

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, JANUARY 26, 2022
10:00 A.M.**

**Final
Tuesday, January 25, 2022
9:45 a.m.**

I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

January 5, 2022 Workshop Meeting
January 12, 2022 Legislative Meeting
January 5, 2022 Salary Board Meeting
January 12, 2022 Salary Board Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. DIRECTORS/GUESTS

A. Dauphin County Commissioners

1. Proclamation – Central Dauphin High School Boys' Soccer Team
2. Proclamation – Central Dauphin High School Girls' Soccer Team

VII. PUBLIC PARTICIPATION

VIII. SALARY BOARD – DARLA MATHIS

A. Children & Youth

1. Create a Full-Time Casework Manager 2 position, Pay Level 00118, Step 01, Grade 01, Salary \$28.39 p/h, effective January 26, 2022.
2. Abolish a Full-Time Casework Supervisor position, Pay Level 00112, Step 01, Grade 01, Salary \$21.20 p/h, effective January 26, 2022.
3. Create ten (10) Full-Time Caseworker 3 positions, Pay Level 6626, Step 01, Salary \$22.10 p/h, effective February 7, 2022.
4. Create a Full-Time Fiscal Officer 1 position, Pay Level 00111, Step 01, Grade 01, Salary \$20.21 p/h, effective January 26, 2022.
5. Abolish a Full-Time Administrative Officer 1 position, Pay Level 00109, Step 01, Grade 01, Salary \$18.33 p/h, effective January 26, 2022.

B. Prison

1. Create a Full-Time Director of Judicial Center position, Pay Level 01112, Step 01, Grade 01, Salary \$27.14 p/h, effective January 26, 2022.

C. Prothonotary

1. Create a Full-Time Teamsters Administrative Assistant I position, Pay Level 09336, Step 01, Grade 01, Salary \$16.23 p/h, effective January 26, 2022.
2. Abolish a Full-Time Teamsters Clerk II position, Pay Level 09333, Step 01, Grade 01, Salary \$12.11 p/h, effective January 26, 2022.

IX. HUMAN RESOURCES – DARLA MATHIS

- A. Personnel Packet

X. BUDGET & FINANCE – BRENDON BRETZ

- A. Investment Report
- B. Purchase Order Packet

XI. CHIEF CLERK’S REPORT – J. SCOTT BURFORD

XII. SOLICITOR’S REPORT – FRED LIGHTY, ESQ.

XIII. MATTERS REQUIRING BOARD ACTION

- A. Subordination Agreement between Dauphin County (Economic Development) and Desmond A. Thomas for property located at 6171 Somerset Street, Harrisburg, PA.
- B. Subordination Agreement between Dauphin County (Economic Development) and Keegan D. Beaver and Elizabeth Margaret Beaver for property located at 8 W. Main Street, Hershey, PA.
- C. Subordination Agreement between Dauphin County (Economic Development) and Vincent A. Starr for property located at 4090 Nancy Drive, Harrisburg, PA.
- D. Independent Contractor Agreements between Dauphin County (Parks & Recreation) and Iyla Stebbins for:
 1. Spring Event Prep (Park Rx, Maple Sugar, etc.) – January 31, 2022 - \$250.00
 2. Spring Event Prep (Community Gardens, Garden Faire) – February 7, 2022 – \$250.00
 3. Spring Event Prep (Sunset Series, Proudly PA, etc.) – February 14, 2022 - \$250.00
- E. Stipulation of Settlement – MCR v. Dauphin County Board of Assessment Appeals – Parcel #63-027-278 (450 Friendship Road L3B) – Docket No. 2020-CV-9541-TX.
- F. Certification of County Funds for the Pennsylvania Farmland Preservation for the 2022 Program Year.
- G. Engagement Letter with Kerwin & Kerwin, LLP for the position of Solicitor for the Dauphin County Controller.
- H. Agreement between Dauphin County (Solid Waste) and ESCO Security, Inc. for the annual comprehensive testing and repair for 2022.
- I. Presenter Agreement between Dauphin County (Parks & Recreation) and Shane Hershey for Winter Lecture Series: Recreation on the Susquehanna River – February 22, 2022- \$50.00 paid by the Friends of Wildwood.

