIS

- A. Investment Report
  - B. Purchase Order Packet
- XI. CHIEF CLERK'S REPORT – J. SCOTT BURFORD
- XII. SOLICITOR'S REPORT – JOSEPH A. CURCILLO, III, ESQ.
- XIII. MATTERS REQUIRING BOARD ACTION
- A. Engagement Letter from RKL, LLC to perform the calendar year 2021 audit of the County Retirement Fund.
  - B. Satisfaction Piece for Carmen A. Andrews on property located at 632 N. 2nd Street, Steelton, PA - \$3,000.00.
  - C. Subordination Agreement between Dauphin County (Economic Development) and Angela M. Bryan for property located at 25 Shirley Drive, Middletown, PA.
  - D. Presenter Agreement between Dauphin County (Parks & Recreation) and Madden Physical Therapy - Balance/Back Pain and Sciatica (May 10, 2022 & July 19, 2022) - \$0.00.
  - E. Presenter Agreement between Dauphin County (Parks & Recreation) and Debra Naha-Koretzky - Celebrate Wildwood (September 24, 2022) - \$150.00.
  - F. Independent Contractor Agreements between Dauphin County (Parks & Recreation) and Dionne Baylor for:
    - 1. Proudly PA! (June 11, 2022) - \$200.00
    - 2. BrewFest (July 16, 2022) - \$200.00
    - 3. Jazz & Wine Festival (September 10-11, 2022) - \$400.00.
  - G. Presenter Agreement between Dauphin County (Parks & Recreation) and Ryan Bridge - Wetlands Festival (April 23, 2022) - \$1,000.00.
  - H. Subordination Agreement between Dauphin County (Economic Development) and Tiana Jackson for property located at 581 Highland Street, Steelton, PA.
  - I. Partial Refund of 2022 Real Estate Taxes - Parcel #53-002-079 (506 R Water Street) - Terry Shriner - \$173.97.
  - J. Agreement between Dauphin County (Public Safety-South Central Task Force) and Everbridge, Inc. for renewal of the mass notifications base.
  - K. Repository Bid received from True Sanctuary LLC (Kaisan Towns) for Parcel #09-039-018 (1167 Market Street) - \$1,000.00.
  - L. Repository Bids received from Fatima Laoukili for the following properties:
    - 1. Parcel #11-009-034 (344 Muench Street) - \$1,000.00
    - 2. Parcel #10-055-032 (2138 Susquehanna Street) - \$1,000.00
    - 3. Parcel #11-009-006 (333 Peffer Street) - \$1,000.00.
  - M. Repository Bids received from Legacy Auto Exchange LLC for the following properties:

1. Parcel #09-060-036 (1330 Mayflower Street) - \$1,000.00
  2. Parcel #09-060-037 (1332 Mayflower Street) - \$1,000.00
  3. Parcel #09-060-040 (1334 Mayflower Street) - \$1,000.00
  4. Parcel #09-060-035 (1328 Mayflower Street) - \$1,000.00.
- N. Repository Bids received from Justin Aaron Shiley for the following properties:
1. Parcel #69-009-117 (South Street) - \$1,005.00
  2. Parcel #69-009-118 (422 South Street) - \$1,005.00.
- O. Repository Bid received from Reginald T. Pinckney for Parcel #02-021-027 (1420 Swatara Street) - \$1,000.00.
- P. Catering Agreement between Dauphin County (Parks & Recreation) and Mountain Laurel Catering & Events - Sponsorship Appreciation Event (May 11, 2022) - \$45 p/p.
- Q. Memorandum of Agreement between Dauphin County (Public Safety) and 193d Special Operations Wing for mutual aid in fire emergency services.
- R. Approval to open an Account at M&T Bank to purchase U.S. Treasury Bills and to authorize Christopher Davis to execute the necessary documents.
- S. Agreement for Legal Services between Dauphin County (Courts) and Caraciolo Law Group PC (Joseph D. Caraciolo) for Domestic Relations Special Counsel.
- T. Engagement Letter from Zelenkofske Axelrod, LLC for conducting the County audit of all funds for the period ended December 31, 2021.
- U. Engagement Letter with McNees Wallace & Nurick LLC to provide legal services to the County.
- V. Agreement between Dauphin County and Hewlett-Packard Financial Services Company for return of leased equipment.
- W. Resolution #10-2022 authorizing the Chairman of the Dauphin County Retirement Board to execute Hancock Timberland and Farmland Fund LP Subscription Agreement.
- X. Purchase of Service Agreement between Dauphin County (AAA) and Watching Over Us Home Care, LLC.
- Y. Addendum #2 to Purchase of Service Agreement between Dauphin County (Children & Youth) and JusticeWorks Youth Care, Inc.
- Z. Adoption Assistance Agreements #2022-17, #2022-18, #2022-19, #2022-20, #2022-21, #2022-22, #2022-23, and #2022-24.
- AA. Amendment #1 to Adoption Assistance Agreement #2021-63.
- BB. Memorandum of Understanding between Dauphin County (Children & Youth) and Derry Township School District.
- CC. Amendments to Purchase of Service Agreements between Dauphin County (MH/A/DP) and:
1. Central Pennsylvania Supportive Services, Inc. - Amendment #1

2. Gemstone Human Services, LLC - Amendment #1
3. United Cerebral Palsy of Central Pennsylvania, Inc. - Amendment #1
4. HealthPro Pediatrics, LLC - Amendment #1
5. BRY & WMS Medical Inc. t/d/b/a ComForCare Senior Service - Amendment #1
6. Shovlin Therapy Services, LLC - Amendment #1
7. Karen K. Reale, OTR/L - Amendment #1
8. Sovia Therapy, LLC - Amendment #1
9. The Advocacy Alliance, Inc. - Amendment #1
10. Clear Communications, LLC - Amendment #1
11. The Medical Bureau of Harrisburg, Inc. - Amendment #1

DD. Custodianship Subsidy Agreement #2022-08.

EE. Training Packet.

XIV. FORMER BUSINESS

XV. NEW BUSINESS

XVI. COMMISSIONERS' DISCUSSION & ACTIONS

XVII. CORRESPONDENCE

- A. Receipt of a letter from the U.S. Federal Energy Regulatory Commission advising of an Order granting extension of time pursuant to Article 206 for York Haven Power Company, LLC – Project No. 1888-039.
- B. Receipt of a letter from the U.S. Federal Energy Regulatory Commission advising that they will follow up on a 12.10 Report – Public Safety Incident Response (P-1888-PA, NATDAM #PA00515 – York Haven).
- C. Notification from Millersburg Area Authority advising that they plan to submit an application to DEP for a NPDES Permit for the Millersburg Area Authority Wastewater Treatment Facility located in Millersburg Borough.
- D. Notification from Trinity Consultants advising that Constellation Energy Generation LLC is submitting a State Only Operating Permit renewal to DEP for their Three Mile Island Nuclear Station located in Londonderry Township.
- E. Notification from Pennsy Supply, Inc. advising that they have submitted a State Only Operating Permit renewal to DEP for Fiddler's Elbow North Asphalt Plant in Lower Swatara Township.

XVIII. PUBLIC PARTICIPATION

XIX. ADJOURNMENT

**\*\*\*\*THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, APRIL 27, 2022 AT 10:00 A.M. – A COMMISSIONERS' WORKSHOP MEETING. \*\*\*\***

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”