

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, APRIL 6, 2022
10:00 A.M.**

**Final
Tuesday, April 5, 2022
9:50 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
 - March 16, 2022 Workshop Meeting
 - March 23, 2022 Public Hearing
 - March 23, 2022 Legislative Meeting
 - March 23, 2022 Salary Board Meeting
 - March 23, 2022 Election Board Meeting
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. DIRECTORS/GUESTS
 - A. Central Dauphin HS Cheerleaders
Honored for National Championship
 - B. Amy Rosenberry, Victim/Witness
National Crime Victims' Rights Week Proclamation
- VII. PUBLIC PARTICIPATION
- VIII. SALARY BOARD – DARLA MATHIS
 - A. Budget & Finance (Item 1 on the Salary Bd. Packet)
 - 1. Abolish a Full-Time Temporary Director of Budget position, Pay Level 01114, Step 01, Grade 01, Salary \$29.94 p/h, effective April 6, 2022.
 - B. Prison (Item 2 & 3 on the Salary Bd. Packet)
 - 1. Create a Full-Time Judicial Center/Administrative Lieutenant position, Pay Level 00131, Step 01, Grade 01, Salary \$43.12 p/h, effective April 18, 2022.
 - 2. Abolish a Full-Time Director of Training & Staff Development position, Pay Level 00117, Step 01, Grade 01, Salary \$27.05 p/h, effective April 18, 2022.
 - C. Public Defender (Item 4 on the Salary Bd. Packet)
 - 1. Abolish two (2) Full-Time Temporary Assistant Public Defender positions, Pay Level 00115, Step 01, Grade 01, Salary \$28.43 p/h, effective April 18, 2022.
 - D. County Departments (Item 5 on the Salary Bd. Packet)

1. Reclassification of Non-Union Pay Ranges 01001, 01002, 01003, 01004, 01005, 01006, 01007, 01008, 01009, and 09050, effective April 6, 2022.

IX. HUMAN RESOURCES – DARLA MATHIS

- A. Personnel Packet

X. BUDGET & FINANCE – CHRIS DAVIS

- A. Investment Report
- B. Purchase Order Packet

XI. CHIEF CLERK'S REPORT – J. SCOTT BURFORD

XII. SOLICITOR'S REPORT – JOSEPH A. CURCILLO, III, ESQ.

XIII. MATTERS REQUIRING BOARD ACTION

- A. Service Agreement between Dauphin County (Information Technology) and Comcast Business for fiber circuit for Registration and Elections and County Warehouse complex to give cellular backup.
- B. Satisfaction Piece for Isaias Colon and Mariliana Colon for property located at 2920 Greenwood Street, Harrisburg, PA - \$3,000.00.
- C. Satisfaction Piece for Samantha J. Janagha for property located at 5214 Woodlawn Drive, Harrisburg, PA - \$3,000.00.
- D. Agreement between Dauphin County (Parks & Recreation) and Sound Advantage - Sunset Music & Movie Series (June 10, June 24, July 8, July 22, August 5, and August 19).
- E. Service Agreement between Dauphin County (Information Technology) and Keymark, Inc. for document migration from Onbase to Teleosoft for Prothonotary's e-filing project.
- F. Artist Engagement Agreement between Dauphin County (Parks & Recreation) and Ken Ford - Jazz & Wine Festival (September 10, 2022) - \$11,500.00.
- G. Contract between Dauphin County (Parks & Recreation) and B.R.P. Entertainment - Sunset Series (June 3, 17, July 1, 15, 29 and August 12, 26) - \$7,800.00.
- H. Performance Agreement between Dauphin County (Parks & Recreation) and Gavin Wes Horning - DCPR Season Announcement/Sponsorship Event (May 11, 2022) - \$200.00.
- I. Stipulation of Settlement - Dayton Hudson Corporation & Target Corporation v. Dauphin County Board of Assessment Appeals - Parcel #35-043-175 (5125 Jonestown Road UT 331) - Docket No. 2019-CV-7096-TX.
- J. Ratify the submission of Subgrant #37260 to the Pennsylvania Commission on Crime and Delinquency for a Behavioral Health Public Defender.
- K. Ratify the submission of Subgrant #37391 to the Pennsylvania Commission on Crime and Delinquency for a Community Providers Reentry Services & Training Program.

- L. Partial Refund of 2021 Real Estate Taxes - Parcel #24-031-060 (84 Sipe Ave.) - SSN Hershey, LLC - \$13,761.99.
- M. Agreement between Dauphin County (Public Safety) and Integraph Corporation, through its Hexagon Safety, Infrastructure & Geospatial Division for the annual software maintenance for the Computer Aided Dispatch.
- N. Independent Contractor Agreements between Dauphin County (Parks & Recreation) and Clair Martin for the following:
 - 1. Proudly PA! (June 11, 2022) - \$200.00
 - 2. Jazz & Wine Festival (September 10 & 11, 2022) - \$400.00.
- O. Agreement for Legal Services between Dauphin County (Courts) and Law Offices of Marianne Rudebusch (Marianne Rudebusch) - Guardian Ad Litem - Dependency and TPR.
- P. Presenter Agreement between Dauphin County (Parks & Recreation) and Debra Naha-Koretzky - Wild Edibles Workshop (June 7, 2022) - \$250.00.
- Q. Execution of documents for the Wildwood Park Accessible Boardwalk Grant that was awarded to Dauphin County Parks & Recreation.
- R. American Rescue Plan Act ALN: 21.027 - Dauphin County American Rescue Plan Subrecipient Grant Agreement between Dauphin County and the Dauphin County Economic Development Corporation for the administration of certain eligible ARP activities.
- S. Agreement for Legal Services between Dauphin County (Courts) and JSDC Law Offices (Sarah Lockwood) - Adult Conflict Counsel).
- T. Stipulation of Settlement - Linlo Properties X, LP v. Dauphin County Board of Assessment Appeals - Parcel #62-021-140 (2550 Interstate Drive) - Docket No. 2019-CV-7312-TX.
- U. Change Order #2 - Jay Fulkroad & Sons, Inc. (Bridge No. 1 Superstructure Replacement and Bridge No. 56 Superstructure Replacement Project) - adding \$1,910.38 for additional paving and debris and graffiti removal.
- V. Satisfaction Piece for Victor S. Reyes and Santa Reyes on property located at 1944 Rudy Road, Harrisburg, PA - \$3,000.00.
- W. Satisfaction Piece for Linda M. Morrison on property located at 2465 Berryhill Street, Harrisburg, PA - \$5,000.00.
- X. Addendum to Master Service Agreement between Dauphin County (Information Technology) and Higher Information Group for Phase 2 of copier replacement set for May 2022.
- Y. Customer Service Agreement between Dauphin County (Work Release) and UniFirst for a 3-year period.
- Z. Purchase of Service Agreement between Dauphin County (Children & Youth) and Pathways Adolescent Center, Inc.