- J. Presenter Agreement between Dauphin County (Parks & Recreation) and Dolores A. McGee for Ikebana: Japanese Flower Arranging Workshop – May 12, 2022 - \$38.50 per person.
- K. Presenter Agreement between Dauphin County (Parks & Recreation) and Susquehanna River Basin Commission for Winter Lecture Series: Geology of the Susquehanna River – January 25, 2022.
- L. Satisfaction Piece for Kayla S. Orner for property located at 549 North Street, Lykens, PA - \$3,000.00.
- M. Satisfaction Piece for Marcus A. Robinson and Cynthia L. Murray for property located at 1141 Loop Drive, Harrisburg, PA - \$3,000.00.
- N. Satisfaction Piece for Erika L. Orwig for property located at 6500 Devonshire Heights Road, Harrisburg, PA - \$3,000.00.
- O. Satisfaction Piece for Patrick K. Smith for property located at 2745 Boas Street, Harrisburg, PA - \$3,000.00.
- P. Subordination Agreement between Dauphin County (Economic Development) and Sarah E. McAlanis on property located at 111 E. Broad Street, Elizabethville, PA.
- Q. Subordination Agreement between Dauphin County (Economic Development) and Pennsylvania Housing Finance Agency for Kimberly Johnson, 1400 Woodridge Dr., Middletown, PA.
- R. Subordination Agreement between Dauphin County (Economic Development) and Pennsylvania Housing Finance Agency for Charles H. Jackson, 1810 Holly Street, Harrisburg, PA.
- S. Agreements for Legal Services between Dauphin County (Courts) and Law Offices of Fawn Kehler (Fawn Kehler) for:
 - 1. Parent Attorney Dependency and TPR
 - 2. Parent Attorney Private TPR
- T. Proposal for Cleaning Services at Wildwood Park Olewine Nature Center – Professional Cleaning Group.
- U. Co-Responder Fiscal Memorandum of Understanding between Dauphin County (District Attorney) and Township of Swatara.
- V. Service Solutions Agreement between Dauphin County (Work Release) and Automated Logic for the maintenance of the Automated Logic WebCTRL System at the Work Release Center.
- W. Maintenance Agreement between Dauphin County (Work Release) and Cummins Sales and Service for inspection and service of the Onan Generator.
- X. Maintenance Contract between Dauphin County (Work Release) and Latshaw Inc. for inspection, maintenance, and service of all water heaters at the Work Release Center.
- Y. Maintenance Contract between Dauphin County (Work Release) and Latshaw Inc. for service and maintenance of all HVAC and Plumbing at the Work Release Center.

- Z. Assignment of Payment – Lykens Borough assigns, transfers, and sets over to the Dauphin County Commissioners the right to receive all monies due and properly invoiced, remaining to be paid by the Commonwealth of PA, through the Commonwealth Financing Authority in reference to the Multimodal Transportation Grant Agreement to Lykens Borough – Contract #C00007292, dated November 19, 2019.
- AA. Purchase of Service Agreements between Dauphin County (Drug & Alcohol) and Colonial House, Inc.
- BB. Amendment #2 to Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Harrisburg Area YMCA, Inc.
- CC. Addendum #1 to Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Pyramid Healthcare, Inc.
- DD. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
 - 1. Children’s Home of York, Inc.
 - 2. ACCESS SERVICES, Inc.
- EE. Amendment #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Cornell Abraxas Group, LLC.
- FF. Addendum #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and It Takes A Village, Inc.
- GG. Adoption Assistance Agreement #2022-01.
- HH. Custodianship Subsidy Agreements #2022-01, #2022-02, #2022-03, and #2022-04.
- II. Satisfaction Piece for Yvette Mearion for property located at 3208 N. 6th Street, Harrisburg, PA - \$4,143.00.
- JJ. Satisfaction Piece for Stephen W. Saltzburg and Michele R. Saltzburg for property located at 205 Tunnel Street, Williamstown, PA - \$2,850.00.
- KK. Resolution #4-2022 - Authorizing the County to Enter a Cooperation Agreement with the Sustainable Energy Fund to Administer the Property Assessed Clean Energy Program (“C-PACE”) and Adopting C-PACE Program Guidelines.
- LL. Addendum Schedule D to the Lease and Master Maintenance Agreement between JGF Funding, LLC, and Dauphin County.
- MM. Appointment of Taryn Morgan to the Dauphin County Planning Commission. Ms. Morgan’s term will expire December 31, 2025.
- NN. Training Packet.
- XIV. FORMER BUSINESS
- XV. NEW BUSINESS
- XVI. COMMISSIONERS’ DISCUSSION & ACTIONS
- XVII. CORRESPONDENCE

- A. Receipt of a letter from the PA Department of Community & Economic Development advising that Dauphin County's administration of the COVID-19 Hospitality Industry Recovery Program (CHIRP) program appears to be in compliance with the regulations and guidelines.
- B. Notification from Rettew advising that Conewago Township is applying to DEP for a Chapter 105 General Permit #11 for the on-alignment replacement of the steel beam bridge that carries Beagle Road (T-311) over Brills Run.
- C. Notification from Herbert, Rowland & Grubic, Inc. advising that Lower Paxton Township is applying to DEP for a General Permit 11 – Registration for Fairmont Drive Culvert Replacement.
- D. Notification from Amazon Fulfillment advising that Amazon.com Services LLC – DPL2 located at 7125 Grayson Road, Swatara Township, has submitted a NPDES Permit for the discharge of industrial stormwater.

XVIII. PUBLIC PARTICIPATION

XIX. ADJOURNMENT

******THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, FEBRUARY 2, 2022 AT 10:00 A.M. – A COMMISSIONERS' WORKSHOP MEETING. ******

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”