- AA. Amendment #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Bethany Children's Home, Inc.
- BB. Adoption Assistance Agreements #2022-14 and #2022-15.
- CC. Amendments to Purchase of Service Agreements between Dauphin County (MH/A/DP) and:
 - 1. Cumberland-Dauphin-Harrisburg Transit Authority t/d/b/a Capital Area Transit - Amendment #1
 - 2. Aspirations, LLC - Amendment #1
 - 3. Keon Enterprises, LLC - Amendment #1
 - 4. Keystone Service Systems, Inc. - Amendment #1
- DD. Emergency Solutions Grant Agreements between Dauphin County and:
 - 1. Capital Area Coalition on Homelessness, Inc.
 - 2. Christian Churches United of the Tri-County Area, Inc.
 - 3. Shalom House, Inc.
 - 4. YWCA of Greater Harrisburg, Inc.
- EE. Satisfaction Piece for Jennifer L. Wood on property located at 7211 Jefferson Street, Harrisburg, PA - \$3,000.00.
- FF. Educational Agreement between Dauphin County (Facility Maintenance) and Dauphin County Technical School for Volunteer Student Service Learning.
- GG. Memorandums of Agreement between Dauphin County and several unions with respect to COVID.
- HH. Memorandum of Agreement between Dauphin County and AFSCME Council 90 regarding direct deposit of employee compensation.
- II. Remove the T. Rowe Price Blue Chip Growth Fund (TRBCX) from the investment lineup and models and replace it with the Fidelity Large Cap Growth Enhanced Index Fund (FLGEX).
- JJ. Remove the PIMCO Foreign Bond (USD-Hedged) R Fund (PFRRX) from the investment lineup and models and replace it with the Dodge and Cox Global Bond Fund (DODLX).
- KK. Add the global/world bond category to the investment policy statement along with the appropriate monitoring benchmarks.
- LL. Add the Vanguard Total INTL Stock Index Admiral Fund (VTIAX) to the fund lineup.
- MM. Update the investment policy statement with the benchmark indexes listed in the Appendix and update the Plan information in the investment policy statement with current data.
- NN. Update the Plan's asset allocation models to the new allocations listed in the Appendix.
- OO. Unrestricted Gaming Award to Derry Township School District for safety and infrastructure enhancements for \$250,000.
- PP. Lease Agreement between Dauphin County and East Shore Associates, LLC (MDJ Lenker).

- QQ. Change Order 1 – Dauphin County Bridge Bundle North Project – Jay Fulkroad & Sons, Inc. – adding \$56,469.09 for changes to Lykens Borough 1, Jackson Township 1, and Wayne Township – 1.
- RR. Agreement between Dauphin County (Registration & Elections) and KnowINK, LLC.
- SS. Appointment of Margaret Mary Chapman to the MH/A/DP Advisory Board. Ms. Chapman’s term will expire December 31, 2024.
- TT. Training Packet.
- XIV. FORMER BUSINESS
- XV. NEW BUSINESS
- XVI. COMMISSIONERS’ DISCUSSION & ACTIONS
- XVII. CORRESPONDENCE
 - A. Notification from Minnich Family Funeral Homes, Inc. advising that they are submitting a State-Only Operating Permit renewal application to DEP’s Air Quality Program for Permit #22-3025 Lykens, PA.
 - B. Notification from The EADS Group advising that the Washington Township Authority is applying to DEP for the renewal of their NPDES Permit No. PA 0086185 for the discharge of treated wastewater from the Washington Township Loyalton Wastewater Treatment plant.
 - C. Notification from Rettew advising that West Hanover Township is applying to DEP for a Chapter 105 General Permit No. 1 (Fish Habitat Enhancement Structures), Chapter 105 General Permit No. 3 (Bank Rehab, Bank Protection and Gravel Bar Removal) and Chapter 105 Permit No. 8 (Temporary Road Crossings) regarding the Beaver Creek Stream Restoration.
 - D. Notification from Herbert, Rowland & Grubic, Inc. advising that Londonderry Township is applying to DEP for a Joint Permit Application for the Foxianna Road Culvert Replacement.
- XVIII. PUBLIC PARTICIPATION
- XIX. ADJOURNMENT

******THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, APRIL 13, 2022 AT 10:00 A.M. – A COMMISSIONERS’ WORKSHOP MEETING. ******

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”